



***MASS. DEPARTMENT OF TRANSPORTATION  
District 6 Construction***

**Pre-Construction Conference  
Agenda**

**CANTON**

**Roadway Reconstruction and Related Work on a  
Section of Route 138 (Turnpike Street)**

**Contract No. 66256**

**Thursday – November 4, 2010  
10:00 AM – 128 North Street – Boston**

## District 6 Construction

*District 6 Construction Office:*

*128 North Street  
Boston, MA 02109  
Tel. (617) 561-6146  
Fax (617) 561-6152*

*District Construction Engineer:*

*John McInerney, P.E.  
Tel. (617) 561-6159*

*Area/Asst. Construction Engineer:*

*Christopher Evasius, P.E.  
Tel. (617) 561-6154*

*Contract Administrator/Office Engineer:*

*Jim Poirier  
Tel. (617) 561-6150*

\* *Resident Engineer:*

*Gene Lee  
Tel. (617) 719-5475*

*Survey:*

*Mark O'Marra  
Tel. (617) 279-7213*

*Civil Rights:*

*Yoke Wong  
Tel. (617) 973-7689*

*Safety:*

*Mark Loiselle  
Tel. (781) 431-5188*

*Design Consultants:*

*Vanasse Hangen Brustlin, Inc.  
101 Walnut Street  
P.O. Box 9151  
Watertown, MA 02472  
Attention: Tim McIntosh*

\* *Prime Contractor*

*Pavao Construction Co., Inc.  
1892 County Street  
Dighton, MA 02715  
Attention: Joseph Pavao*

*Bid Price:*

*\$ 996,730.35 ✓*

**Project Scope:** Work under this Contract includes (but not limited to) all labor, materials and equipment necessary to complete the following:

The work under this contract consists of the construction of roadway and sidewalk improvements to Turnpike Street (Route 138) between Randolph Street and Washington Street (approximately 2,770 linear feet). Improvements include the installation of granite curb and hot mix asphalt sidewalk on the west-side of the road and hot mix asphalt berm on the east-side of the road, upgrades to the existing drainage system, driveway reconstruction, micromilling and resurfacing of the roadway.

The work includes micromilling, full depth hot mix asphalt pavement less than four-feet wide, hot mix asphalt overlay, drainage, granite curb, hot mix asphalt berm, highway guard, pavement markings, signs, landscaping and other incidental work.

The scope of work shall include all issued addendums to date.

- **Notice to Proceed Date (Construction):** **October 7, 2010**
- **Final Completion Date:** **October 7, 2011**
- All formal correspondence (i.e. letters) relating to this project should be addressed as follows:

*Mr. Helmut Ernst, P.E., District 6 DHD  
MassDOT District 6 Construction Office  
128 North Street  
Boston, MA 02109*

*Attn: John McInerney, P.E., - Division Engineer D6 / MHS*

**\*\*All project correspondence shall reflect the applicable Contract Number for this project (#66256)**

- **Submittals**
  1. All submittals shall have the **proper stamp, Contract # and Item #**
  2. 5 copies to Consultant (unless otherwise noted)
  3. 1 Copy to RE (unless otherwise noted)
  4. 1 Copy of **transmittal only** to District office (unless otherwise noted)

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5. All Submittals shall be approved prior to work (no exceptions)
6. For Means/Methods submittals, MassDOT will concurrently review these with Consultant and combine comments (if any) with Consultant response.
7. Submittals shall be submitted complete; no piece mail will be accepted
8. Any proposed variances to the contract shall be noted up front
- \* 9. Material submissions will continue to run through the District 4 Office

- **RFI's**

1. All RFI's shall be submitted through RE's office.
2. MassDOT shall approve all RFI's before they are sent back to Contractor.

- **Before Work Starts, submit the following:**

1. Emergency Contact Personnel (24/7)
- \* 2. Work schedule & Plan of operation
3. H.A.S.P./M.S.D.S
4. All Sub-Contractors require approval before they start work
- \* 5. Provide schedule and the contractor is to conduct a scheduling session
6. Submittal of training program (if applicable)
7. Source of Materials
8. Letter listing personnel authorized to sign pay estimates.
9. Approval by the Engineer of submitted schedules & method operations.
10. Name and Address of Liability Insurance Company
11. Setup of the EBO System
12. Monthly cash flow projection update (\$ per month)

- **Work Hours:**

1. Per Contract
2. All shift changes require a minimum 2 week advanced notice of any shift changes and pre approval
3. All OT shall require prior approval

- **Email usage.**

1. Email shall be used only as appropriate and directed to the appropriate party.
- \* 2. Submittals shall be transferred in hard copy not via email

"  
HAND COPIES  
"

3. Emails shall not be used to "dump" sizable documents, etc.....

- **MDOT Safety:**
- **Force Accounts (Utilities, Town/City, etc.): 110% Town Force Account**
- **Utilities:**
- **Survey:**
- **Materials:** ⇒ D4
- **EEO/MBE/WBE (Office of Civil Rights):**
- **Miscellaneous/Discussion Items:**
  - All work to be coordinated through District
  - GC to have "competent and reliable" superintendent on site at all times.
  - Contractor responsible for obtaining all necessary Licenses and Permits to complete work
  - weekly status meetings