



**Town of Canton  
Finance Committee**

Tim McKenna, Chair  
Cindy Thomas, Vice Chair  
Rob Barker  
Dave Clough  
Dan Cole  
Emilio Mauro  
Reuki Schutt  
Tom Theodore  
Wai Wong

**Finance Committee Meeting Notice**

**Meeting Date:** **Wednesday, February 10, 2021**  
**Meeting Time:** **7:00 PM**  
**Meeting Location:** **Virtual Meeting via Zoom**

**Finance Committee Agenda – Virtual Meeting (see details below)**

*This meeting is being recorded by the Town of Canton. Items may be taken out of order.*

*(Minutes Primary/Alternate: Dave Clough / Dan Cole)*

Join Zoom Meeting  
<https://us02web.zoom.us/j/89497850903>

**Meeting ID: 894 9785 0903**

One tap mobile  
+13126266799,,89497850903# US (Chicago)  
+19292056099,,89497850903# US (New York)

Dial by your location  
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+1 346 248 7799 US (Houston)  
+1 669 900 6833 US (San Jose)  
+1 253 215 8782 US (Tacoma)

Meeting ID: 894 9785 0903  
Find your local number: <https://us02web.zoom.us/j/89497850903>

**Call Meeting to Order**

**New Business**

- 7:00 p.m. **Police Department (#210) & Animal Control (#292) - Discussion with Chief Ken Berkowitz - FY22 Budget Requests.**
- 7:15 p.m. **Fire Department (#220, 215, 221, 231, 232, 291) - Discussion with Chief Charlie Doody - FY22 Budget Requests.**
- 7:30 p.m. **Employer Share Health Insurance (#914) and Pension/ Retirement Benefits (#911) - Discussion with Randy Scollins, Finance Director - FY22 Budget Requests.**
- 7:45 p.m. **Review and Vote on the Revenue Forecast for FY22 – Randy Scollins.**

**Minutes to be approved:** February 3, 2021

**Other Business**

**Announcements**

**Next Finance Committee Meeting Dates:** **Wednesday, February 24, 2021 via Remote.**  
**See attached listing for a draft schedule of future meetings.**

*If a topic becomes known prior to 48 hours before the scheduled meeting, the Committee will update this posting. The Committee may also discuss a topic or topics not reasonably anticipated by the Chair 48 hours before the meeting.*

<b>Finance Committee Meetings - 2021 (draft - subject to change - times are approximate)</b>						
Day	Date		Time	Location	Guests/Topics for 2021	Planned Absences
Monday	February	8	NA	NO MEETING this day.	Finance Committee receives FY22 warrant voted by Select Board on Feb. 2.	
Tuesday	February	9	10:00 AM	NO MEETING FOR FINCOM	REVENUE FORECASTING COMMITTEE MEETING (RFC). Finance Committee Chair and Vice Chair attend. Other members may attend but in violation of open meeting laws if quorum of FINCOM attends.	
Tuesday	February	9	PM	NO MEETING this day.	Finance Committee receives from Finance Director FY22 revenue voted by RFC on 2/9/21 along with fixed costs estimates & cash capital expenditures. For discussion at meeting on February 10.	
Wednesday	February	10	7:00 PM	Remote via Zoom	Police Department & Animal Control Budget Discussions - Chief Berkowitz.	
"	"	"	7:15 PM	"	Fire Department Budget Discussion - Chief Doody.	
"	"	"	7:30 PM	"	Health Insurance and Pension Budget Discussion - Randy Scollins.	
"	"	"		"	Review and Vote on the Revenue Forecast.	
Wednesday	February	24	7:00 PM	Remote via Zoom	Board of Health - Barbara Reardon. <b>Confirmed</b>	
			7:15 PM		Department of Public Works, Water Enterprise & Sewer Enterprise Budget Discussion - Mike Trotta, Superintendent of DPW. <b>Confirmed.</b>	
"	"	"		"	Review and Vote on Budget Targets.	
"	"	"		"	Review warrant articles & decide on article sponsors to be invited to a Finance Committee meeting.	
Wednesday	March	3	7:00 PM	Remote via Zoom	Conservation - Regen Milani - <b>Confirmed.</b>	
"	"	"	7:20 PM	"	Discuss School Operating Budget with Superintendent, Business Manager and School Committee. - <b>Confirmed.</b>	
Wednesday	March	10	7:00 PM	Remote via Zoom	CPA - Discussion with Community Preservation Committee re recommendations to ATM. <b>Send invite.</b>	
Wednesday	March	17	7:00 PM	Remote via Zoom	Blue Hills Regional High School FY22 budget, budget assessment, status of building renovation project (Jill Rossetti, Supt., Michelle Resendes, Aidan Maguire). <b>Send invite.</b>	
			7:20 PM		Capital Planning Committee - Dave Emhardt - CPC to present FY22 capital requests to the Finance Committee. <b>Send invite.</b>	
"	"	"		"	Vote FY22 Capital Request Article.	
"	"	"		"	Continue voting articles. <b>Send Draft Motions to Town Counsel after mtg.</b>	
Wednesday	March	24	7:00 PM	Remote via Zoom	Continue - School Operating Budget Discussion - if needed. <b>To be confirmed.</b>	
	"	"		"	Charlie Aspinwall & BOS Chair - Discussion of FY22 operating budget & warrant articles. <b>Send invite.</b> SB meets on 3/2, 3/16, 3/30.	
Wednesday	March	31	7:00 PM	Remote via Zoom	Bob Panico, Planning Board Chair & Laura Smead, Town Planner to discuss Zoning Articles. <b>Send invite.</b> (PB meets. On 3/3 & 3/17.)	
"	"	"		"	Continue voting articles. <b>Send Draft Motions to Town Counsel after mtg.</b>	
"	"	"		"	Vote Capital articles.	
Friday	April	2	NA	NO MEETING this day.	Left open for deadline date.	
Wednesday	April	7	7:00 PM	Remote via Zoom	TBD	
"	"	"		"	Deadline - <u>Planning Board motions</u> to Town Counsel. (Allows 2 1/2 weeks for review by Town Counsel.)	
Monday	April	12	NA	NO MEETING this day.	Deadline - <u>FINCOM draft motions</u> to Town Counsel via email. (Allows 2 weeks of review by Town Counsel.)	
Wednesday	April	14			TBD	
Wednesday	April	21	7:00 PM	Remote via Zoom	<b>Last day to Vote all remaining Articles and Budgets:</b> Article 4 (Consent Agenda); Article # _____ Motion 1 (Transfers for FY21); Article # _____ Motion 2 (Operating Budgets, Fixed Costs Budgets & Enterprise Budgets).	
Monday	April	26	NA	NO MEETING this day.	Warrant with recommendations & motions sent to Printer.	
Tuesday	April	27	TBD	Remote via Zoom	Roselli, Clark & Associates - Auditors to review Fiscal 2020. TENTATIVE DATE AND TIME. TBD IN FUTURE. (This meeting often follows the Auditors meeting with the Select Board on the same night.)	
Saturday	May	8	NA	NO MEETING this day.	Finance Committee Recommendations to the Voters delivered to citizens/voters by May 8 (2 weeks prior to ATM).	
Saturday	May	22	12:30 PM	Memorial Field	First session of Annual Town Meeting. Rain date 6/5/21.	