



**Town of Canton  
Finance Committee**

Tim McKenna, Chair  
Cindy Thomas, Vice Chair  
Rob Barker  
Dave Clough  
Dan Cole  
Emilio Mauro  
Reuki Schutt  
Tom Theodore  
Wai Wong

**Finance Committee Meeting Notice with  
Capital Planning Committee**

**Meeting Date:** **Wednesday, March 17, 2021**  
**Meeting Time:** **7:00 PM**  
**Meeting Location:** **Virtual Meeting via Zoom**

**Finance Committee Agenda – Virtual Meeting (see details below)**

*This meeting is being recorded by the Town of Canton. Items may be taken out of order.  
(Minutes Primary/Alternate: Tom Theodore / Wai Wong)*

Join Zoom Meeting  
<https://us02web.zoom.us/j/83024099708>

**Meeting ID: 830 2409 9708**  
One tap mobile  
+13126266799,,83024099708# US (Chicago)  
+19292056099,,83024099708# US (New York)

Dial by your location  
+1 312 626 6799 US (Chicago)  
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+1 346 248 7799 US (Houston)  
+1 669 900 6833 US (San Jose)  
+1 253 215 8782 US (Tacoma)

Meeting ID: 830 2409 9708  
Find your local number: <https://us02web.zoom.us/j/83024099708>

**Call Meeting to Order**

**New Business (times are approximate)**

- 7:00 p.m. **Blue Hills Regional High School FY22 Budget – Town of Canton Assessment.  
Discussion with Michelle Resendes, Business Manager; Jill Rosetti, Supt.-Director and Aidan Maguire, BHRTS School Committee member.**
- 7:20 p.m. **Article 11 – “Omnibus” Capital Outlay Program  
Discussion with Dave Emhardt, Chair, Capital Planning Committee and members of the CPC.**
- 7:40 p.m. **Vote – Article 11 – Capital Outlay Program.**

**Vote – Article 14 – Insurance Proceeds >\$150,000 – Transfer from Insurance Reimbursement Fund #173 the sum of \$564,506.87 to Rink Enterprise Capital Fund #701.**

- Vote – Article 19 – Community Preservation Recommendations to Annual Town Meeting:**
- Motion 1 - \$36,250 – Administrative Expenses.**
  - Motion 2 - \$251,490 – Debt Service for Paul Revere Heritage land acquisition (third payment of 10 year bond).**
  - Motion 3 - \$5,000 – Hooper Bell Restoration.**
  - Motion 4 - \$46,000 – 1829 Hunneman Hand Tub Restoration.**
  - Motion 5 - \$283,506 – Memorial Hall Exterior Restoration – Architectural Design.**
  - Motion 6 - \$50,000 – Affordable Housing Trust Transfer – Hire Expert Consultant.**
  - Motion 7 - \$100,000 – Hagan Court – Steel Staircases for Emergency Egress.**
  - Motion 8 - \$25,000 – Conservation Commission – add to existing fund to purchase open space in future.**
  - Motion 9 - \$34,000 – Gibson Field Restoration.**
  - Motion 10 - \$50,000 – Warner Trail Design Study.**
  - Motion 11 - \$270,322 – Luce School Playground Replacement.**

8:15 p.m. **Discuss ATM Warrant Articles**

**Minutes to be approved:** March 3, 2021 and March 10, 2021

**Other Business:**

**Announcements:**

**Next Finance Committee Meeting Dates:** **Wednesday, March 24, 2021 via Remote.  
See attached listing for a draft schedule of future meetings.**

*If a topic becomes known prior to 48 hours before the scheduled meeting, the Committee will update this posting. The Committee may also discuss a topic or topics not reasonably anticipated by the Chair 48 hours before the meeting.*

**Finance Committee Meetings - 2021 (draft - subject to change - times are approximate)**

Day	Date		Time	Location	Guests/Topics for 2021
Wednesday	March	24	7:00 PM	Remote via Zoom	Article 31 - JFK Bathroom, Storage & Snack Shack - Josh Cohen and Mike Rota of Canton Little League confirmed.
			7:15 PM		Article 25 - Sidewalk Betterment Assessment By-Law - Mark Porter confirmed.
"	"	"	7:15 PM	"	Municipal Operating Budget for FY22 - Charlie Aspinwall & John Connolly. Discussion of ATM articles TBD.
"	"	"	8:00 AM	"	School Operating Budget for FY22 - 2nd review of Operating Budget and discussion of delta of approximately \$752,000.
Wednesday	March	31	7:00 PM	Remote via Zoom	Bob Panico, Planning Board Chair & Laura Smead, Town Planner to discuss Zoning Articles. (PB meets. On 3/3 & 3/17.) Laura Smead confirmed.
"	"	"		"	Article 30 - Municipal Energy Aggregation Program - Laura Smead.
"	"	"		"	Article 32 - Municipal Affordable Housing Trust - Laura Smead.
"	"	"		"	Continue voting articles. Send Draft Motions to Town Counsel after mtg.
"	"	"		"	Vote Capital articles.
Friday	April	2	NA	NO MEETING this day.	Left open for deadline date.
Wednesday	April	7	7:00 PM	Remote via Zoom	TBD
"	"	"		"	Deadline - Planning Board motions to Town Counsel. (Allows 2 1/2 weeks for review by Town Counsel.)
Monday	April	12	NA	NO MEETING this day.	Deadline - FINCOM draft motions to Town Counsel via email. (Allows 2 weeks of review by Town Counsel.)
Wednesday	April	14			TBD
Wednesday	April	21	7:00 PM	Remote via Zoom	Last day to Vote all remaining Articles and Budgets: Article 4 (Consent Agenda) ; Article #42 Motion 1 (Transfers for FY21); Article #42 Motion 2 (Operating Budgets, Fixed Costs Budgets & Enterprise Budgets).
Monday	April	26	NA	NO MEETING this day.	Warrant with recommendations & motions sent to Printer.
Tuesday	April	27	TBD	Remote via Zoom	Roselli, Clark & Associates - Auditors to review Fiscal 2020. TENATIVE DATE AND TIME. TBD IN FUTURE. (This meeting often follows the Auditors meeting with the Select Board on the same night.)
Saturday	May	8	NA	NO MEETING this day.	Finance Committee Recommendations to the Voters delivered to citizens/voters by May 8 (2 weeks prior to ATM).
Saturday	May	22	12:30 PM	Memorial Field	First session of Annual Town Meeting. Rain date 6/5/21.

Finance Committee Voting Checklist - ATM 2021 (subject to change - Revised on 3/15/2021)

	Article Title	Sponsor	Meeting Date (subject to change)	Plan to Vote	Date Voted	Vote	Discussion assigned to	Notes/ Discussion Finalized/ Planning Board vote
1	Elect a Moderator	SB						
	Adopt Rules to Govern Town Meeting	SB						
2	Motion 1 - Time and Date	FINCOM					Reuki	
	Motion 2 - Non-Resident List	FINCOM					Reuki	
	Motion 3 - Source of Funds for New App	FINCOM					Reuki	
3	Hear Reports of Committees appointed at prior ATMs	SB					Reuki	
4	Act on "Consent Agenda"	SB					Reuki	
5	Collective Bargaining Agreements under SB	SB	3/10	3/10	3/10	8-0-0	Reuki	IPP, Still negotiating, Funding to be carried in #910.
6	Personal Service Contracts under SB	SB	3/10	3/10	3/10	8-0-0	Reuki	IPP, Still negotiating, Funding to be carried in #910.
7	Set Salaries of Elected Officials	SB						
	Motion 1 - Town Clerk salary - \$95,832	SB	3/31				Reuki	
	Motion 2 - Elected Officials	SB	3/31				Reuki	
8	Pay Prior Year Bills	SB	3/31				Dave	
9	Adjust FY21 Accounts	SB	3/31				Dave	
10	Authorize Certain Revolving Funds - Set spending limits for FY22 revolving funds.	SB	3/31				Cindy	
11	Capital Outlay Program	SB > CPC						
	Motion 1 - Finance Director Authorization	SB > CPC	3/17	3/17 or 3/24			Emilio & Dan	
	Motion 2 - Municipal - Cash Capital - \$861,000 from general revenues.	SB > CPC	3/17	3/17 or 3/24			Emilio & Dan	
	Motion 3 - School - Cash Capital - \$800,000 from general revenues.	SC > CPC	3/17	3/17 or 3/24			Emilio & Dan	
	Motion 4 - - \$_____ from free cash.	SC > CPC	3/17	3/17 or 3/24			Emilio & Dan	
	Motion 5 - Municipal - Debt - \$76,000 for replacing air filling stations at FD1 & FD2 and \$102,415 for Replacing IMC Record Data Management System for Police Station - 2023 Levy & Other General Revenues of the Town	SB > CPC	3/17	3/17 or 3/24			Emilio & Dan	
	Motion 6 - Municipal - Debt - \$1,116,494 for Memorial Hall Exterior - 2023 Levy & Other General Revenues of the Town.	SB	3/17	3/17 or 3/24			Emilio & Dan	
	<del>Motion 7 - Municipal - Debt - \$_____</del>							
	Ambulance Receipts Reserved for Appropriation-Account	SB	3/17	3/17 or 3/24			Emilio & Dan	
	Motion 8 - School - Debt - \$596,000 - from 2023 Tax Levy &	SC > CPC	3/17	3/17 or 3/24			Emilio & Dan	
	Motion 10 - Water - Storage Tank Maintenance Program - Debt - \$3,200,000, from Water Enterprise Receipts.	SB > CPC	3/17	3/17 or 3/24			Emilio & Dan	
	Motion 11 - Water - Replace Water Mains (Phase 2) - Debt - \$4,350,000 From Water Enterprise Receipts	SC > CPC	3/17	3/17 or 3/24			Emilio & Dan	
	Motion 12 - Water - Water Distribution System Main Design - Year 3 - \$270,000 and Replace #27 Cat Loader \$250,000.	SB > CPC	3/17	3/17 or 3/24			Emilio & Dan	
	Motion 13- Water - \$104,000 - from Water Enterprise Surplus (retained earnings)	SB > CPC	3/17	3/17 or 3/24			Emilio & Dan	
Motion 14 - Sewer - \$350,000 - from Sewer Enterprise Surplus (retained earnings)	SB > CPC	3/17	3/17 or 3/24			Emilio & Dan		
12	Accept Laws enacted by the general court	SB	3/24	3/24			Cindy	
13	4th of July Funding - from Free Cash	SB > Rec	3/10	3/10	3/10	8-0-0	Wai	IPP - due to possible COVID crowd restrictions.
14	Insurance Proceeds >\$150,000 (Transfer of \$564,506.87 from Ins. Reimbursement Fund #173 to Rink Enterprise Capital Account Fund #701.	SB	3/17	3/17			Dave	\$564,506.87
15	Rescind Unused Borrowing Authorizations	SB	3/10	3/10	3/10	8-0-0	Dave	Rescinded \$7,980,000.
16	Increase SPED Reserve Account	SB > SC	3/24	3/24			Reuki	
17	Increase FY22 School Department Budget	SB > SC	3/24	3/24			Reuki	
18	Increase Solar Facility Stabilization Fund - \$ from Solar Facility Receipts	SB	3/10	3/10	3/10	8-0-0	Wai	IPP - due to lack of available funding.
	Community Preservation Recommendations	SB > CCPC						
	Motion 1 - \$36,250 - Administration Expenses for FY22.	SB > CCPC	3/10	3/17			Emilio & Kristen Phelps	
	Motion 2 - \$251,400 - Debt Service for Paul Revere Heritage land acquisition	SB > CCPC	3/10	3/17			Emilio & Kristen Phelps	

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	Motion 4 - \$46,000 - 1829 Hunneman Hand Tub Restoration	SB > CCPC	3/10	3/17			Emilio & Kristen Phelps	
	Motion 5 - \$283,506 - Memorial Hall Exterior Restoration - Architectural Design	SB > CCPC	3/10	3/17			Emilio & Kristen Phelps	
19	Motion 6 - \$50,000 Affordable Housing Trust Transfer - Hire Expert Consultant	SB > CCPC	3/10	3/17			Emilio w/ Kristen Phelps	
	Motion 7 - \$100,000 - Hagan Court Emergency Egress	SB > CCPC	3/10	3/17			Emilio w/ Kristen Phelps	
	Motion 8 - \$25,000 - Conservation Commission - to add to existing fund to purchase open space.	SB > CCPC	3/10	3/17			Emilio w/ Kristen Phelps	
	Motion 9 - \$34,000 - Gibson Field Restoration	SB > CCPC	3/10	3/17			Emilio w/ Kristen Phelps	
	Motion 10 - \$50,000 - Warner Trail Design Study	SB > CCPC	3/10	3/17			Emilio w/ Kristen Phelps	
	Motion 11 - \$270,322 - Luce School Playground Replacement	SB > CCPC	3/10	3/17			Emilio w/ Kristen Phelps	
20	Appropriate Proceeds from the TNC per Ride Assessment Funds	SB	3/31				Dan	
21	Home Rule Petition Relative to Retired Police Officers	SB	3/24				Dan	
22	Acquire Easement - 145 Sherman Street - for Drainage - \$	SB	3/24				Wai	
23	Appropriate to Acquire Easement and Taking - Pleasant St. near Reservoir Pond	SB	3/24				Wai	
24	Appropriation - Removal of weeds & nuisance vegetation at Old Shepherds's Pond - \$_____ from free cash.	SB	3/10	3/10	3/10	8-0-0	Wai	IPP - Per CONCOM Agent, unnecessary this year.
25	Amend General By-Laws - Adding Sidewalk Betterment Assessment By-Law	SB & Mark Porter	3/24	3/24			Wai	
26	Appropriation to support American Legion Post 24 Annual Operating Expenses	SB	3/24	3/10	3/10	7-1-0	Tom, Dave discussion opposed ?	Recommended \$25,000 for Art. 26, thereafter to be added into Veterans budget.
27	Transfer Ownership of Hats to American Legion Post 24	SB	3/24				Tom	
28	STA with Emergent BioSolutions	SB	3/10				Emilio	
29	Accept Gift of Land from Top Golf	SB	3/24				Tom	
30	Municipal Energy Aggregation Program	SB	3/24 & 3/31				Dave	
31	Appropriation - Bathroom, Storage and Snack Shack facilities at Kennedy Elementary School	SB	3/24				Tom	
32	Establish Municipal Affordable Housing Trust General By-Law	SB	3/24 & 3/31				Dave	
33	Accept - Bazin Lane as a Town Way	SB > PB	3/10	3/10	3/10	8-0-0	Wai	IPP, project not ready.
34	Accept - Magnolia Way as Town Way	SB > PB	3/10	3/10	3/10	8-0-0	Wai	IPP, project not ready.
35	Amend Zoning By Law - Section 10.7 - Canton Center Design Review	SB > PB	3/31	3/31			Cindy & Emilio	
36	Amend Zoning By-Law - Section 3.1.4 - Table of Use Definitions, Section J Accessory Uses Related to the Keeping of Overnight Motor Vehicles	SB > PB	3/31	3/31			Cindy & Emilio	
37	Amend Zoning By-Law - Section 3.1.4 - Table of Use Regulations related to Short-Term Rentals	SB > PB	3/31	3/31			Cindy & Emilio	
38	Amend Zoning By-Law - Section 11.0 - Definitions relating to Short Term Rentals	SB > PB	3/31	3/31			Cindy & Emilio	
39	Amend Zoning By-Law - Section 4.1.4 Table of Dimensional Requirements - Residence Districts	SB > PB	3/31	3/31			Cindy & Emilio	
40	Add Zoning By-Law - Section 4.2.9 - Retaining Walls along Scenic Ways	SB > PB	3/31	3/31			Cindy & Emilio	
41	Amend Zoning By-Law - Section 7.8 - Remove Expired Temporary Moratorium on the Sale & Distribution of Recreational Marijuana	SB > PB	3/31	3/31			Cindy & Emilio	
42	FY22 Budget - Motion 1 - Transfers for FY22 - \$	SB	4/21	4/21			boilerplate	
	Motion 2 - Operating Budget for FY22	SB	4/21	4/21			boilerplate	