



Canton Finance Committee
801 Washington Street
Canton, MA 02021

Minutes Voted on: 3/29/23
Vote: 8-0-0

**Meeting Minutes
March 6, 2023**

Finance Committee Members Present: Dave Clough, Dan Cole, Karen Foley, Emilio Mauro, Tim McKenna, Maureen Menconi and Cindy Thomas.

Finance Committee Members Absent: Reuki Schutt.

Guests Present:

Tom Birmingham, Sponsor of Article 28
Charlie Doody, Town Administrator
Ellen Jones, Finance Committee Recording Secretary
Tracy Kenney, Town Clerk
Arafat Knight, Veterans' Agent
Jody Middleton, Human Resource Director
Randy Scollins, Finance Director
Jennifer Wexler, Canton Residents for a Sustainable Equitable Future

Call Meeting to Order: Ms. Thomas called the virtual meeting to order at 7:05 p.m.

Ms. Thomas reviewed the Finance Committee's agenda for the meeting stating that the Committee would be hearing about budget requests from the Human Resources Department, the Executive Office and the Veterans Agent.

FY24 Municipal Budget Requests and Town Meeting Articles - Discussion

Discussion of Article 26 – Accept Chapter 41 section 110A Town Clerk Saturday Hours – Tracy Kenney, Town Clerk

Ms. Kenney discussed Article 26 and provided a list to the Finance Committee of all the Massachusetts communities that have accepted MGL Ch. 41 Section 110A (see meeting documents). The following is information Ms. Kenney read from a prepared statement:

By accepting MGL Ch. 41, Section 110A, when a voter registration deadline for a local election or town meeting falls on a Saturday, the deadline would revert back to the previous business day, Friday.

The recently passed Votes Act changed the voter registration deadline from 20 days to 10 days before an election. Canton's elections are held on Tuesdays, therefore, the voter registration deadline will now fall on a Saturday and the Clerk's office must remain open from 9am to 5pm. If the deadline were on a Friday, instead of closing the office at 1pm, as we normally do, we would remain open until 5pm.

Accepting this law would save the town the cost of having to pay overtime to a member of the maintenance staff to open and close the building on a Saturday and the overtime to a member of the Town Clerk staff. There is already a member of the maintenance staff working on Friday afternoons and the overtime paid to a member of the Clerk's staff would only be 4 hours on a Friday versus nine hours on a Saturday.

The last day to register to vote typically generates little, if any, activity. By accepting this section of the law we would not be disenfranchising anyone from registering to vote, as there are many options for citizens to register to vote, such as:

Registering in person, by mail, online or through the Registry or Motor Vehicles, and we advertise the deadlines accordingly. 60 communities have already accepted this law. 4 other communities are proposing acceptance of the law at their town meetings this spring.

Vote - Article 26 – Accept Chapter 41 section 110A Town Clerk Saturday Hours - A motion made by Mr. Mauro that the Finance Committee recommend to Town Meeting Article 26 as written in the warrant was seconded by Ms. Foley.

Roll Call Vote:

Ms. Menconi	Aye	Mr. Clough	Aye
Mr. McKenna	Aye	Mr. Mauro	Aye
Ms. Foley	Aye	Ms. Thomas	Aye
Mr. Cole	Aye		

Roll Call Vote: 7-0-0.

The motion for the Finance Committee to recommend to Town Meeting Article 26 as written in the warrant passed 7-0-0.

Discussion - #154 Human Resources Department FY24 Budget Request – Jody Middleton, Human Resource Director

Ms. Middleton explained the only FY24 budget request for the Human Resources Department is a request of \$13,000 for an HR Policy/Poster Compliance Software.

- The software is web-based and will organize the Town's public safety and local government policies on a platform.
- As state and federal polices change the HR Department will be notified via email. The software will also have a mobile app to send policy updates to employees such as public safety employees that may not have access to a computer.
- The software will take the Town's current policies and cross reference them.
- There will also be a training portion that employees will have to answer questions regarding policies and approve that they have read the policy.
- The final approval of the policies will be in either a lump sum fashion or per policy by the Select Board.
- The software will also archive the Town's old policies and reports.

In response to Ms. Thomas' inquiry if the software had an annual fee Ms. Middleton stated that the Town will incur an annual software fee but the fee would be included in the first year. The cost of the annual fee is \$12,000 per year. This new software will most likely be in place sometime in October 2023.

Discussion - #910 – Employee Contract Benefits FY24 Budget Request and Article 5 – Collective Bargaining Agreements under the Select Board – Randy Scollins

Mr. Scollins provided three detailed exhibits (see meeting documents) to support the **total budget request of \$135,561 for the Contract Benefit – Contract Provision** budget line item in the Department #910 budget. The following are highlights of the discussion:

- **FY23 Career Educational Incentive Payments** (as per collective bargaining agreements) **totaling \$76,000** from Free Cash would be requested under Article 5.
- **FY24 Career Educational Incentive payments** (as per collective bargaining agreements) **totaling \$115,765** are included in the budget request for Department #910.
- Previously the Town received funds from the state under the Quinn Bill. 50% of the costs were funded by the state and 50% of the costs were funded by the Town. Employees who had a date of hire before a specified date received Quinn payments. Employees hired after the specified date received a stipend. There were differences among officers.
- The payments serve as a hiring incentive for the Town to hire educated officers.
- The increase from Non-Traditional Quinn is \$150,583 for FY23 and \$145,473 for FY24. Each of these amounts were reduced by \$80,108 due to retirements while \$50,400 were added to each of these amounts for Non-Traditional Quinn Underbudgeted. The net costs are \$75,875 for FY23 and \$115,765 for FY24. **Total budget increase for contract provisions in Dept. #910 for FY24 is \$135,561.**
- The \$76,000 for FY23 is being requested under Article 5 and if approved at Town Meeting will be moved into the #210 Police Department budget as approved under the budget Article 43 of the May ATM 20223 . The \$115,765 for FY24 is being requested under the #910 and will be moved to #210 Police Department as well.
- Per Ms. Middleton Educational Incentive Payments were paid as stipends but have been transitioned over to a % of base salary.

In response to Mr. Mauro's inquiry as to why the state withdrew Quinn payments, Mr. Scollins stated it was for budgetary cost reasons. Initially the state cut the cost of the payments to lower percentages but then phased them out completely.

- As the Police Department changes the Town is hiring younger officers. The Educational Incentive Payments are a professional development perk for the employees.

Vote - Article 5 – Collective Bargaining Agreements under the Select Board

A motion made by Mr. Mauro that the Finance Committee recommend under Article 5 that \$76,000 be transferred from Free Cash as written in the motion to the FY23 Police Department (210) budget was seconded by Ms. Foley.

Roll Call Vote:

Ms. Menconi Aye Mr. Clough Aye

Mr. McKenna Aye Mr. Mauro Aye
Ms. Foley Aye Ms. Thomas Aye
Mr. Cole Aye
Roll Call Vote: 7-0-0.

The motion for the Finance Committee to recommend the transfer of \$76,000 from Free Cash to the FY23 Police Department budget passed.

Discussion - #129 – Executive Office FY 24 Budget Request – Mr. Doody presented the FY24 budget requests for the Executive Office as follows:

- The most significant increase to the budget is a request for five additional hours from **35 to 40 hours** per week for the **Executive Assistant at an increased cost of \$15,000**. Eventually Mr. Doody would like the Executive Assistant position to be made into an Assistant Town Administrator.
- Mr. Doody is also requesting **\$9,500 to hire a Public Relations firm**, John Guilfoyle of Canton. The Canton Public Schools is currently using this firm.
- A **\$2,000 training expense** is being requested from Mr. Doody to obtain his Town Administrator certification as requested by the Select Board.

Discussion - #422 – Street Lighting FY24 Budget Request – The FY24 budget request of **\$97,000 is an increase** of \$22,000 from the FY23 budget of \$75,000. The increase is based on increases in the cost of electricity and a contractual maintenance increase.

Discussion - #946 – Town Insurance FY24 Budget Request – The FY24 budget request of \$1,525,950 is a **budget increase of \$65,284** from the FY23 budget of \$1,460,666. NorthStar is the Town's insurance broker. Worker's compensation and St. Gerard's are having an impact on the Town's insurance budget.

Discussion – Article 20 – Acquire 27 Neponset Street for Parking Lot – The Town owns 25 Neponset Street. The Town is in negotiations to purchase 27 Neponset Street. If successful the Town will combine the lot with 25 Neponset Street to make a parking lot. Mr. Clough inquired as to the status of the buyer from last year's Town Meeting that expressed an interest in purchasing 25 Neponset Street. Mr. Scollins reported that the Select Board took up immediate action at last year's Town Meeting and decided not to sell 25 Neponset Street. Mr. Mauro inquired as to how many parking spaces would be available once the two lots are combined. Mr. Doody stated that there were no design plans yet for the number of spaces in the parking lot.

Discussion- Article 21 – Acquire Permanent & Temporary Easements over 72 Pleasant Circle & 64 Oak Road for Drainage/Infrastructure and Improvements – Mr. Doody reported that Article 21 is the result of a request from a homeowner to address stormwater water running thru 72 Pleasant Circle. To correct the drainage problems temporary easements must be acquired. The plan is to tie a new drain into the existing property. The first step in the process is to obtain easements. Ms. Thomas inquired about the stock language in the article for the "Select Board to acquire by purchase, gift or eminent domain". Mr. Doody stated that there would be no cost to the Town for the temporary easements. Mr. Doody will check with the Engineering Department to see if the owners of 64 Oak Road are on board for the drainage improvements. Ms. Thomas inquired if the Committee was ready to take a vote. Mr. Clough suggested waiting to take the vote for Article 21 until it has been confirmed that both property owners are on board with the project and the easements.

Discussion – Article 22 – Acquire Right of Way Takings & Permanent or Temporary Water Easements for Revere Court Bridge

Mr. Doody provided background information regarding Article 22. Some of the highlights of that discussion are as follows:

- The state will be replacing the Revere Court Bridge and the design plans for the site are 25% complete.
- The project is scheduled to begin in the fall of 2023 or spring of 2024.
- Currently the bridge is a one-vehicle wide bridge. The current width of the bridge makes it a challenge for emergency vehicles and fire engines to cross.
- Part of the project will require easements – some permanent and some temporary.
- Because the area will be undergoing improvements the Town felt it was the best time to replace a 4" water main with an 8" water main.
- The neighbors have been advised of the Revere Court Bridge project at a public meeting held with the Department of Transportation.

Mr. Mauro brought to the attention of the Committee members that there is an FY24 capital request under Article 15 for this year's Town Meeting for an appropriation of \$420,000 through borrowing to be paid from water receipts for the replacement of the 4" main with an 8" main.

Vote – Article 22 – Acquire Right of Way Takings & Permanent or Temporary Water Easements for Revere Court Bridge

A motion made by Mr. Mauro that the Finance Committee recommend Article 22 as written in the warrant was seconded by Mr. McKenna.

Roll Call Vote:

Ms. Menconi	Aye	Mr. Clough	Aye
Mr. McKenna	Aye	Mr. Mauro	Aye
Ms. Foley	Aye	Ms. Thomas	Aye
Mr. Cole	Aye		

Roll Call Vote: 7-0-0.

The motion for the Finance Committee to recommend Article 22 as written in the warrant passed.

Discussion – Article 27 – Sustainability/Climate Action & Related Activities and Article 28 – Formation of a Sustainability Action Plan Steering Committee and Initial Steps for the Creation of a Sustainability Action Plan

Mr. Doody provided information regarding Article 27 and Article 28 as follows:

- Mr. Birmingham and a group of individuals met with the Select Board to talk about the idea of forming a Steering Committee so the Town can address the issues of climate change and sustainability. The result of that discussion was the idea of forming a Steering Committee.
- Town Counsel reviewed Article 28 and had concerns with the citizen article as to the form and some of the language. Town Counsel generated a separate Article 27 that he felt more comfortable with from the Town's perspective.
- Mr. Doody stated that they met with Mr. Birmingham and other individuals and everyone was in agreement to support Article 27. The content is similar to Article 28 but the language and the form changed.
- In the end the intent is the same to form a Committee to investigate climate change, to recommend actions going forward for the Town and for the Town to develop a Plan and eventually create a position of Climate Manager.
- Mr. Doody stated that Mr. Birmingham and his group will be in favor of Article 27. When Article 27 and 28 are called, the articles will be clustered, everyone will be looking to have Article 27 to be acted on and Article 28 withdrawn.

Mr. Mauro stated that as Chair of the Master Plan Implementation Committee the MPIC voted to endorse Article 27 and that the Select Board create a Sustainability Action Plan Steering Committee to enforce the spirit and letter of Article 27.

In response to Mr. Cole's question if there is funding for Article 27 or would the funding be in the future, Mr. Doody responded that there is no funding for Article 27 and that when the position of Climate Manager is created there would have to be funds for a budget and a funding source would be identified at that time. He does not anticipate funding will be this year and it depends upon how much work the Steering Committee gets done.

Mr. Clough inquired as to the difference between the new Steering Committee and the current Sustainability Committee. Mr. Doody stated that the current Sustainability Committee has focused on recycling efforts. The new Steering Committee will advise the current Sustainability Committee and will focus more on the larger issues of climate change and activism to address these issues. The intent of the new Committee is to support the current Sustainability Committee with regard to climate change. Mr. Clough suggested that it might make more sense to expand the existing Sustainability Committee rather than have two committees.

Mr. Birmingham explained the following:

- Part of the idea to creating the Steering Committee as an interim committee is to look at how all of the different sustainability and climate issues and activities are currently being managed within the Town. Because of the many sustainability issues being dealt with there are many Town boards, committees and interest groups that get involved depending upon what the issue is.
- The expectation of the current Sustainability Committee is to support an Interim Steering Committee and that interim committee would look at how all the issues are currently being managed and then make a recommendation to the Select Board which may end up being a consolidation of similar committees or an expansion of one. Mr. Birmingham stated that it was just too early to determine this.

Ms. Wexler provided a background and specifically discussed the citizen-petitioned article as well as how the two articles are linked together as follows:

- Ms. Wexler thanked the Finance Committee for their work and their oversight of Canton's fiscal health. She also thanked Mr. Doody for his summary of the articles.
- The aim of Article 28 is to present and create a Sustainability Action Plan. Ms. Wexler stated that many cities and towns in Massachusetts have already established a Sustainability Action plan and that many other towns are in the process of establishing a Plan.
- Ms. Wexler's group, Canton Residents for a Sustainable Equitable Future (an all-volunteer organization), has been in existence for approximately a decade and their mission is to "educate, build coalition in our community across all sectors of our Town and to foster momentum to sustain an equitable future"
- She went on to explain hazards in our atmosphere from human activity has raised the carbon dioxide by 50% in the last 200 years and in the last 50 years increased even further.
- Ms. Wexler's Canton Residents group originally formed the current Sustainability Committee of which one of their members, Christine Smith, is a member of the current Sustainability Committee. The Canton Residents group has sponsored items such as Green Fest, has sponsored the plastic bag Town Meeting article helped sponsor the Municipal Energy Aggregation article for residents and small businesses.
- The Canton Residents Group was also involved through a coalition to help pass statewide legislation under former Governor Baker a An Act for Next Generation Roadmap for Massachusetts Climate Policy.
- The sponsors of Article 27 have the support of the Planning Board, the Master Plan Implementation Committee, the Energy Advisory Committee and will soon meet with the Conservation Committee but are asking for an Interim Sustainability Committee outside of Town Meeting.

In response to Mr. Clough's inquiry regarding funding for the Interim Sustainability Committee, Mr. Birmingham replied that Article 28 basically "establishes a Plan for the Plan". There is no funding currently needed. Mr. Birmingham stated that more research would have to be done to see what grants and funding (Metropolitan Area Planning Council) are available.

Mr. Clough stated that more insight would be helpful with regard to future costs for implementing aspects of climate change. He reminded members that oil is on all of Canton's roads as a result of paving which is the number one contributor to carbon and that it would be hard for Canton to mitigate that 1 degree or 1½ degree as mentioned in the article which does not seem to match the UN data. Mr. Clough suggested to Mr. Birmingham he may want to review the UN data in the footnote with regard to 1 degree versus 1½ degree, noting that it may not be significant. Mr. Clough shared his experience with traveling to China in that there are no blue sky days. Mr. Clough does not know how Canton will stop climate change and would be very pleased if they do but he is of the opinion that it is going to come with an expensive price tag to the Town and the consultants would stand to make a significant amount of money and it may not lower the global temperature as described in the Article. He thanked Mr. Birmingham for all of this work. Ms. Thomas thanked Mr. Clough for his comments.

Mr. Scollins responded to Mr. Clough's question regarding funding. Mr. Scollins stated the Sustainability Committee has funding available with a very small budget (\$3,000).

Mr. Cole inquired if the motion that was presented at the meeting to the Finance Committee was sent to the Select Board and Town Counsel and if they had a course of action. Mr. Doody stated that the Select Board generally supports Article 27 and that everyone acknowledges the importance of climate issues and sustainability but he cannot speak for every member of the Board. In his conversations with the Chair, the Chair seems generally supportive of this Steering Committee and if Article 27 passes the Board will move forward with the will of Town Meeting to establish the Steering Committee. Mr. Doody, the Select Board Chair, Mr. Birmingham and Ms. Smith have a meeting scheduled for following day after the Finance Committee meeting (on March 7) to go over the details for Sustainability and the potential for a Steering Committee.

While there are no up-front costs associated with Article 27, Mr. Mauro said there will be costs associated with developing an Action Plan (consultants and a salaried position) in the future. He also noted that the committee would be filled with a cross section of a broader group of people as compared to the existing Sustainability Committee.

Ms. Thomas commented that the concern is that Article 27 was silent with regard to the creation of a Steering Committee. Mr. Mauro stated that there was no reference because the Select Board already has the complete authority for the formation of the Steering Committee. Mr. McKenna spoke in support of the Plan and disclosed that his spouse Christine Smith, is a member of the Sustainability Committee. Mr. Doody confirmed that it was Town Counsel's intent under Article 27 to give the Select Board the oversight and control in forming the Steering Committee and the Select Board would ultimately approve the plan or not approve the plan and funding for the plan.

Ms. Thomas suggested that the Finance Committee defer voting on Article 27 and Article 28 to a future meeting to allow the Finance Committee to have more time to review both articles and review the draft motion suggested by Mr. Birmingham. Mr. Birmingham will forward the motion to Mr. Scollins.

Ms. Thomas offered some editorial comments to the Finance Committee members as they are thinking about climate and sustainability that not only are we helping to make our climate better but we are also trying to help members of our community live in the conditions that we have. Professionally, Ms. Thomas shared information that working in Boston they have had to address work arounds to provide air conditioning to those who cannot tolerate multiple 90 degree days because of disabilities and health conditions. As we think about sustainability it is not just about what are we going to do about the oil on the roadways, but it is also about other things that allow all of us to live healthy and safe in our communities.

Ms. Thomas thanked Mr. Birmingham and Ms. Wexler for the tremendous amount of work they have done. Ms. Wexler thanked the Finance Committee.

Discussion - #543 – Veterans Services FY24 Budget Requests – Arafat Knight, Veterans’ Agent

Mr. Scollins screen shared a fact sheet of additional information (see meeting documents) with regard to the Veterans Department:

- Canton veteran beneficiaries received \$412,630.44 per month of benefits/payouts to 269 veterans and spouses in 2021 or the average monthly payout of \$1,533.94 per beneficiary. In 2022 veteran beneficiaries received \$464,497.48 per month for 276 veterans and spouses or the average monthly payout of \$1,682.96.
- These benefits are mostly federal benefits that are in addition to the Ch. 115 benefits paid by the Town of Canton.
- Even though the number of veterans from 2021 to 2022 was a slight increase, not shown in the exhibit is that many of the veterans and widows came to the Veterans office and had their claims increased. The VA states that if the veteran is at 70% and no longer employable they can apply for unemployability benefits which would then pay the veteran at 100% but still rated at 70% or whatever current percentage they are defined at. This increases the Veterans benefit anywhere from \$1,600 per month to \$3,500 per month. This allows them to stay at home and receive care rather than having to move out of Town.
- Mr. Arafat is **requesting a Part-Time Assistant for \$29,120** because a great deal of his work is dealing with many claims. Last year alone Mr. Arafat put in over 71 different claims with time spent on the claims varying from 8 hours to 40 hours per claim
- Having an assistant would allow Mr. Arafat to focus on Chapter 115 filings with the State (a benefit in which the Town pays out about \$8,000 per month). This benefit helps veterans that are living below the poverty line with their living and medical expenses. At the end of the year the Chapter 115 benefits are totaled and the Town receives 75% reimbursement from the State. An Assistant would help the Agent with these filings as well.
- Because Mr. Arafat is the only one in the office (with two senior volunteers working a combined 257 hours) having an Assistant would allow Mr. Arafat to have the office run more efficiently and would allow him to have time out of the office for required training/web training for his Agent’s certification.
- Mr. Arafat is also requesting in his budget **an increase for postage**. Mr. Arafat has consulted with Mr. Doody who has agreed to **provide a used Ford Explorer to Mr. Arafat** to be used for attending events out of the community. He is **requesting \$3,120 for fuel costs and \$5,000 for vehicle maintenance**.

Discussion – Article 25 – Accept Provisions of the Brave Act for Tax Exemptions for Veterans

This article is for a tax exemption for the family or loved one of a veteran who is killed in action, a POW or missing in action. This is for a service member who is living in Canton, enlists out of Canton and the family has been living in the community for five years and the veteran has been living in Massachusetts for 6 months and are killed in action or MIA and killed on active duty. This tax exemption (for the full amount of the property tax) is for the individual’s family (mother, father, spouse). The benefit is very discreet and very limited as to who would be eligible for this exemption. Mr. Arafat believes that there is currently only one family in Canton that would be eligible for this exemption.

Vote – Article 25 – Accept Provisions of the Brave Act for Tax Exemptions for Veterans

A motion made by Mr. Mauro that the Finance Committee recommend Article 25 as written in the warrant was seconded by Mr. McKenna.

Roll Call Vote:

Ms. Menconi	Aye	Mr. Clough	Aye
Mr. McKenna	Aye	Mr. Mauro	Aye
Ms. Foley	Aye	Ms. Thomas	Aye
Mr. Cole	Aye		

Roll Call Vote: 7-0-0.

The motion for the Finance Committee to recommend Article 25 as written in the warrant passed.

Discussion - Potential Uses of Free Cash Reserves – Mr. Scollins reported the Town's **FY23 General Fund Reserves are at \$23.2 million** which represents 20.2% of FY23 Budgeted General Fund Expenditures. The Town's Target for General Fund Reserves is at least 15% of budgeted general fund expenditures.

The **maximum use of these reserves at the May 2023 Annual Town Meeting is \$5.8 million if the 15% target is to be maintained.** Mr. Scollins provided a list of **Estimated Uses of Free Cash at May 2023 ATM totaling \$4.401 million** (see meeting documents).

Ms. Foley inquired as to how much of Free Cash has been allocated in the past few years. Mr. Scollins will summarize these figures for the next meeting on March 8. It is only in the past seven years that the Town has been in the position to put forward Free Cash for one-time items. In consultation with his predecessor and the Town Administrator, Mr. Scollins stated that the goal is to not hoard reserves that accrue but to put the reserves back into investments in the community. As long as the Town is maintaining its 15% of General Fund Expenses, Mr. Scollins' opinion is that it is highly appropriate to put forth the excess reserves to high priority, one-time items. The goal of the Revenue Forecasting Committee is that if all the revenues are not allocated then Free Cash can be recharged every year by an estimated \$1.5 million.

Mr. Clough inquired if a \$1 million transfer to the SPED Reserve Fund would be enough to cover the increasing need for special education and IEPs as a result of the COVID lockdown and its effect on children. Mr. Scollins reported that the School Administration requested \$1 million and would be attending the Finance Committee on March 22 to discuss their budget and SPED funding. Ms. Thomas commented that the state has approved a substantial increase for tuition for SPED and collaborative tuition which will have a significant impact that the Town has no control over. In reviewing the Governor's budget, Mr. Scollins noticed that it appears there is going to be more funding for these areas but that vendors will likely put more pressure on the towns knowing there is going to be more funding.

Next Meeting Date: The Finance Director was notified by the Town Administrator that the Finance Committee meeting planned for April 5 fell on the Passover holiday (April 5 and 6) and should be rescheduled to another date. The Finance Committee decided to revisit this at their next meeting. The next Finance Committee meeting will be held virtually on Wednesday, March 8, 2023, at 7:00 p.m. at which time they will discuss the findings of the Sub-Committee.

Approval of Minutes - A motion made by Mr. Mauro to approve the January 18, 2023 minutes for the Sub-Committee to Study Elected Officials Compensation was seconded by Mr. Clough.

Roll Call Vote:

Mr. Clough Aye
Mr. Mauro Aye
Ms. Thomas Aye

Vote: 3-0-0

The motion to approve the January 18, 2023 minutes for the Sub-Committee passed.

A motion made by Mr. Clough to adjourn the meeting at 9:06 p.m. was seconded by Mr. McKenna.

Roll Call Vote:


Mr. Mauro Aye Mr. Clough Aye
Ms. Foley Aye Ms. Thomas Aye
Mr. Cole Aye Mr. McKenna Aye
Ms. Menconi Aye

Roll Call Vote: 7-0-0

The meeting adjourned at 9:27 p.m.

Minutes reviewed by: Karen Foley

Respectfully submitted,

DocuSigned by:

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Cindy Thomas
Chair, Canton Finance Committee
Sub-Committee to Review Compensation of Elected Officials

**Finance Committee
Meeting Documents
March 6, 2023**

Please note: Some meeting documents may be found on the Town's website under the Posted Minutes section (Laser Fiche).

Agenda for March 6, 2023.

Article 26 – Communities That Have Accepted M.G.L. Ch. 41, Section 110A prepared by Town Clerk (1 page).

#154 – FY24 Proposed Budget – Human Resources Department (1 page).

#910 – FY24 Proposed Budget – Employee Contract Benefit (4 pages).

#129 – FY24 Proposed Budget – Letter from Charlie Doody, Town Administrator to William Scollins, Finance Director, dated January 12, 2023 with the following Proposed FY24 Budgets attached:

#129 – Executive Office

#422 – Street Lighting

#946 – Town Insurance

(5 pages).

#543 – FY24 Proposed Budget – Veterans Services Department (1 page).

Veterans Department – Additional Information prepared by Arafat Knight and Randy Scollins (1 page)

Cash Reserve Balances – Town of Canton, dated 3/2/23 prepared by Randy Scollins.

Estimated Uses of Free Cash at May 2023 ATM prepared by Randy Scollins.

FY24 Municipal Operating Budgets Summary, dated 2/27/23 (3 pages).

Fixed Costs and State and County Assessments, dated 2/27/23 (1 page).

Water Sewer and Rink Enterprise Fund Operating Budgets, dated 2/27/23 (1 page).