



Canton Finance Committee
801 Washington Street
Canton, MA 02021

Minutes Voted on: 3/16/22
Vote: 6-0-0

Meeting Minutes
March 9, 2022

Finance Committee Members Present: Dave Clough, Dan Cole, Tom Emery, Karen Foley, Emilio Mauro, Tim McKenna, Reuki Schutt and Cindy Thomas.

Finance Committee Members Absent: All members were present for the virtual meeting.

Guests Present:

Shaun Chu, Co-Chair, Community Preservation Committee
Derek Folan Superintendent of Schools
Nichola Gallagher, School Committee, Finance Sub-Committee
Stacey Gorman, Community Preservation Committee
Ellen Jones, Finance Committee Recording Secretary
Lisa Lopez, Chair, Canton Affordable Housing Trust
Maureen Moran, School Committee, Finance Sub-Committee
Steve Marshall, Director of Finance & Operations, Schools
Kristen Phelps, Administrator, Community Preservation Committee
Randy Scollins, Finance Director

Call Meeting to Order: Chair McKenna called the virtual meeting to order at 7:01 p.m.

Discussion – FY23 School Department Operating Budget – Derek Folan, Superintendent of Schools and Steve Marshall, Director of Finance & Operations, Schools

Mr. Marshall turned the discussion over to Mr. Folan. Mr. Folan stated that they looked at their strategic framework, long term goals, values, needs now and needs for the future. School administrators developed budgets, School Finance Sub-Committee reviewed and there were three reads of the FY23 budget in the public setting. Mr. Folan read from the FY23 Budget Message Champions of Excellence slide regarding their budget process as follows:

***“The annual budget process is a key action to maintain the level of educational excellence and high achievement in the Canton Public Schools for all students and staff, AND to advance and achieve the goals of the district. The budget proposal is a true reflection of our District priorities and values, and it is aligned with our Strategic Framework and District Goals.*”**

Mr. Folan turned the discussion over to Mr. Marshall. Mr. Marshall reviewed the following items:

- The last time the School Department met with the Finance Committee a budget target number was put forward to the School Committee. Since that time Mr. Marshall stated that there was no need to cut the budget.
- 2020 Per Pupil Expenditures Comparison (DESE report) – Canton is spending \$16,258 per pupil per year.
- Over 80% or \$40 million of a \$50 million school budget is spent on staff. **Contractual obligations for FY23 are up \$1,359,215.**
- 2021 Staff FTE per 100 Students – Canton aligns with other districts.
- **An initial budget increase of \$3,267,212 was requested for FY23.** This request was reduced to meet the 5½% target number prior to meeting with the Revenue Committee.
- **The Superintendent’s revised FY23 budget increase request is \$2,865,743.**
- Last year a Galvin Middle School therapeutic program was partially funded through an additional appropriation to the Special Education Reserve Account. The School has been able to keep students in the district. Because some of these students will be moving to the High School next year there is a proposal to implement a program at the High School. There is no cost associated within their budget request for three full-time high school teachers (SPED Teacher, Adjustment Counselor and Home Base Teacher) because Mr. Marshall believes there will be enough savings in the special education budget from a reduction of out-of-district students. These three positions will be funded out of the budget and not out of the Special Education Reserve Account. Only if the special education expenses grow next year they would be funded from a transfer from the SPED Reserve account which purpose is to help out with budget issues.

- Mr. Marshall stated that with these three positions in the High School there could be cost implications with regard to benefits in the town budget.
- **There is total of 19.6 new FTEs being requested for FY23.** Among that total is a Hansen teacher and a Luce teacher to handle increased enrollment. Three Elementary School Adjustment Counselors are being requested to provide social and emotional support for students that have demonstrated need. There is a need for a pre-school teacher for the preschool at the Rodman. A Data District Specialist for \$100,000 has been requested in order to meet the needs of data collection, analysis of data, reporting requirements, and collection of student information so that the School will be able to achieve their best goals and practices. Mr. Marshall continued with all of the other position requests as outlined in their FY23 budget spreadsheet.
- **A request for FY23 of \$157,713 for districtwide curriculum materials has been requested.** The School Department is starting to increase their budget for these materials instead of requesting them through the capital process. Mr. Marshall stated that this will continue to increase over the next few years.
- **An increase of \$300,000 is being requested for the school bus contract.** The current bus contract is in the last year of the 5-year contract. The School Department will go out to bid in the Spring of 2022. Mr. Marshall is expecting a 20-30% increase in costs for the contract. He will try to implement some safeguards with regard to fuel costs.

Mr. Mauro inquired about the special education program that will be extended to the High School and if it will be funded by the offset of not out-of-district students, is this anticipated to be a one-year offset or should the Finance Committee anticipate that in future years it would become a line item in the budget or do you see that being a long-term offset? Mr. Marshall responded that he does anticipate it being a long-term offset, however, special education students requiring additional services is an unknown and can be a very unpredictable piece of the School Department budget. The School never knows when new students are coming into the district or leaving the district. The program is not being put forth with the intent of saving money but it can be an outcome of students being best served in their home district requiring a bit of extra help but who do not need to be placed out of district.

With regard to the new Grade 2 teachers, one at the Hansen School and one at the Luce School, that are moving up from Grade 1, Mr. Mauro inquired if that was a wave of enrollment whereby the Town might need more teachers or would it be a lull where some elementary teachers might be able to transfer to higher grades. Mr. Marshall stated that this was a “bubble” class that will make its way through to the 5th Grade. There is a similar situation at the Kennedy Elementary School whereby the School Department had to add an additional fifth section of Kindergarten.

The Instructional Coach is funded through a grant that works with the 6th Grade teachers for project-based learning. The grant will be expiring soon. With regard to updates for subscriptions for programs, Mr. Marshall explained that there are updates with the programs and this is one of the benefits that they are updated often, such as worksheets that might evolve over the course of the subscription. Mr. Folan explained that one of their goals is to have a thorough review of the district’s curriculum, approaches and pathway changes and that they have a program review in place which was started this year with the math curriculum. The budget line item for curriculum is very small and it has been used to either supplement or add on if there was a need to add-on to program materials versus having a line item for purchasing and associated with the data review process.

Ms. Thomas inquired if there is a distinction in the district’s preschool between special education teachers versus regular teachers at the early education level. Mr. Folan and Mr. Marshall stated that there was no distinction. The preschool is an integrated preschool program that requires a percentage of typical community peers and those peers, or at least a portion of them, pay tuition. Tuition goes into a revolving account. Because of COVID there are offsets that have been charged such as a pre-school teacher’s salary that was charged back at the end of the year. The revolving account was affected by COVID because of the decrease in the number of students. Mr. Marshall is unsure of how much they will be able to build the fund up but there will be some additional tuition that will be sorted out based on the number of students in the classroom and the number of peers based on a schedule of days for example three days versus four days versus five days of tuition. There were also a number of tuition refunds out of the Revolving Account at the end of FY20 due COVID.

Mr. Clough inquired that if there was an overage for the Hansen School playground project above and beyond what the Community Preservation recommended for the project, would the School Department be able to handle the remaining balance of the project? Mr. Marshall stated that there are a few revolving accounts in the school budget for larger capital projects, such as the Building Rental Fund, for the School Department to access.

Mr. McKenna thanked Mr. Marshall for his very comprehensive presentation. The Unified Sports Program is a sports program for students with disabilities along with students that are their peers. The new Student Information System at a cost of \$50,000 has not yet been identified. There was a state contract during COVID for these services but it has no longer been continued. The School Department will be going out to bid with three key vendors that will most likely bid on the request. They are also working with neighboring districts on this purchase. No specific product has been identified yet.

Ms. Schutt noticed that the FY23 Target Budget Increase for the School Department is up from a 5½% to a 6% increase. It was 6.8% but was pared down to 6%. The Revenue Committee provided a target budget increase of \$2,865,743. Ms. Schutt was impressed that the School Department was not seeking a budget increase amount of more than what they could spend. The School Committee, Mr. Marshall and Mr. Folan are comfortable with the 6% increase. **Of the FY23 total budget increase of \$2,865,743.00, contractual obligations will be \$1,359,216 and the \$300,000 increase for the bus contract which will leave approximately \$1.2 million for additional staffing, supplies and program enhancements.**

Ms. Thomas commented that the significant level of Ch. 70 State Aid increase resulted in a substantial increase to the School Department budget. She also stated that there was a highly collaborative relationship between the School Committee, the School Department and the Municipal administrative staff for using some of these resources for the Municipal side where there were some gaps in funding. Mr. Scollins expressed his deep gratitude to the School Administration and the School Committee for their tremendous partnership in sharing a portion of this revenue increase with the Municipal budget.

Discussion and Vote – Article 24 – Appropriation for Galvin Middle School Feasibility Study - \$1,500,000

Mr. Scollins congratulated the School Department on being welcomed into the MSBA process for the Galvin Middle School. Mr. Marshall worked with representatives from MSBA to secure this invitation. MSBA was unable to provide the Town with specific numbers for the cost of a feasibility study but the Town was given a range of a sample of other feasibility studies that cost \$1.1 million to \$1.4 million. Mr. Marshall is confident that the \$1.5 million being requested at Town Meeting will be enough to cover the costs of the study. He estimates that the Town is approximately 250 days away from hiring a design firm. Mr. Scollins stated that if there are any funds remaining from the \$1.5 million feasibility study these funds can be rolled forward to the next phase of the project.

Mr. Folan thanked the School Committee, the Finance Committee and the community for their support of this project. Mr. Scollins confirmed that approximately 50% of the project cost will be reimbursed by the state. The feasibility study will look at the existing needs and future needs of the school district in its entirety, included any school or grades that will be impacted whether new or renovated. To receive MSBA reimbursement the Town will have to follow the recommendations of the feasibility study. The Building Renovations Committee will have input into this study. Mr. Scollins does not see the Town borrowing for the entire project at the start of the project but will borrow on an as-needed basis and will also utilize funds in the Capital Stabilization Fund (if approved at Annual Town Meeting) to reduce the impact on the taxpayer. The feasibility study will also consider grade configuration. The Statement of Intent will look at reconfigurations as they see fit.

A motion made by Mr. Mauro that the Town of Canton appropriate the amount of One Million Five Hundred Thousand Dollars (\$1,500,000) for the purpose of paying costs of a feasibility study related to the replacement or renovations of the Galvin Middle School, 55 Pecunit Street, Canton MA, including the payment of all costs incidental or related thereto, and for which the Town of Canton may be eligible for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of the School Building Committee. To meet this appropriation One Million Five Hundred Thousand Dollars (\$1,500,000) shall be transferred from the Town’s Free Cash Reserves into the Galvin Middle School replacement or renovation capital project account. The Town of Canton acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town of Canton incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Canton, and further provided that the appropriation hereunder shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Town of Canton and the MSBA was seconded by Ms. Schutt.

Roll Call Vote:

Ms. Schutt	Aye	Mr. Cole	Aye
Mr. Mauro	Aye	Mr. Clough	Aye
Ms. Foley	Aye	Ms. Thomas	Aye
Mr. Emery	Aye	Mr. McKenna	Aye

The motion to approve Article 24 passed 8-0-0.

Discussion and Vote – Article 25 – Appropriation to Increase Special Education Reserve Account - \$250,000

A motion made by Mr. Mauro that the Finance Committee recommend to Town Meeting that the sum of Two Hundred Fifty Thousand Dollars (\$250,000) be appropriated to the Special Education Reserve Account (#250) and to meet this appropriation, Two Hundred Fifty Thousand Dollars (\$250,000) be transferred from Free Cash (Undesignated Fund Balance) in the Treasury of the Town was seconded by Ms. Thomas.

Ms. Schutt inquired about the various requests for Free Cash for Town Meeting articles. Mr. Scollins stated that the following Articles totaling approximately \$2.8 million were requesting funding from Free Cash:

Free Cash Available for Special Articles	\$5,531,018
Request for Galvin Middle School Feasibility Study (Article 24)	1,500,000
Request to Fund Capital Stabilization Fund (Article 30)	1,000,000
Request of Special Education Stabilization Fund (Article 25)	250,000
Request for July 4 th Community Celebration (Article 16)	35,000
Acquire Permanent Easement Over 145 Sherman Street (Article 23)	10,000
Request for Community Recognition Funding (Article 14)	<u>5,000</u>
Total Requests	<u>2,800,000</u>
Remaining Free Cash	<u>\$2,731,018</u>

In response to Mr. Clough's inquiry about the difference between the Circuit Breaker Fund #160 and the Special Education Reserve Account Fund #250, Mr. Scollins stated that the Circuit Breaker Fund is a grant revenue source received from the State to reimburse prior year special education expenses. There is usually a lag of a year to offset special education expenses in a given year. Town Meeting must approve funds into the SPED Reserve Fund and the Select Board approves funds to be used from this fund upon request.

Roll Call Vote:

Ms. Schutt	Aye	Mr. Cole	Aye
Mr. Mauro	Aye	Mr. Clough	Aye
Ms. Foley	Aye	Ms. Thomas	Aye
Mr. Emery	Aye	Mr. McKenna	Aye

The motion to approve Article 25 passed 8-0-0.

Discussion – Article 17 – Recommendations of the Community Preservation Commission (CCPC)

Mr. Chu, gave a slide presentation of the FY23 Project Recommendations of the CCPC. The following are the highlights of that presentation.

- The actual surcharge revenue has been greater than the estimated surcharge revenue for FY14 thru FY21.
- The estimated surcharge for FY22 is \$625,000. The FY22 surcharge collections exceed \$529,000 with more than a quarter of the fiscal year remaining. The actuals for FY22 is most likely to exceed the estimated amount of \$625,000.
- The **estimated revenue for FY23 from all revenue sources is estimated to be \$844,909**. The state distribution match for FY23 is estimated to be \$126,901 (\$50 for every property transaction that takes place at the Registry of Deeds which is a function of the number of transactions that take place).
- **Grand total reserve funds available prior to FY23 revenue is \$344,795**. An exhibit in the meeting documents explains how the \$344,795 is calculated.
- **FY23 total funds available for appropriation is calculated as follows:**

• FY23 Estimated Revenue	\$844,909 +
• Reserve Funds Available Prior to FY23 Revenue:	344,795 +
• FY22 State Match Funds in excess of Estimate	<u>180,522 =</u>
• FY23 Total Funds Available for Appropriation:	<u>\$1,370,226</u>
- The debt service obligation for FY23 for the Paul Revere Heritage Site Acquisition & Improvements is \$242,240. This will come out of the \$1,370,226 FY23 total funds available for appropriation. This debt service payment is the fourth payment in the 10-year loan.

Mr. Chu presented the other CCPC recommendations for FY23 as follows:

- **1925 American LaFrance Fire Engine Restoration** – Project Cost: \$198,000; CCPC voted to recommend \$168,000 of CPA funds.
- **Hagan Court Emergency Egress** – Project Cost: \$330,000; CCPC voted to recommend \$80,000 of CPA funds. This is a supplemental funding request. ATM 2021 approved \$100,000 for this project. The cost for the project has increased significantly due to materials and supply chain issues. The Canton Housing Authority will be provide the funding for the remaining cost of the construction.

- **Affordable Housing Trust Transfer** – Project Cost: \$60,000, CPA Funding Requested: \$60,000.

Ms. Lopez, explained to the Finance Committee that she was present at the meeting as the Chair of the Canton Affordable Housing Trust Committee and not as the Select Board Vice Chair and not as a member of the Community Preservation Committee. Ms. Lopez also stated that she wanted to explain why the \$60,000 request that was before the Finance Committee that night might change. Ms. Lopez gave a background on the Affordable Housing Trust. The Housing Trust was created at the ATM May 2021 meeting with a CPA Fund Transfer of \$50,000 approved for hiring a housing coordinator which is a permissible expense under CPA. This is a part-time professional with highly technical skills in order to execute the strategies that they expect will be identified at the completion of their Housing Production Plan in June, which was in itself Town Meeting approved, CPA project approved project last year.

There are seven Trustees for the Canton Affordable Housing Trust (included by their positions in the Town) consisting of Charlie Aspinwall (Town Administrator), herself as the CCPC representative, Mike Loughran (Select Board Chair), David McCarthy (representing the public), John McSweeney (Canton Housing Authority), William Scollins (Finance Director) and Laura Smead (Town Planner). The CCPC did vote to approve \$60,000 of CPA funding for the part-time professional for up to two years. In February the Town Administrator reported to the rest of the Housing Trustees that municipal positions could not be funded through Town Meeting for more than one year at a time. He now believes the CPA project request will have to be changed which came as a surprise to the rest of the Trustees. In response to this the Housing Trust met earlier in the week to revise its request to now reflect \$46,000 which change represents additional hours than was originally anticipated, the very top of the salary range that has been revealed since last fall and the research that the Trust has done in comparison to other communities that have this professional position as well as supplies such as a computer.

The CCPC has yet to be reconvened or formally notified of the Housing Trust action. CCPC will need advice from Town Counsel to be sure that the vote they take is articulated correctly and addresses any concerns with regard to funding of municipal positions.

Ms. Lopez respectfully requested a delay on this vote until Town Counsel advises the CCPC and the Finance Committee for the amount less than \$60,000. She stated that many municipal positions in Town are hired under municipal contracts for multiple years, however, funding for these contracts need to be appropriated every year. There is a need for legal advice and there will most likely be an ongoing annual need to fund this position. Her expectation is that after a few years there may be other models for getting this expertise. There are consortiums of other towns that have regional coordinators that sign partnership agreements. Ms. Lopez further stated that the Town may be able to join a consortium of other towns with a Housing Coordinator with a partnership of 5-10 other towns which may be a more manageable way to proceed but for now in order for the Town to have an effective housing strategy there is a need for a Housing Coordinator.

Mr. Chu stated that the CCPC supported the Housing Trust's request but a vote of the Committee had not taken place.

- **Reading Garden Design Study** – Canton Public Library – Project Cost: \$17,700; CCPC voted to recommend \$15,000 of CPA funds. The Library Trustees will cover the costs in excess of \$15,000.
- **Mutch Rink Design Study** – Parks & Recreation Dept. & Canton Youth Hockey – Project Cost: \$50,000; CCPC voted to recommend \$50,000 of CPA funds. Ms. Gorman stated that the Mutch Rink was not ADA accessible and that this was for a design study to determine what needs to be done and to ensure what the costs will be and a plan for the repair.
- **Galvin Outdoor Basketball Courts** – School Department – Project Cost: \$54,095; CCPC voted to recommend \$54,095 for the project. ATM 2020 approved \$35,000 for this project. The revised project is to install a modular tile court system. This is not a request for a design study. The total CPA commitment to this project is just over \$89,000. Mr. Clough inquired as to why a design study was being requested for the Mutch Rink and not the Galvin Basketball Courts. Ms. Gorman stated that with the possibility of the Galvin Middle School construction project in the near future that a design study was not required for the basketball court project and that the design tiles are specific for the basketball courts and could be easily removed.
- **Heritage Site Restrooms** – Select Board and Revere & Son Heritage Trust – Project Cost: \$228,000; CCPC voted to recommend \$210,000 for the project. This will be a 4-unit, ADA accessible prefabricated bathroom facility. Currently at the site there is only one restroom in the Northern Spy Restaurant and one upstairs in the function hall. DPW will provide trenching and plumbing services. Ongoing maintenance costs will be covered by the Revere & Son Heritage Trust.
- **Hansen School Playground Replacement** – School Department – Project Cost: \$290,124; CCPC voted to recommend \$286,924 for the project. Ms. Thomas expressed her concern that not only should the playground be ADA accessible (as per the law) but that there would be universal design or play spaces truly

intended to be inclusive for children with mobility problems or on the autism spectrum. A member of the CCPC stated that when the Luce Playground was replaced the message was passed along and discussions with the School Committee took place that these concerns would be included in the design of the playground.

Mr. Chu summarized the FY23 CCPC Recommendations as follows:

Total recommendations for FY23 for all categories:	\$894,019
Paul Revere Heritage Site Debt Service – FY23	242,240
Administrative Budget (5% of Estimated Revenue)	41,595
Total FY23 CPA Recommendations & Obligations:	\$1,177,854

Mr. Scollins stated that Town Counsel is fully aware of the funding request with the Affordable Housing Trust administrator position.

Discussion and Vote the following Articles – Randy Scollins

Article 2 – Motions 1-3 – Adopt Rules to Govern Town Meeting – Motion 1 establishes the procedures for Town Meeting with regard to the days and times that the meeting is held, Motion 2 grants privileges of non-residents to participate in Town Meeting and Motion 3 ensures that Town Meeting will end with a balanced budget.

A motion made by Ms. Schutt that the Finance Committee recommend to Town Meeting the adoption of Article 1 Motions 1-3 as printed in the warrant was seconded by Mr. Mauro.

Roll Call Vote:

Ms. Schutt	Aye	Mr. Cole	Aye
Mr. Mauro	Aye	Mr. Clough	Aye
Ms. Foley	Aye	Ms. Thomas	Aye
Mr. Emery	Aye	Mr. McKenna	Aye

The motion to approve Article 2 Motions 1-3 passed 8-0-0.

Article 7 Motion 2 – Set Salaries of Elected Officials

A motion made by Ms. Schutt that the Finance Committee recommend to Town Meeting that the salary and compensation for all part-time elected officials of the Town be fixed for the 2023 Fiscal Year beginning July 1, 2022 through June 30, 2023, as follows:

Board of Assessors	\$2,400.00, for each member
Board of Health	\$600.00, for each member
Select Board	\$1,400.00, for each member, with an additional \$200.00 to chairperson
Planning Board	\$0.00
School Committee	\$0.00
Library Trustees	\$0.00

was seconded by Mr. Mauro.

Roll Call Vote:

Ms. Schutt	Aye	Mr. Cole	Aye
Mr. Mauro	Aye	Mr. Clough	Aye
Ms. Foley	Aye	Ms. Thomas	Aye
Mr. Emery	Aye	Mr. McKenna	Aye

The motion to approve Article 7 passed 8-0-0.

Article 8 – Pay Bills of Prior Fiscal Year

Mr. Scollins stated that there were four unpaid bills from FY22. The Juneteenth Holiday pay began in FY21. The Fire Department did not submit in their last payroll in June. This is a contractual item that the Fire employees are entitled to.

A motion made by Ms. Schutt that the Finance Committee recommend to Town Meeting that the following unpaid bills from a prior year be paid

<u>Vendor</u>	<u>Purpose</u>	<u>Amount</u>	<u>Source of Funds Account</u>
Dennis K. Burke	Diesel Exhaust Fluid	\$389.98	12202-52410
Schwaab, Inc.	Stamper	42.75	11752-54200
Schwaab, Inc.	Stamper Ink Pad	21.00	11752-54200
Canton Fire Employees	FY21 Juneteenth Holiday Pay	<u>14,753.26</u>	12201-51420
TOTAL		<u>\$15,206.99</u>	

was seconded by Mr. Mauro. Mr. Scollins confirmed that this newly created holiday is in the operating budget going forward.

Roll Call Vote:

Ms. Schutt	Aye	Mr. Cole	Aye
Mr. Mauro	Aye	Mr. Clough	Aye
Ms. Foley	Aye	Ms. Thomas	Aye
Mr. Emery	Aye	Mr. McKenna	Aye

The motion to approve Article 8 passed 8-0-0.

Article 10 – Motions 1-3 – Amend Certain Revolving Funds and Set Spending Limits for FY23

Mr. Scollins stated that Motion 1 is to amend language in Revolving Fund #130, Motion 2 is to amend language in Revolving fund #137 and Motion 3 is to set the spending limits for FY23.

A motion made by Ms. Schutt to recommend to Town Meeting the following amendments to Revolving Fund #130 as follows

Revolving Fund	Program or Activity Expenses Payable from Fund	Fiscal Years
#130 - Recreation Revolving Fund	Payment of bills, and charges, expenses, wages and capital costs in connection with any programs or any proposed programs sponsored by Parks & Recreation.	Fiscal Year 2018 2022 and subsequent years

was seconded by Mr. Mauro.

Roll Call Vote:

Ms. Schutt	Aye	Mr. Cole	Aye
Mr. Mauro	Aye	Mr. Clough	Aye
Ms. Foley	Aye	Ms. Thomas	Aye
Mr. Emery	Aye	Mr. McKenna	Aye

The motion to approve Article 10 Motion 1 passed 8-0-0.

A motion made by Ms. Thomas to recommend to Town Meeting the following amendments to Revolving Fund #137 as follows

Revolving Fund	Program or Activity Expenses Payable from Fund	Fiscal Years
#137 - Animal Control Special Revenues	Payment for veterinary services, and payments to the Animal Control Officer, and any operating or capital expenses associated with the department.	Fiscal Year 2018 2022 and subsequent years

was seconded by Mr. Mauro.

Roll Call Vote:

Ms. Schutt	Aye	Mr. Cole	Aye
Mr. Mauro	Aye	Mr. Clough	Aye
Ms. Foley	Aye	Ms. Thomas	Aye
Mr. Emery	Aye	Mr. McKenna	Aye

The motion to approve Article 10 Motion 2 passed 8-0-0.

Mr. Scollins explained that the only change with the spending limits for FY23 was the change from \$50,000 to \$75,000 for the Council on Aging Revolving Fund #140. The balance to date for Revolving Fund #140 is over \$200,000.

A motion made by Mr. Mauro that the Finance Committee recommend to Town Meeting the spending limits for FY23 for the Revolving Funds as printed in the warrant was seconded by Ms. Thomas.

Roll Call Vote:

Ms. Schutt	Aye	Mr. Cole	Aye
Mr. Mauro	Aye	Mr. Clough	Aye
Ms. Foley	Aye	Ms. Thomas	Aye
Mr. Emery	Aye	Mr. McKenna	Aye

The motion to approve Article 10 Motion 3 passed 8-0-0.

Approval of Minutes

A motion made by Mr. Mauro that the minutes for February 23, 2022 and March 2, 2022 be approved as written was seconded by Mr. Cole. Mr. Mauro withdrew his motion.

A motion made by Mr. Mauro that the minutes for February 23, 2022 be approved as written was seconded by Mr. Cole. Mr. Scollins stated that even if a member were not present for a meeting they were allowed to approve and vote on the minutes if they had viewed a recording of the meeting and reviewed the minutes prior to the vote.

Roll Call Vote:

Ms. Schutt	Abstain	Mr. Cole	Aye
Mr. Mauro	Aye	Mr. Clough	Abstain
Ms. Foley	Aye	Ms. Thomas	Aye
Mr. Emery	Aye	Mr. McKenna	Aye

The motion to approve the February 23, 2022 minutes passed 6-0-2.

A motion made by Mr. Mauro that the minutes for March 2, 2022 be approved as written was seconded by Mr. Clough.

Roll Call Vote:

Ms. Schutt	Aye	Mr. Cole	Aye
Mr. Mauro	Aye	Mr. Clough	Aye
Ms. Foley	Aye	Ms. Thomas	Aye
Mr. Emery	Aye	Mr. McKenna	Aye

The motion to approve the March 2, 2022 minutes passed 8-0-0.

Next Meeting Date: The Finance Committee will meet on Wednesday, March 16, 2022 to discuss articles sponsored by the Select Board and the recommendations of the Capital Planning Committee. The Finance Recording Secretary will reach out to the Planning Board chair and the Town Planner to confirm their attendance at an upcoming meeting.

A motion made by Mr. Mauro to adjourn the meeting at 9:43 p.m. was seconded by Ms. Thomas.

Roll Call Vote:

Mr. Clough	Aye	Ms. Thomas	Aye
Mr. Emery	Aye	Mr. Mauro	Aye
Ms. Foley	Aye	Ms. Schutt	Aye
Mr. Cole	Aye	Mr. McKenna	Aye

The motion to adjourn the meeting at 9:43 p.m. passed 8-0-0.

Minutes reviewed by: Karen Foley
Respectfully submitted,

Timothy McKenna

**Canton Finance Committee Meeting
Meeting Documents
March 9, 2022**

Please note: Some meeting documents may be found on the Town's website under the Posted Minutes section (Laser Fiche).

Information regarding the FY23 Municipal Budget may be found at the following link:

<https://www.town.canton.ma.us/407/Municipal-Budget-Capital-Information>

Agenda for March 9, 2022 (1 page).

Canton Public Schools – FY23 Budget Request (13 pages).

Canton Public Schools – FY23 Budget Request – Summary of Requests (2 pages).

Community Preservation Committee – FY23 Project Recommendations (16 pages).

FY23 CPA Recommendations – Summary (1 page).

FY23 Estimated CPA Revenue (provided by Randy Scollins, Finance Director).

Other Funds Available Prior to FY23 (provided by Kathy Butters, Town Accountant).

Draft Motions – Articles 24, 25, 2, 7 Motion 2, 8 and 10.