

Finance Committee Members Present:

Rob Barker, Dan Cole, Cynthia Holcombe, Emilio Mauro, Tim McKenna, Barbara Saint André and Wai Wong.

Finance Committee Members Absent: Christos Arsondiadis and Cindy Thomas.

Guests Present:

Bob Panico, Vice Chair, Planning Board

Laura Smead, Town Planner

Ellen Jones, Finance Committee Secretary

Jim Murgia, Finance Director

Opening: A meeting of the Canton Finance Committee was called to order by Chairman Barker at 7:05 pm. on Monday, March 18, 2019, in the Salah Meeting Room of Town Hall.

A. Approval of Agenda

Chairman Barker welcomed Bob Panico, Vice Chair of the Planning Board, and Laura Smead, Town Planner. Chairman Barker reviewed the items on the agenda.

B. Announcements

There were no announcements.

C. New Business

Discussion with Bob Panico, Vice Chair of the Planning Board, and Laura Smead, Town Planner, regarding the 2019 Annual Town Meeting Zoning Articles (see meeting documents)

Ms. Smead stated that the zoning articles fall into three categories:

- 1) Short-term Rental Articles (Articles 29 and 30). The Planning Board is proposing to define convalescent homes as "long-term care facilities" in the medical zoning articles.
- 2) Medical Use Zoning Articles (Articles 33 to 39). Zoning regulations need updating to match current definitions and classifications of medical uses. Community services such as addictive treatment facilities need to have a place in the zoning by-laws. The Town needs to be careful not to have any discriminatory zoning ordinances but also address resident's concerns that do not want certain types of services in their neighborhoods.
- 3) Other Zoning Articles (Articles 40 to 42). Article 40 proposes to change underlying Business zoning parcels to single residence zones. These parcels are near the proposed inpatient detox facility proposed for 225 Turnpike Street. Article 41 proposes the regulation of accessory building size to be small in proportion to the principal building. This will prevent residential accessory buildings from being disproportionately large. Article 42 will change the period of time in which a special permit lapses from not more than two years to not more than three years.

Ms. Smead provided the following information regarding the articles:

- The need for the Town's zoning by-laws to be updated was precipitated by the 225 Turnpike Street inpatient medical detox facility that had been proposed last year.

- The passage of state regulations regarding short-term rentals caused the Town of Canton to take action on defining short-term rentals to be in line with Massachusetts General Laws.
- Proposing articles at Town Meeting will open up the topic for discussion.
- The Town Planner and Planning Board did not receive feedback from current AirBnB operators in the Town of Canton. Currently there are only about six to seven AirBnBs in Canton that advertise on the web.
- If Brightview, an assisted living facility, located on Turnpike Street, were to expand its facilities, based on zoning by-law changes being proposed at Town Meeting they would need a variance because the facility would be considered as an existing facility on a non-conforming lot.
- **Article 33** - Ms. Saint André suggested that if the Planning Board motion being proposed for Article 33 is exactly worded as the language in the Article, then the motion could be worded that the Zoning By-Laws Section 11.0 be amended as printed in the warrant. Ms. Smead would check with Town Counsel on this proposed motion for Article 33.
- **Article 35** – Ms. Smead stated that the article is an attempt to modernize Canton’s zoning regulations around medical facilities and uses. The Planning Board had a split vote of 3-2 for Article 35. The Town Planner indicated that some of the Planning Board members wanted to see larger lot sizes. They had a fear that several lots could be purchased and combined to construct a larger facility. Article 35 is another article for which the motion could be worded so that the Zoning By-law 4.2 Special Regulations be amended by adding a new Section 4.2.7 and Section 4.2.8 as presented in the warrant. Ms. Smead indicated that the Town of Canton is slightly ahead of other towns with regard to addressing zoning regulations for medical facilities.
- **Article 37** – Article 37 addresses proposed parking regulation changes by adding parking regulations for assisted living facilities, separating nursing and convalescent homes from boarding and lodging houses, tourist homes, hotels and motels which will be included inpatient facilities. The article will also add inpatient and outpatient medical facility parking requirements.
- **Article 38** – Article 38 will delete the Senior Housing Overlay District zoning by-law.
- **Article 40** – Ms. Saint André inquired if property owners and abutters were notified by the Town that parcels under this article were being rezoned to preserve single existing homes. Property owners could attend Annual Town Meeting and make a motion to amend the list of parcels to remove their property from the motion.
- **Article 41** – Ms. Smead indicated that the Building Commissioner asked her to review this zoning by-law regarding accessory buildings.
- **Article 42** – Chairman Barker commented that regarding the rezoning of these parcels that it was critical the Town be transparent because of the implications, if any, regarding the 225 Turnpike Street parcel. Ms. Smead stated that there would be a presentation at Annual Town Meeting regarding these parcels.
- **Article 10** – A Finance Committee member inquired of Ms. Smead regarding the \$6,391.30 being used to supplement the Complete Streets grant program. Ms. Smead explained that the painting of sharrows on roadways would help to identify and remind drivers and bicyclists that they would share roadways on a portion of Washington Street from Canton Center towards Town Hall.

The discussion with Ms. Smead concluded at approximately 8:25 p.m.

D. Other Business/Open Issues

Vote - Articles 29 & 30 and Articles 33-42 – Zoning Articles

A motion made by Ms. Saint André that the motions presented by the Planning Board to Town Meeting for Articles 29, 30, 33, 34, 35, 36, 37, 38, 39, 40, 41 and 42 as written in the warrant be adopted was seconded by Mr. McKenna. Vote: 7-0.

Vote – Article 10 – Transfer Unexpended Prior Year Appropriations

A motion made by Ms. Saint André that the sum of Six Thousand Three Hundred Ninety One Dollars and Thirty Cents (\$6,391.30) be transferred from Additional State Aid (Fund #176) to supplement the Complete Streets grant program (Fund #113) with the intent that said funds shall be available in FY19 was seconded by Ms. Holcombe. **Vote: 7-0.**

Vote – Article 9 – Motions 1-4 – Adjust Fiscal '19 Accounts

Vote – Article 9 Motion 1 – A motion made by Ms. Saint André that the sum of One Thousand Two Hundred Dollars (\$1,200) be transferred from Free Cash (Undesignated Fund Balance) in the Treasury of the Town to the Fire Department Grant (Fund #294) with the intent that said funds shall be available in FY19 was seconded by Ms. Holcombe.

Mr. Murgia explained that the reason for the \$1,200 transfer from Free Cash to the Fire Department Grant was to cover deficits for two Fire Department grants. One grant received in FY17 for \$2,796 was overspent by \$576.41. The other grant received in FY17 for \$4,540 was overspent by \$575.00. In response to a Committee member's question as to how these grants could have been overspent, Mr. Murgia explained that it can be very challenging for departments to track funds coming in to a grant and expenses being spent from the fund and that usually these deficits are caught during the fiscal year in which they occur. He did not recommend charging the current fiscal year's Fire Department budget for these deficits that occurred one to two years ago.

Vote: 7-0.

Vote – Article 9 Motion 2 – A motion made by Ms. Saint André that the sum of Sixteen Thousand Dollars (\$16,000) be appropriated to the Self Contained Breathing Apparatus project by transfer from Free Cash (Undesignated Fund Balance) in the Treasury of the Town thereby increasing the appropriation voted in Article 12 Motion 5 of the 2017 Annual Town Meeting of One Hundred Eighty One Thousand Dollars (\$181,000) to One Hundred Ninety Seven Thousand Dollars (\$197,000) with the intent that said funds shall be available in FY19 was seconded by Ms. Holcombe.

Mr. Murgia explained that this transfer is related to a \$181,000 capital project from two years ago for Fire Department breathing apparatus equipment. This project is being split over a two-year period and this deficit is to cover Phase 1 of the project. The Fire Chief received a grant towards this project. The Finance Director borrowed \$165,000 for the project. The borrowing of \$165,000 was not enough to cover the \$181,000 cost of the equipment.

Vote: 7-0.

Vote – Article 9 Motion 3 – A motion made by Ms. Saint André that the sum of Thirty One Thousand Six Hundred Nine Dollars and Forty Five Cents (\$31,609.45) be appropriated to the Lt. Peter M. Hansen Elementary School roof project by transfer from Free Cash (Undesignated Fund Balance) in the Treasury of the Town thereby increasing the appropriation voted in Article 30 of the 2017 Annual Town Meeting of One Million Seven Hundred Forty Thousand Dollars (\$1,740,000) to One Million Seven Hundred Seventy One Thousand Six Hundred Nine Dollars and Forty Five Cents (\$1,771,609.45) with the intent that said funds shall be available in FY19 was seconded by Ms. Holcombe.

Mr. Murgia explained that the 2017 Annual Town Meeting approved \$1,740,000 for the Hansen roof project. The town spent \$1,439,426.45 which was under budget. The Town borrowed \$800,000 for the project while the MSBA grant to the Town was for \$607,817, slightly less than the Town expected, leaving a deficit of \$31,609.45.

Vote: 7-0.

Vote – Article 9 Motion 4 – A motion made by Ms. Saint André that the sum of Five Hundred Thousand Dollars (\$500,000) be appropriated to the Water Enterprise Fund (#640) by transfer from water enterprise surplus (retained earnings) thereby increasing the appropriation voted in Article 64 of the 2018 Annual Town Meeting from Six Million Six Hundred Sixty Six Thousand Six Hundred Seventy Four Dollars (\$6,666,674) to Seven Million One Hundred Sixty Six Thousand Six Hundred Seventy Four Dollars (\$7,166,674) with the intent that said funds shall be available in FY19 was seconded by Ms. Holcombe.

Mr. Murgia stated that the Water Enterprise FY19 budget is projected to have a deficit of \$495,894. Of the \$495,894 approximately \$95,000 will be for salaries and \$400,000 will be for expenses. Negotiated stipends, overtime expenses, carbon filter expenses and water quality expenses for Elm Street are some of the unexpected expenses. Mr. Murgia further stated that the Water Revenue is trending favorably and that approximately \$200,000 to \$300,000 could be added back into the Water Enterprise retained earnings balance.

Vote: 7-0.

Vote – Article 16 – Vote to Rescind Unused Borrowing Authorizations – A motion made by Ms. Saint André that the following unused borrowing authorizations previously voted by the Town be hereby rescinded:

Authorized Date	Art.	Mot.	Purpose	Authorized Debt	Bonds Issued	Debt Unissued	Bond Premium Used	To Be Rescinded
4/29/1998	23		Title V Septic Repairs	\$200,000	\$0	\$200,000	\$0	\$200,000
5/8/2017	12	5	Fire Engine Purchase	\$745,000	\$684,000	\$61,000	\$61,000	\$61,000
5/8/2017	12	5	Self-Contained Breathing Apparatus	\$181,000	\$155,000	\$26,000	\$10,000	\$26,000
5/8/2017	12	5	Street Sweeper	\$227,000	\$209,000	\$18,000	\$18,000	\$18,000
			Totals	\$1,353,000	\$1,048,000	\$305,000	\$89,000	\$305,000

was seconded by Mr. McKenna.

Vote: 7-0.

Vote – Article 12 - “Omnibus” Capital Outlay Program

Vote - Article 12 – Motion 1 – A motion made by Ms. Saint André that Article 12 Motion 1 be recommended as printed in the warrant was seconded by Mr. McKenna. **Vote: 7-0.**

Vote - Article 12 – Motion 2 - A motion made by Ms. Saint André that Seven Hundred Twenty Four Thousand Dollars (\$724,000) be appropriated from the Fiscal Year 2020 tax levy and other general revenues of the Town to be spent by the Finance Director (in his capacity as Chief Procurement Officer) with the approval of various Municipal Departments designated below and with the approval of the Board of Selectmen for the purposes set forth below as follows:

<u>RECOMMENDATIONS</u>	<u>FINCOM AMOUNT</u>
<u>Council on Aging</u> Replace Fencing at Senior Center	\$48,000

<u>Executive</u>	
Drainage & Sidewalk Improvements	115,000
<u>Finance Department</u>	
Server Replacement	71,000
Software Upgrade	17,000
Police Video Recording System	19,000
Computers for Library Staff	10,000
Copier for Building Department	8,000
<u>Fire Department</u>	
Fire Records & Dispatch Software	30,000
Repair Floors at Fire Stations	25,000
Turnout Gear	20,000
<u>Library</u>	
HVAC Extraordinary Maintenance	27,000
Wireless Printing Services	7,000
<u>Parks & Recreation</u>	
Lighting System at Duggan Baseball Field	11,000
<u>Police Department</u>	
Replace Police Cruisers (4)	145,000
Bullet Resistant Vests	15,000
<u>Property Maintenance</u>	
Replace Pick-up Truck with Transit Van	39,000
Interior Painting at Memorial Hall	50,000
Handicap Door Openers	20,000
<u>Department of Public Works</u>	
Purchase Enclosed Cargo Trailer	9,000
Purchase Stump Grinding Equipment	20,000
Purchase Message Board	<u>18,000</u>
GRAND TOTAL	<u>\$724,000</u>

was seconded by Mr. McKenna. Vote: 7-0. The \$26,000 capital request for exterior painting of the Armando Center is being requested under Article 12 Motion 4.

Vote - Article 12 – Motion 3 - A motion made by Ms. Saint André that Seven Hundred Fifty Thousand Dollars (\$750,000) be appropriated from the Fiscal Year 2020 tax levy and other general revenues of the Town, for the Canton School Committee to expend for the purpose of purchasing certain items of property set forth below for the School Department as follows:

	<u>FINCOM AMOUNT</u>
<u>Building Repairs/Improvements</u>	
Rooftop Unit Replacement – GMS	\$39,000
Replace Entryway Floor Mats – JFK	5,477
Replace Bathroom Petitions – Luce	7,590
Door Locking Hardware & Interior Door Window Coverings – District Wide (Phase 1)	30,000
HVAC Maintenance	40,000
Replace Granite Curbing at Bus Drop Off – CHS	22,200
Lawn Tractor & Snow Blower – JFK	11,000
<u>Technology</u>	
Firewall for High Availability – District Wide	33,853
Portable Teacher Learning Devices Phase 1 – District Wide	100,000
Wi-Fi Access Points Phase 2 – Rodman, Luce, JFK	41,950
Replacement Chromebooks – District Wide	16,950
Projectors Phase 2 – CHS	79,206
Analog Security Camera Upgrade – District Wide	20,425

Security Servers – JFK, Hansen, Luce	33,500
<u>Program Improvements</u>	
Laptops for Engineering & Robotics – GMS	9,000
High Jump System – CHS Athletics	7,370
Laptops for Robotics – CHS	7,740
TV Studio Computer Upgrades (Year 2) – CHS	14,486
Visual Arts Instructional Technology – GMS & Elementary	12,961
CHS Auditorium Updates (Year 2) – CHS	65,000
Classroom Based Instruments – District Wide	20,000
Music Technology Course Equipment – CHS	9,247
<u>Furniture & Fixtures</u>	
Teacher Desks – Luce	7,500
Classroom Furniture – JFK	40,000
Library Furniture – GMS	15,000
Milk Coolers – District Wide	11,125
Furniture for Professional Development Room – Rodman	25,000
Special Education Equipment (Seating & Redcats) District Wide	10,000
Custodial Equipment	<u>14,420</u>
GRAND TOTAL	<u>\$750,000</u>

was seconded by Mr. McKenna. Vote: 7-0.

Vote - Article 12 – Motion 4 - A motion made by Ms. Saint André that Thirty Two Thousand (\$32,000) be appropriated to be spent by the Finance Director (in his capacity as Chief Procurement Officer) with the approval of the Parks & Recreation Director and the Board of Selectmen for the purpose of exterior painting improvements at the Armando Center and to meet said appropriation that Six Thousand Dollars (\$6,000) be transferred from the appropriation voted pursuant to Article 12 Motion 3 of the 2017 Annual Town Meeting for the purpose of Armando Center exterior painting and that Twenty Six Thousand Dollars (\$26,000) be raised and appropriated from the Fiscal 2020 tax levy and other general revenues of the Town was seconded by Ms. Holcombe.

Vote: 7-0.

Vote - Article 12 – Motion 5 - A motion made by Ms. Saint André that the motion for Article 12 Motion 5 for \$500,000 for improvements to the Washington/Randolph Streets intersection as printed in the warrant not be approved. A Finance Committee member did not second the motion.

A motion on the main article made by Mr. McKenna that Five Hundred Thousand Dollars (\$500,000) be appropriated to be spent by the Finance Director (in his capacity as Chief Procurement Officer) with the approval of the Department of Public Works Superintendent and the Board of Selectmen for the purpose of improvements to the Washington/Randolph Streets Intersection and to meet said appropriation Five Hundred Thousand Dollars (\$500,000) be transferred from Free Cash (Undesignated Fund Balance) in the Treasury of the Town was seconded by Ms. Holcombe.

Mr. Cole asked Ms. Saint André why she was against the motion. Mr. Barker stated that his recollection of the prior discussion on this motion was that Ms. Saint André is not convinced that adding a traffic light at the intersection of Randolph Street and Washington Street will completely resolve traffic problems in Canton. He also stated that she was more interested in having an overview study of traffic throughout the Town that would include the effect of other traffic lights as well before funds are spent on the Washington/Randolph Streets Intersection. Ms. Saint André clarified that her reasons were 1) the study did not include the lights at Pleasant Street, Dedham Street and Chapman Street and 2) the study was based upon this intersection being a free flowing intersection during the p.m. commute (traffic backs up) and 3) other reasons based upon the public hearings that were held which she attended.

Vote: 6-1.

Vote - Article 12 – Motion 6 - A motion made by Ms. Saint André that Five Hundred Fifty One Thousand Dollars (\$551,000) be appropriated to be spent by the Finance Director (in his capacity as Chief Procurement Officer) with the approval of the Department of Public Works Superintendent or Fire Chief as may be applicable, and the Board of Selectmen to pay costs of various capital projects and equipment as set forth below and to meet said appropriation the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow, pursuant to any applicable statute or any other enabling authority as may be, the sum of Five Hundred Fifty One Thousand Dollars (\$551,000) and furthermore, any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed or to pay such costs by a like amount

<u>RECOMMENDATIONS</u>	<u>FINCOM AMOUNT</u>
Pequitside Farm Parking Reconstruction	\$200,000
Fire Engine Refurbishment	162,000
Replace DPW Pickup Truck with Freightliner Box Truck	<u>189,000</u>
 TOTAL	 <u>\$551,000</u>

was seconded by Ms. Holcombe. Vote: 7-0.

Vote - Article 12 – Motion 7 - A motion made by Ms. Saint André that Eight Hundred Thirty Thousand Dollars (\$830,000) be appropriated to be spent by the Finance Director (in his capacity as Chief Procurement Officer) with the approval of the Department of Public Works Superintendent and the Board of Selectmen to pay for water system design costs and to meet said appropriation the Town Treasurer with the approval of the Board of Selectmen be authorized to borrow pursuant to any applicable statute or any other enabling authority as may be, the sum of Eight Hundred Thirty Thousand Dollars (\$830,000). It is the intent that the bonds and notes issued pursuant to this authority be general obligations of the town but are to be repaid in the first instance from water revenues and furthermore, any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed or to pay such costs by a like amount was seconded by Ms. Holcombe. Vote: 7-0.

Vote - Article 12 – Motion 8 - A motion made by Ms. Saint André that Two Hundred Ninety Thousand Dollars (\$290,000) be appropriated to be spent by the School Committee to pay costs of various capital projects and equipment as set forth below and to meet said appropriation the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow, pursuant to any applicable statute or any other enabling authority as may be, the sum of Two Hundred Ninety Thousand Dollars (\$290,000) and furthermore, any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed or to pay such costs by a like amount

<u>RECOMMENDATIONS</u>	<u>FINCOM AMOUNT</u>
Memorial Field Visitor Side Bleachers	\$100,000
Wi-Fi Backbone – Elementary, Rodman Admin., Preschool	68,000
CHS Roof Top Unit #17	<u>122,000</u>
 TOTAL	 <u>\$290,000</u>

was seconded by Ms. Holcombe. Vote: 7-0.

Vote - Article 12 – Motion 9 - A motion made by Ms. Saint André that Four Hundred Thirty Five Thousand Dollars (\$435,000) be appropriated to be spent by the Fire Chief with the approval of the Board of Selectmen for the purpose of replacing Ambulance 2 and to meet this appropriation Four Hundred Thirty Five Thousand Dollars (\$435,000) be transferred from Ambulance Receipts Reserved for Appropriation Account was seconded by Ms. Holcombe. Vote: 7-0.

Vote - Article 12 – Motion 10 - A motion made by Ms. Saint André that Three Hundred Eighty Five Thousand Dollars (\$385,000) be appropriated to be spent by the Finance Director (in his capacity as Chief Procurement Officer) with the approval of the Department of Public Works Superintendent and the Board of Selectmen for the purposes of various water capital projects as set forth below and to meet said appropriation Three Hundred Eighty Five Thousand Dollars (\$385,000) be transferred from the water enterprise surplus (retained earnings)

<u>RECOMMENDATIONS</u>	<u>FINCOM AMOUNT</u>
Year 5 of the water portion of the Integrated Water Resources Management Program Plan	\$200,000
Demolish Storage Building at Pine Street	185,000
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TOTAL	<u>\$385,000</u>

was seconded by Ms. Holcombe. Vote: 7-0.

Vote - Article 12 – Motion 11 - A motion made by Ms. Saint André that Two Hundred Thousand Dollars (\$200,000) be appropriated to be spent by the Finance Director (in his capacity as Chief Procurement Officer) with the approval of the Department of Public Works Superintendent and the Board of Selectmen for the purpose of Year 5 of the sewer portion of the integrated water resources management program plan and to meet said appropriation Two Hundred Thousand Dollars (\$200,000) be transferred from the sewer enterprise surplus (retained earnings) was seconded by Ms. Holcombe. Vote: 7-0.

Vote – Article 27 - A motion made by Ms. Holcombe that Article 27 be recommended as printed in the proposed revised motion for Article 27 was seconded by Ms. Saint André. Vote: 7-0.

The Finance Committee is awaiting more information regarding Article 20 (Bolivar Pool Project). The Board of Selectmen is expecting project cost information on or around March 27th.

The Finance Committee plans to vote on Article 31 (Street Acceptance – Cedarcrest Road Extension) and Article 32 (Street Acceptance – Beatrice Way) once they receive information that the Board of Selectmen are recommending the articles for approval at Town Meeting. If the Engineering Department deems these as not complete the Finance Committee will recommend that these two articles be indefinitely postponed.

The Finance Committee will take up a vote for Article 17 (Increase Stabilization Fund) at a later meeting date.

E. Approval of Minutes

There were no minutes for the Finance Committee to approve.


F. Next Meeting Date:

The next Finance Committee meeting will take place on Wednesday, March 27, 2019 with employees of the Blue Hills Regional Technical High School. The Committee would also vote and Town Meeting articles. The Finance Committee decided to cancel the meetings scheduled for March 21 and March 25.

Adjournment: A motion made by Ms. Saint André to adjourn the meeting at 9:40 p.m. was seconded by Ms. Holcombe. Vote: 7-0-0.

Minutes reviewed by: Barbara Saint André

Respectfully submitted,


Rob Barker

Chairman, Canton Finance Committee

**Canton Finance Committee Meeting
Monday, March 18, 2019
Meeting Documents**

Please note: Some meeting documents may be found on the Town's website under the Posted Minutes section (Laser Fiche).

Some of the Municipal and School Department budgets or Annual Town Meeting documents referred to in Finance Committee meetings may be found on the Finance Committee page of the Town's website.

Agenda for March 18, 2019. (1 page).

Article 9, Motions 1-4, Adjust Fiscal 2019 Accounts - Draft Motions and Back-up information for the motions provided by Mr. James Murgia, Finance Director (5 pages).

Article 10 – Transfer Unexpended Prior Year Appropriations - Draft Motion and Back-up information for Article 10 (2 pages).

Article 16 – Rescind Unused Borrowing Authorizations – Draft Motion (1 page).

Memorandum from Laura Smead, Town Planner, regarding Proposed ATM 2019 Planning Board Zoning Articles, Articles 29 & 30 and Articles 33-39, dated 3/15/19 (4 pages).

Article 27 – Acceptance of Proposed New By-Law Regarding Plastic Shopping Bag Reduction – Revised Motion, provided by Christine Smith, dated 3/15/19 (4 pages).