

**Recommendations of the Finance Committee  
to the Voters of Canton, Massachusetts**

**2013**

**TOWN OF CANTON**



**ANNUAL TOWN MEETING  
MONDAY, MAY 13, 2013 @ 7:00 p.m.**

**Morse Auditorium  
Canton High School  
900 Washington Street, Canton**

**Study this report and come to Annual Town Meeting.  
Bring this report with you.**

**\$89 million will be appropriated by  
Canton Town Meeting Voters for  
Next Year's expenditures.**

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**YOUR VOTE at Town Meeting is important  
because it establishes the priorities for our schools,  
public works, public safety, town government and  
future direction for our environment.**

For Emergency Preparedness Information, log  
onto [www.town.canton.ma.us](http://www.town.canton.ma.us) and click on  
"Emergency Planning Guide" or Call  
1-800-480-2520 for a free FEMA Emergency  
Preparedness Handbook.

**The Town, upon request, will endeavor, to the  
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## Overview of the Issues to Consider in this Year's Warrant

First, please visit <http://town.canton.ma.us/Canton%20Fincom/Fincom%20Home.htm> to access more comprehensive documents that were reviewed by the Finance Committee and other Town Officials in coming to the conclusions found in this warrant. Special thanks to Jim Sims and Louis Jutras for building the website and keeping it up to date.

As the economy continues to improve, Canton's sound fiscal management has put us in a position to continue to restore services and increase our reserves without the traditional maximum increase to the levy. With new growth, Canton's property taxes could have increased by as much as 3.7% but the Finance Committee's budget plans an increase of 2.4%. As a result, residents should anticipate a smaller increase in their property tax bills than in the past. However, it should be noted that in the fall the Board of Assessors will recommend the actual rate to the Board of Selectman for final approval.

**The \$76.5 million FY14 budget recommended by the Finance Committee in this year's warrant is expected to marginally increase our current level of Town and School services and pay contractual increases to our public employees.** The recommended budget represents a 3.5% increase over the FY13 budget approved at the 2012 ATM and a 3.3% increase in Operating Budgets. The FY14 budget recommended by the Finance Committee assumes that property taxes will be increased by *less than* the maximum 2.5% allowed under Prop 2 ½, and that revenue will be supplemented with an increase in State Aid, Local Receipts (including the Solar Farm, Meals and Hotel Taxes) and New Growth.

### Finance Committee Budget Recommendations

- 3.3% Average Increase in Operating Budgets
- 1.3% Increase in Fixed Cost
- 4.2% Municipal Budget Increase
- 4.4% School Budget Increase

While there is not as much uncertainty in FY14's budget as in the past, there still is uncertainty with regards to State Aid. The Governor's Budget, which proposes an increase in the State Income Tax, is focused on increasing funding to education and infrastructure. In the Governor's budget, our Chapter 70 Aid, which defrays our school costs, was projected to increase from \$4.6 million to \$5.3 million. The House Ways and Means Committee Budget has essentially level funded our Chapter 70 funding at \$4.6 million. Noting the possibility that the Governor's tax increase may fail to pass the State Legislature, the Revenue Committee chose to project \$4.9 million for this item. As the State Budget is revised, it is possible that the Finance Committee may need to revise their budget recommendations on ATM Floor. For the first time in many years, there were no significant challenges in balancing the budget. However, the Finance Committee was careful not to increase the budget too rapidly for a number of reasons. First, by not 'taxing to the max' the impact of the Community Preservation Act tax, recently passed by the voters will be lessened. Second, many of our expenses, such as public employee salaries and health care will continue to rise at a rate greater than 2.5%. Increasing spending beyond the recommended levels this year risks budget cuts in FY15 or FY16.

The Capital Planning Committee (CPC) and the Finance Committee are recommending that Canton continue its capital funding at 5.2% of revenue. Allocating the Town's limited revenue between the operating expenses, needed to maintain our services, and the capital expenses, needed to maintain our buildings and infrastructure, is always a difficult decision. Our School system has continued to work through a challenging period from a capital perspective, as past borrowing from future year's capital allocations has restricted its ability to handle unforeseen capital issues. The discovery of contaminants in windows and door caulking at the Hansen and Galvin Schools has significantly increased the cost of the project. These projects will be discussed more in Articles 32 & 33 but the CPC and Finance Committee are recommending borrowing for these projects inside the levy but without requiring the Schools to further borrow from their future years' capital allocation. While this should have a minimal impact moving forward, the Finance Committee will remain vigilant with regards to taking on unsupportable levels of debt. The Town must also decide what to do with the old Knights of Columbus building, which is the

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proposed site for the new Senior Center which will be moved in Article 11. Given our level of Free Cash reserves, the CPC and Finance Committee recommend funding this project through that account.

**Standard & Poor's, in a recent report<sup>1</sup>, assigned its AAA long-term rating to Canton's general obligation (GO) municipal purpose loan of 2013 bonds and affirmed the same rating on Canton's GO bonds outstanding, reflecting the Town's sound fiscal policies.** This is the highest bond rating afforded to municipalities in the United States given only to towns that consistently demonstrate sound fiscal policies. This rating allows the Town to borrow money for capital projects at the lowest available interest rates, currently around 2.4%.

To qualify for this low borrowing rate, Canton is expected to maintain a 'target' level of reserves, protecting the Town from unexpected expenses. Currently, Canton's reserves are projected to be at \$7.8 million as of June 30, 2013 which is at the bottom of the target range for AAA municipalities (see the Status in Town's Reserves Section Below). Last year, the Town took several other steps to enhance our credit rating, including the creation of a Special Education Stabilization Fund, an Other Post Employment Benefit (OPEB) Trust Fund and the adoption of the local option meals tax. To continue addressing our OPEB liability, the Finance Committee, as part of Fixed Costs, has recommended a \$400,000 contribution to the fund.

The voters should read the Finance Committee discussions on each Article and note that a vote to "postpone indefinitely" may have varied meanings. In some cases the Finance Committee had to "postpone indefinitely" the subject matter of an Article due to the time frame for taking the vote and the lack of available information. This should not be construed to mean that we were against the Article – only that we did not have enough time or information to weigh the merits prior to our voting deadline for the Warrant. In other cases, the Finance Committee weighed the information presented and a vote to "indefinitely postpone" implies that we do not support the recommendations in the Article. The discussions that follow each motion are intended to give insight into the Committee's decisions and the considerations inherent in each motion.

### Historical Perspective on Canton's Finances

Balancing the budget over the past few years has been a challenge. The poor economic conditions resulted in lower revenues for the Town. Local receipts for excise tax and building permits dropped, property owners sought tax abatements on their declining property values, and there was very little new growth to offset the reductions in revenue. There was also a significant drop in state aid as Massachusetts dealt with its own budget problems. It is very difficult for a town to reduce expenses during difficult economic times. Our residents have become accustomed to the level of services the Town provides, while other expenses such as health care, veteran services and special education significantly increased during the past three years. However, Canton was able to maintain a consistent level of services and offer our children a quality education by using the additional revenue from the override passed in 2008 while prudently using its reserves to supplement the remaining revenue shortfalls. As the economy recovers, we strive to restore services and rebuild our reserves.

Fiscal Year 2012- (7/1/11 – 6/30/12) - At the 2011 ATM voters approved a FY12 Budget based on \$71.4 million in forecasted revenue and \$71.9 million in expenses. The \$500,000 shortfall in revenue was funded by reducing the Assessors Overlay Reserve \$500,000. While the use of \$500,000 in Overlay Reserves was anticipated by the Finance Committee in FY12, the Board of Assessors was uncomfortable that the overlay reserve was getting too low and they warned that funds from the overlay reserves would not be available to supplement future budgets.

Actual Revenue for FY12 was \$72.5 million, approximately \$1.1 million higher than budgeted as Canton collected more Local Receipts and State Aid. There was also good news on the expense side in FY12. Expenses were budgeted at just under \$72 million and came in just under \$71.7 million due to lower Fixed Costs and State and County Charges. As a result, the Town increased its reserves in fiscal year 2012 as shown in Figure 2 below.

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<sup>1</sup> Standard and Poor's Ratings Direct® report dated March 1, 2013.

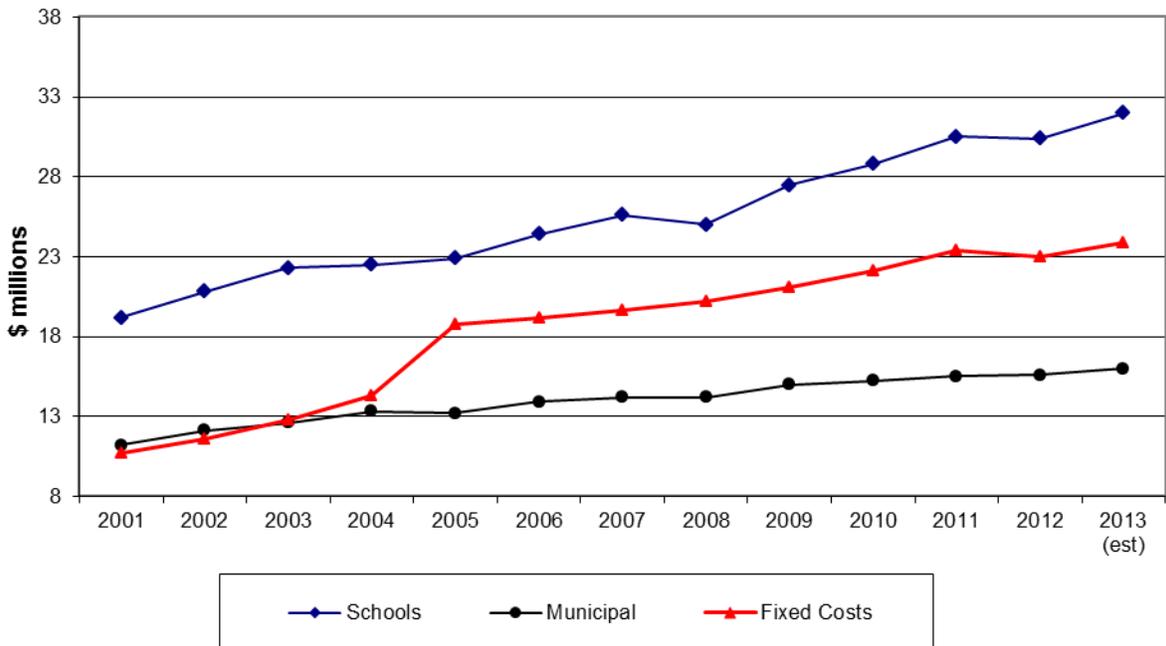
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Fiscal Year 2013 – (7/1/12 – 6/30/13) – At the 2012 ATM voters approved an FY 13 Budget based on \$73.9 million in forecasted revenue and \$73.9 million in forecasted expenses. No assessor's overlay surplus was budgeted.

At the time of this writing, the Town's FY13 finances are more favorable than budgeted. The current estimate of the Town's FY13 revenue is approximately \$1 million greater than budget primarily because state aid is \$715k greater than planned and Local Receipts and Foreclosure Revenue have also increased. Because of this unanticipated increase in revenue, the Town did not have to 'tax to the max' to balance the voted FY 13 budget. As a result, Property Tax Revenue was approximately \$548,000 less than budgeted. The snowy winter of 2013 did add some stress to the Town's finances. All of budgeted appropriations for snow and ice removal budget will be spent in FY13, and the account is over drawn by approximately \$520k. However, the Finance Committee's reserve fund and surplus in the Health Insurance budget should be sufficient to cover this shortfall. Over all, if these trends continue, even with the cost associated with the Senior Center, we anticipate our cash reserves, which are the Free Cash, Stabilization Fund, and the Assessors Overlay Reserve, remaining at the minimum 10% level required to maintain our bond rating.

Figure 1 provides a historical view of the expenses between the School Department, the municipal side of government, and the fixed costs (i.e. health care, retirement, etc.). **Fixed costs have increased dramatically since 2003 largely due to increases in health insurance.** In previous year's annual reports the Finance Committee report noted that bringing health care and employee benefit costs under control is a critical component in alleviating Town's financial stress. The Municipal Departments and School Department have made progress towards this elusive goal through last year's contract negotiations coupled with the State's healthcare reform. This Reform facilitated the Town's effort to mitigate rising health care costs. This will provide us with a temporary reprieve from rising healthcare costs.

**Figure 1: Historical Summary of Expenses**



**The accelerated increases in the school department expenses can be attributed to an increase in special education costs and the "automatic salary increases" built into the teacher contracts.** Both municipal and school employee contracts include "automatic salary increases" given to some employees for longevity, steps (number of years served) and lanes (promotions or the amount of post-graduate

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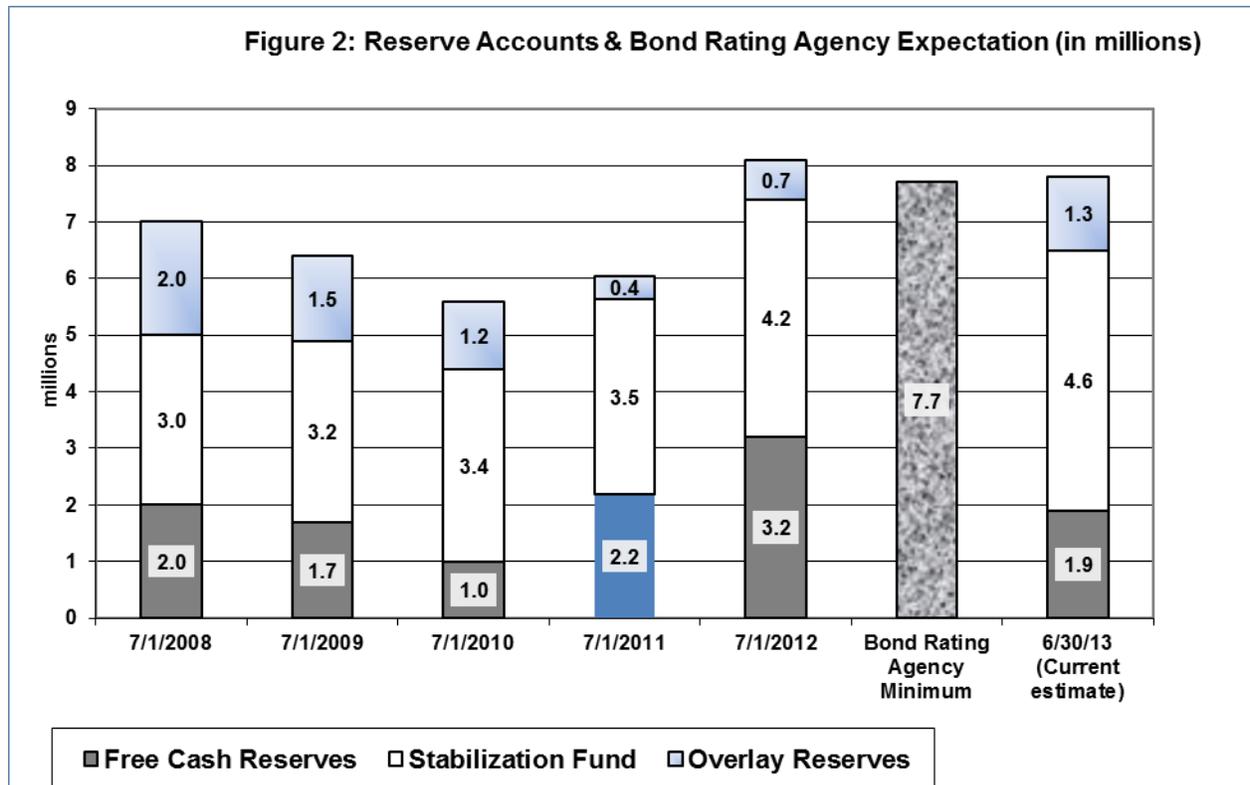
education for teachers), even when there is no Cost Of Living Adjustment (COLA). When there is a COLA, as with the current contract, employees can receive both. The School department contracts include more steps than the municipal contracts, and have more lanes with no restrictions on the number of employees that can receive the promotional increases. As a result, the \$588,306 in “automatic salary increases” inherent in school contracts for FY13 represented an average salary increase of 2.4% compared to the \$92,560 (0.7%) automatic salary increase provided to municipal employees. All employees received a 2% COLA for FY13 as well, which brings total average salary increase to 4.4% for the schools and 2.7% for the municipal.

**Status of the Town's Reserves**

Budget variances are inevitable. The Town's reserves protect against unexpected costs exceeding the budgets approved at ATM. The operating budget also includes a Finance Committee Reserve account, which is can cover extraordinary or unforeseen expenditures in the operating budgets. In most years, a sizable portion of the Finance Committee Reserve appropriation is used to supplement the snow and ice removal budget because the appropriation for snow and ice is based on a very mild winter. This year, the Finance Committee's reserve fund will be used to supplement the School Department's contract costs and to cover the Snow and Ice deficit.

The Town also maintains three sources of "Reserves" (savings accounts) that serve as potential sources to fund unplanned expenses. Figure 2 shows the Town's reserve balances including the estimated balances as of June 30, 2013. The Free Cash Reserve requires a majority vote at ATM to be appropriated. The Stabilization Fund requires a 2/3 vote at ATM to be appropriated and the Assessors Overlay Reserve Fund can only be used if a transfer to general revenues is approved by the Town's Assessors.

**Free Cash Reserve** - This is a poorly named reserve that the Town maintains for unexpected emergencies. "Free Cash" should not be used to supplement operational budget deficits!



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The Finance Committee recommended that the Town strengthen its reserve position during the years following the 2008 override. Figure 2 shows that Canton's Reserves have grown from \$7 million at the end of FY08 to an estimated \$7.8 million at the end of FY13. Reserves were used during the economic downturn to reduce the impacts to operating budgets as well as to cover shortfalls in the snow and ice budget. As the economy has turned around, the Town has taken steps to restore these reserves. However, some of those reserves are recommended to be spent for the Senior Center project, reducing our reserves from \$8.1 million at the end of FY12 to an estimated \$7.8 million at the end of FY13.

The budget outlook for FY13, as noted above, looks encouraging due to an increase in State Aid, and other favorable budget variances. Based on current estimates, Canton's reserves are estimated to reach approximately \$7.8 million, just above the \$7.7 million target by June 30<sup>th</sup>, 2013. This estimate includes the Free Cash spending recommendation in this year's warrant.

In addition to providing a source of funding for unforeseen one-time emergency situations, the reserve funds are viewed as a collateral source when rating agencies determine the Town's Bond Rating. Canton's prudent fiscal management has allowed the Town to earn the highest long-term bond rating (Standard & Poor's AAA) offered to municipalities in the United States. This allows Canton to issue bonds for debt capital projects at the most favorable interest rates.

There would be a substantial increase in cost to the Town if a downgrade in Canton's bond rating were to occur. A downgrade in the Town's bond rating results in higher interest rate for new borrowing. Each downgrade represents an increase of approximately 25 basis points or ¼%. Each year, ATM approves between \$2.0 million and \$3.0 million of additional debt for capital projects. A ¼% increase in interest rate equates to approximately \$300,000 increase in the cost to borrow \$10.0 million over the life of a 20 year bond.

**Bond rating agencies have recommended that Canton maintain its total reserves between 10% and 15% of revenues to justify our excellent AAA rating. The \$7.8 million of total reserves estimated for FY13 (including the transfer recommended in Article 11) is \$0.1 million above the \$7.7 million target based on the FY14 revenues.** However, Canton's recent increase in reserves and the recommended transfer of \$400K from Free Cash to the Stabilization Fund in Article 40 should be viewed favorably by the bond rating agencies. This transfer will not change the total amount of Canton's reserves, but will demonstrate that Canton is committed to maintain adequate reserves.

## Capital Budget

For the last six years, the Capital Planning Committee (CPC) has recommended that the Town set aside about 5.2% of the recurring revenues for the Capital Budget. The Town first pays debt service on all existing debt within the levy from this amount. The remaining amount is used to fund capital projects identified in the CPC 5-year plan. While the prior target was 6.0% of revenue to fund Capital projects, the CPC has selected 5.5% or less in recent years so that additional money could be allocated to the operating budgets. This has allowed Canton to avoid operational cuts in services during the economic downturn, but it has also resulted in some difficult decisions to postpone important capital projects. Deferring maintenance and other capital improvements runs the risk of low-cost projects becoming expensive ones and continued deterioration of the Town's infrastructure. As the economy recovers, the Town should consider increasing the Capital Planning funding to the 6% figure to better fund the capital needs of the Town.

The Finance Committee concurs with all of the recommendations made by the CPC as presented in Article 11. The municipal requests include \$443,000 in cash capital projects and \$191,000 in capital projects to be funded with debt. In addition, the CPC recommended one infrastructure capital improvement project for the Water Enterprise Fund and Sewer Enterprise Fund, totaling \$1.01 million in debt capital between the two for meter replacements. The debt service for these projects will be included in our water and sewer bills. In FY11, the Schools accelerated their 5-year capital spending budget to pay for the Kennedy expansion, roof repairs, and the Rodman HVAC. As a result, there was only

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\$443,000 allocated to the schools for cash capital projects and \$0 in debt capital projects recommended by the CPC for the schools in FY14 (excluding the aforementioned Window Projects).

One of the major cash capital items recommended this year is \$1.3 million for the renovations needed to open a new Senior Center on Pleasant Street. The Finance Committee and CPC agreed that action needed to be taken on behalf of the Seniors of Canton who have supported our Schools and Municipal departments in the past. Our primary concern was how to fund a project that had ballooned from \$650k at 2012's Town Meeting to over \$2 million today. After examining the numbers, we agree the cost increases are necessary and justified. Given our current level of cash reserves, we agreed that we could use Free Cash reserves for this one-time expense without putting the Town in a compromised state. Further, paying cash will reduce our interest and debt service costs moving forward.

In addition to the items in Article 11, the School's capital requests include Articles 32 and 33 which supplement the FY13 appropriation for Window Repairs. These capital projects qualify for grants from the Massachusetts School Building Authority (MSBA), and therefore, need to be addressed in separate Articles. Although the Schools have already accelerated their 5-year capital spending in FY11 and these projects require the use of capital spending that was earmarked for later years, the CPC recommended approval of these projects to take advantage of the 45% reimbursement by the MSBA. Due to the strained nature of the Schools capital plan the Finance Committee supported this project with the additional borrowing not counting against their capital plan. Please refer to the discussion of these Articles for more details.

### Contract Obligations

The School Committee and Board of Selectmen completed negotiations with all unions in Town during FY13. The tools provided by Municipal Healthcare Reform allowed the Town to take steps to control rising health insurance costs.

Canton is fortunate to have many dedicated employees that work hard to serve our residents. The Finance Committee continues to recommend, along with the Board of Selectman and School Committee, that these employees be compensated and receive benefits commensurate with that offered by our benchmark towns. We also believe that our Town employees should receive annual increases that reflect the current economic conditions and the spending limits mandated by Proposition 2 1/2.

Canton residents should be aware that the recommended budget in this year's warrant includes \$112,000 for automatic salary increases for the municipal departments and \$421,000 for automatic salary increases for the school employees related to steps, lanes and longevity. Additionally, there has been \$209k set aside for municipal Cost of Living Adjustments (COLA) and \$523k for School COLAs.

The School Committee is aware of the fact that the current automatic salary increases inherent in their salary structure are not sustainable under the restrictions of Prop 2 1/2. With the most recent contract they took significant steps towards addressing this issue. It should be noted that a majority of the School and Municipal contracts are in effect until August 31<sup>st</sup>, 2015 so the negotiation of the next contracts will likely begin shortly.

### On the Horizon

- **SEMASS:** Canton has enjoyed advantageous pricing for our Waste Disposal through SEMASS for the last 20 years. However, our contract expires this year and will need to be renegotiated at today's rates. This could result in an increase in Fixed Costs for FY15 budget in the neighborhood of \$250,000.
- **Schools:** New residential developments have and will continue to create a space crunch in our current elementary schools. To begin to address this issue, the School Department plans to

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create a School Building Study Committee. The purpose of the School Building Study Committee is to assess the current school building facilities and to determine the extent to which they meet the educational needs of the district and whether they will be sufficient in future years. If the committee's finding is that they will not, the SBSC is asked to make a specific recommendation as to how the future educational space needs of the district might be met. This could include a new elementary school.

- **Schools:** The Hansen modular classrooms have aged past their useful lives and must be replaced. When similar modular classrooms were installed at the JFK in FY12 the cost was approximately \$1.2 million and included required sprinkler upgrades for the rest of the building. The School Building Study Committee will also likely review the Hanson. The project is not currently part of the school's capital plan but will likely need to be addressed in FY15 or FY16.
- **Shepard Pond Dam:** The State DCR Office of Dam Safety [ODS] considers Shepard Pond Dam to be in overall poor condition and has issued a dam safety order to bring the dam into ODS compliance. The 2012 cost estimate including engineering, permitting, and construction to meet the ODS order was \$2,000,000. The repair project includes; stabilizing the downstream walls and earth embankment; extending the concrete spillway; and lowering the pond level one foot. This project will likely need to be addressed in FY15 or FY16.
- **OPEB:** Canton has made promises to its employees to not only provide pensions upon retirement, but also various types of insurance. While the Town has been setting aside money to pay pension benefits for many years, we only started setting aside money for these Other Post Employment Benefits (OPEB) at last year's town meeting with the establishment of the OPEB Trust fund. The liability for these benefits is currently over \$100,000,000 and the Finance Committee recommended placing only \$400,000 into this fund for FY14. At some point in the future, the State is likely to change the rules around OPEB, reducing our liability, but at the same time, requiring us to fully fund the liability. While putting aside some money now will put us in a better financial situation than surrounding communities, the annual cost will likely be substantial.
- **Storm Water Management:** The Town of Canton has an investment of over \$100,000,000 in the municipal separate storm water system [MS4]. As owners and operators of the MS4 system, the Town is subject to the current [2003 – 2008] and expected [Summer 2013] EPA General Permit. Compliance with the permit is predicated on water quality and not just hydraulic flow. The new MS4 permit is expected to require significant new funding needs to achieve water quality stipulations. For Canton, EPA estimates the administrative costs alone at \$100,000 per year. The new MS4 permit will require Canton to identify the means through which the storm water management program will be funded on an adequate and sustainable basis.

## FY 2014 Budget

In Article 41, the Finance Committee is recommending a FY14 operating budget of \$76.5 million for the General Fund, which is a 3.5% increase over the FY13 budget approved at ATM. The increase in revenue was partially driven by revenues from the Solar Farm as well as the Hotel and Meals Tax revenue. These sources of funds have allowed Canton to restore services and rebuild reserves without levying a full property tax increase, as has been necessary in past years. With new growth, Canton's property taxes could have increased by as much as 3.7% but the Finance Committee's budget plans an increase of 2.4%. However, it should be noted that the Fall the Board of Assessors will recommend the actual rate to the Board of Selectman for final approval. The Finance Committee has used all of the available information to develop budget recommendations that represented a fair estimate of the revenue and expenses for Canton in FY14. It is always possible that new information will become available after the printing of this Warrant at which time the Finance Committee may modify its recommendations on Town Meeting floor.

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The revenue estimate built into in the Finance Committee's budget includes a provision for state aid based on Governor Patrick's proposed budget. The Governor's budget included an increase in state aid that would bring Canton in line with the State's 'Target Funding Amount' which has been underfunded for many years. It is unclear how this allocation would change if the Governor's proposed income tax increase does not materialize. The House Ways and Means Committee Budget has essentially level funded our Chapter 70 funding at \$4.6 million. The Finance Committee's budget estimate assumed that the final state aid increase over last year was 57% of that presented by the Governor and \$250,000 higher than the House Ways and Means Budget.

The Finance Committee is recommending a 4.2% increase in the operating budgets for the municipal departments and a 4.4% increase in the operating budget for the Schools. The School Department received a larger budget appropriation in FY14 due to their higher contract costs. Overall, the School Department received an additional \$456,000 and the Municipal an additional \$351,000 to enhance services. Due to previous year's borrowing from future capital funds set aside for school needs, borrowing from inside the levy is needed to complete window replacement projects at Hansen and Middle schools. The Finance Committee's recommended budget also includes a modest 1.3% increase in fixed costs as the Town has realized savings in Health Insurance and reduced assessments as fewer students from Canton attend the Blue Hills Regional School. Some of this savings was reallocated to Snow and Ice and to the OPEB Trust fund.

The Water Enterprise Fund operating budget decreased 4.2% due to reduced MWRA charges associated with utilizing our new water treatment facilities. The recommended budget for the Sewer Enterprise Fund was increased 2.4% due to increased charges by the MWRA. The recommended budget for the Rink Enterprise Fund has been reduced by -7.3% from FY13 budget due to a reallocation of employees' salaries to the Recreation Department.

The Finance Committee believes that the recommended FY14 budget will be adequately funded with expected revenues. In addition, the Finance Committee is confident that the recommended FY14 budget will provide fair compensation to our Town employees, while allowing Canton residents to enjoy the high quality of services they are accustomed to. While the Finance Committee supports a one-time use of reserves to bring our new Senior Center online, we continue to adamantly oppose any use of Canton's reserves to fund recurring operational deficits.

Respectfully submitted,

**Town of Canton Finance Committee:**

Mark Porter, Chairman

Eric Zine, Vice Chairman

Robert Barker

Sarah Calabria

Patricia Johnson

Barbara Saint André

Jim Sims

## TOWN FINANCE TERMINOLOGY

The terms below are frequently used in the annual Town report and at Town Meetings. In order to provide everyone with a better understanding of their meanings, the following definitions are provided:

**APPROPRIATE:** To authorize spending. Once an appropriation for a budget or article has been made by Town Meeting, the appropriation can only be changed by another Town Meeting. There is one exception—a transfer from the Reserve Fund.

**BONDS:** The money Canton borrows to pay for capital building projects such as the High School and police station.

**CAPITAL EXPENSES:** Expenses associated with the purchase of long term assets, or projects. Paying for these expenses can come from either cash (Cash Capital) or from long term bonding.

**CHERRY SHEET:** A financial statement from the State, printed on cherry-colored paper which itemizes State disbursements due the Town, and the State and County charge to the Town, usually resulting in a net receipt of funds. It is the basis for the amounts which appear in the Finance Committee forecast of Revenue and Expenditure.

**DEBT EXCLUSION:** Taxes raised through a prop 2.5 override to pay for capital projects such as building the high school or library.

**ENTERPRISE SURPLUS:** (Retained Earnings) This fund balance represents the amount to be used, by a vote of Town Meeting, for operating cost offsets, funding capital improvements and reimbursing the General Fund for prior year funding.

**FIXED COSTS:** Costs primarily associated with employee benefits, such as health insurance and retirement costs.

**FREE CASH RESERVE:** An accumulation of surpluses left at the end of the fiscal year. This funding is available to be allocated at Town Meeting through a simple majority vote. It is akin to a savings account.

**FY13:** July 1, 2012 through June 30, 2013

**FY14:** July 1, 2013 through June 30, 2014

**LEVEL FUNDING:** The budget amount for this year will be identical to the budget amount last year (i.e., no additional money will be available to cover increased costs in salaries or supplies.)

**LEVY LIMIT:** The maximum amount of tax levy in any given year. The levy limit is based on the previous year's levy limit plus 2 1/2% plus new growth, and not the previous year's actual levy.

**LOCAL RECEIPTS:** Money the town collects from local sources such as excise tax, licenses and permits, investment income, and penalties

**NEW GROWTH:** Additional tax revenue the Town receives from new construction, such as new homes or additions to existing buildings.

**OPERATIONAL OVERRIDE:** An increase above the standard 2.5% yearly increase in taxes. This increase is unlike a debt exclusion override, in that it is permanent.

**OVERLAY:** The amount raised by the Assessors primarily for the purpose of creating a fund to cover abatements.

**OVERLAY RESERVE:** This is the accumulated amount of the Overlay for various years not used or required to be held in the specific Overlay accounts for a given year. The Assessors control release of funds in the Overlay reserve that exceed pending tax liability.

**RAISE:** To tax. The tax rate is set by the Assessors after the Annual Town Meeting and after receipt of the "Cherry Sheet."

**RESERVE FUND:** This fund is established by the voters at an Annual Town Meeting, and may be composed of an appropriation, money transferred from the Overlay Reserve, or both. Transfers from the Reserve Fund are within the control of the Finance Committee, and are for "extraordinary and unforeseen expenditures."

**REVENUES:** Amount of money the town receives to cover expenses. The majority of this money comes from property taxes. The remainder comes from local receipts, State Aid and transfers from other funds.

**STABILIZATION FUND:** The fund is established by the voters for future uses. A Town Meeting vote is required for its use towards a "borrowing article" and/or for "any lawful purpose."

**STATE AID:** The amount of money that the state of Massachusetts gives to the town of Canton.

**STEP AND LANE INCREASES:** Automatic increases in salary for town workers, negotiated in the union contracts.

**STRUCTURAL DEFICIT:** Town's recurring expenses are greater than its recurring revenues.

**TAX LEVY:** (LEVY): The revenue a community can raise through real estate and personal property taxes.

## A GUIDE TO PARTICIPATING AT TOWN MEETING

If town meeting is to run smoothly a few simple rules must be followed.....

No person should speak unless standing at a microphone and then only after having been 'recognized' by the moderator.

## ANNUAL TOWN MEETING MAY 13, 2013

It is both impolite and contrary to the rules of procedure to shout out "Question", or "Move the Question" while seated, while someone else is speaking, or without being 'recognized'.

When recognized, a voter should first state his or her name and address clearly and distinctly before making any statement.

Voters should be brief. It is a good idea to state at the outset why you have risen to speak: e.g. *I rise to speak in favor (or against) the motion to* Voters may wish to summarize at the close of their remarks: *I hope the motion now pending is (not) adopted*

Rather than repeat arguments already made, consider saying: *I concur with the statements made by the previous speaker(s) and for the same reasons urge you to vote (in support of) or (against) the main motion when it is put.*

A town by-law restricts any one speaker to not more than ten minutes at any one time. The patience of other voters is often not as long.

A town by-law restricts any one speaker from speaking more than twice on the same matter except to correct an error or a misstatement.

A person who is speaking on behalf of another (such as an attorney) is required to disclose that fact before making any statement.

A motion to reconsider is quite technical in nature. A person who intends to move reconsideration should discuss it in advance with the moderator. Generally the motion may be made at any time so long as a sufficient interval has elapsed since the last vote on the matter was taken, and/or additional information has become available, so as to give a reasonable basis to believe the meeting might vote differently. When the motion to reconsider is pending debate is limited to why reconsideration should prevail and not to the merits of the underlying motion.

When one voter is speaking every other voter in the hall should pay attention to what is being said. No person should interrupt a speaker unless some 'rule' is being violated. If a voter believes a rule is being violated they should rise in place, wait to be recognized by the moderator (*For what purpose does the lady rise?*) Voter: *I rise to a point of order.* Moderator: *State your point of Order.* Voter: *...The speaker is dealing in personalities, (or) the remarks of the speaker are not germane to the subject at hand, etc.*

Rather than read every warrant article the moderator may say "*The chair asks unanimous consent that the reading of the article be waived (Pause) Seeing no objection it is so ordered.*"

Voters should refrain from displaying their approval or disfavor towards a speaker by applauding or by any other means.

### NOTE TO ALL VOTERS CONCERNING TOWN MEETING PROCEDURES

At previous Annual Town Meetings a by-law was adopted which requires that almost all warrant articles be acted upon in the order they are drawn by a lottery, not the order they appear in the warrant. There are certain exceptions, however, to the lottery system. The following should help you understand how the Town Meeting works:

Town Meeting will be opened by the Town Clerk. A Moderator will be elected (Article 1); procedures to govern Town Meeting will be adopted (Article 2); and reports of all outstanding committees will be received (Article 3).

After these three articles have been acted upon, all subsequent articles, except next year's proposed annual operating budget, will be voted on in the order in which they are drawn by the Town Clerk. There are instances, however, where the Moderator may declare that for some legal or technical reason a particular article or articles must be considered in some other sequence.

The proposed annual operating budget cannot be acted upon until all matters which affect it have been acted upon, specifically, all collective bargaining agreements, and any warrant article that calls for an expenditure. This may mean that the proposed annual operating budget may, in fact, be the last article acted upon at the Annual Town Meeting.

It is hoped that this brief explanation will be helpful to you in understanding the lottery system under which the Town Meeting is currently operated.

**ANNUAL TOWN MEETING MAY 13, 2013**

**SUMMARY OF REVENUE AND EXPENDITURES**

	<u>FY 2012 ACTUAL</u>	<u>FY 2013 BUDGET</u>	<u>FY 2014 PROPOSED</u>
<b>GENERAL FUND REVENUES:</b>			
PROPERTY TAX REVENUE	57,020,621	59,323,367	60,602,471
STATE AID	6,972,715	7,106,407	8,151,749
LOCAL RECEIPTS	5,702,014	5,234,686	5,574,543
TRANSFERS FROM OTHER FUNDS	2,404,929	2,239,456	2,178,581
TAX TITLE / FORECLOSURE REVENUE	<u>371,909</u>	<u>0</u>	<u>0</u>
<b>TOTAL REVENUES</b>	<b><u>72,472,188</u></b>	<b><u>73,903,916</u></b>	<b><u>76,507,344</u></b>
<b>GENERAL FUND EXPENDITURES:</b>			
SCHOOL EXPENSES	30,390,978	31,920,505	33,320,505
MUNICIPAL EXPENSES	15,562,479	16,002,440	16,674,371
FIXED COSTS	<u>23,055,030</u>	<u>24,357,420</u>	<u>24,679,189</u>
TOTAL OPERATING EXPENSES	69,008,487	72,280,365	74,674,065
CASH CAPITAL EXPENDITURES	1,119,429	729,000	886,000
TRANSFERS TO STABILIZATION FUNDS	690,000	0	0
STATE & COUNTY CHARGES	<u>874,821</u>	<u>894,551</u>	<u>947,279</u>
<b>TOTAL EXPENDITURES</b>	<b><u>71,692,737</u></b>	<b><u>73,903,916</u></b>	<b><u>76,507,344</u></b>
<b>OPERATING SURPLUS/(DEFICIT) - GENERAL FUND</b>	<b><u>779,451</u></b>	<b><u>(0)</u></b>	<b><u>0</u></b>
<b>ENTERPRISE FUNDS:</b>			
WATER REVENUE	6,585,226	6,446,385	6,178,655
SEWER REVENUE	5,131,835	5,488,176	5,618,111
RINK REVENUE	<u>424,653</u>	<u>410,967</u>	<u>380,907</u>
TOTAL ENTERPRISE FUNDS' REVENUE	12,141,714	12,345,528	12,177,673
ENTERPRISE FUNDS' SURPLUS USED	0	104,000	171,000
WATER EXPENSES	6,376,097	6,446,385	6,178,655
SEWER EXPENSES	5,270,426	5,488,176	5,618,111
RINK EXPENSES	<u>448,479</u>	<u>410,967</u>	<u>380,907</u>
TOTAL ENTERPRISE FUNDS EXPENSES	12,095,002	12,345,528	12,177,673
ENTERPRISE FUNDS' CASH CAPITAL EXPENDITURES	<u>52,560</u>	<u>104,000</u>	<u>171,000</u>
<b>ENTERPRISE FUNDS' SURPLUS/(DEFICIT)</b>	<b><u>(5,848)</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
<b>GRAND TOTAL APPROPRIATIONS</b>	<b><u>83,840,299</u></b>	<b><u>86,353,444</u></b>	<b><u>88,856,017</u></b>

**ANNUAL TOWN MEETING MAY 13, 2013**

**Town of Canton  
Commonwealth of Massachusetts**



Norfolk, ss

To the Constables of the Town of Canton,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Canton to meet at Morse Auditorium, on the grounds of the Canton High School, 900 Washington Street in said town on;

**MONDAY, THE THIRTEENTH DAY  
OF MAY 2013**

At seven o'clock (7:00 P.M.) in the evening for the annual town meeting at which time and place the following articles are to be acted upon:

**ARTICLE 1**

**ELECT A MODERATOR**

**Article 1** To elect a Moderator to preside at this Town Meeting, to serve until the commencement of Annual Town Meeting in 2014 or to take any other action related thereto.

**Board of Selectmen**

**DISCUSSION:** Nominations will be accepted and a moderator elected at Town Meeting during the discussion of this article.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 2**

**ADOPT RULES TO GOVERN TOWN MEETING**

**Article 2** To see if the town will vote to adopt certain procedures to govern the conduct of the 2013 Annual Town Meeting, or to take any other action related thereto.

**Board of Selectmen**

**MOTION 1**

**MOVED:** That this 2013 Annual Town Meeting shall meet on consecutive Monday and Wednesday evenings (but not including Monday, May 27<sup>th</sup>) in the Morse Auditorium, on the grounds of the Canton High School until the business of this Annual Town Meeting has been concluded, each such session to begin at 7:00 o'clock P.M. and to adjourn at 11:00 o'clock P.M., or as near that hour as may be feasible, according to the nature of the business pending at the said hour.

**FINANCE COMMITTEE VOTE: 7-0-0**

**ANNUAL TOWN MEETING MAY 13, 2013**

**DISCUSSION:** The Finance Committee recommends adoption of this motion as it formalized procedures that have been followed by Town Meetings in the past.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**MOTION 2**

**MOVED:** That the following individuals be granted all of the rights and privileges of participation in this Annual Town Meeting, except the right to vote, under any article of this warrant which affects matters within their jurisdiction:

Mark Bobrowski, Esq.  
Debra Bromfield, Director of Student Services  
Rick Brandstatter, Canton Development Properties  
David Carliner, Shelter Group LLC (Articles 16, 17, 18)  
Nanci Cavaretta (Boston Mutual) (Articles 21, 22 & 25)  
John Ciccotelli, Director of Public Health  
Paul R. DeRensis, Town Counsel  
James Donovan, Town Engineer  
Helena Findlen, Police Department Lieutenant  
Rick Fitzpatrick, Business Manager, Norfolk County Agricultural High School (Article 41)  
William T. Friel, Town Administrator  
Michael Glynn, Development Director, Brightview Senior Living (Articles 16, 17 & 18)  
Jeffrey Granatino, Superintendent of Schools  
Suzanne Green, Superintendent/Director, Norfolk County Agricultural High School (Article 41)  
John Hamnett (Turnpike Street property) (Articles 23 & 24)  
Jennifer Henderson, Director for Curriculum, Instruction & Technology  
Brian Joyce, Senator  
Louis Jutras, Information Systems Manager  
Mark Lague, Library Director  
Kenneth Leon, Business Administrator, School Department  
Rick Mann, Esquire (Plymouth Rubber) (Articles 19 & 20)  
James Murgia, Finance Director  
Katie Napleton (Plymouth Rubber) (Articles 19 & 20)  
Howard Neff (Boston Mutual) (Articles 21, 22 & 25)  
Cynthia O'Connell, Conservation Commission Agent  
Bernie Plante (Plymouth Rubber) (Articles 19 & 20)  
David Proule, Business Manager, Blue Hills Regional Technical School  
James Quaglia, Superintendent-Director, Blue Hills Regional Technical School  
Mark Roy, Executive Director, Canton Housing Authority  
Andrew Teeters, Senior Development Director, Brightview Senior Living (Articles 16, 17 & 18)  
Michael Trotta, Superintendent of Public Works  
Diane Tynan, Director of Council on Aging  
Tony Will (Turnpike Street property) (Articles 23 & 24)  
Tim Williams, Engineer, Allen Major Company (Articles 16, 17 & 18)

**FINANCE COMMITTEE VOTE: 5-0-0**

**DISCUSSION:** The Finance Committee recommends adoption of this motion as it allows key non-resident town officials and consultants to legally participate in the Town Meeting and formalizes procedures that have been followed by Town Meeting in the past.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ANNUAL TOWN MEETING MAY 13, 2013**

**MOTION 3**

**MOVED:** That whenever during discussion under any article in this warrant during this year's annual town meeting, irrespective of which session such discussion is reached during the progress of the annual town meeting, a motion is made, the effect of which is to increase the total amount to be appropriated beyond that which is recommended by the Finance Committee or which changes the method of obtaining funds to meet that appropriation, the moderator shall not accept such motion unless said motion also contains a corresponding decrease in another appropriation as contained in an appropriation article on this specific warrant or a corresponding transfer from any other available funding source or borrowing as an alternative funding source, so that the total amount to be appropriated by the town, at this town meeting, and to be expended thereafter, for all the appropriation articles contained in this warrant, shall not in any event exceed the total dollar amount recommended by the Finance Committee as set forth in the published Report of the Finance Committee Recommendations as may be increased by any transfer from available funds provided, however that nothing in this motion shall prevent an increase in appropriation funding contingent upon the passage of a Proposition 2½ override.

**FINANCE COMMITTEE VOTE: 7-0-0**

**DISCUSSION:** The Finance Committee recommends adoption of this motion as it formalizes procedures that have been followed by Town Meeting in the past to insure that Town Meeting ends with the adoption of a balanced budget.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 3**

***HEAR REPORTS OF COMMITTEES APPOINTED AT PRIOR TOWN MEETINGS***

**Article 3** To hear the reports of all committees, appointed at previous town meetings, which have not yet been discharged, or to take any other action related thereto.

**Board of Selectmen**

**MOVED:** That reports of the following committees appointed at previous Town Meetings be heard and accepted:

**ADA Transition Plan Implementation Committee (ATM 1999, Article 10)**

**Economic Development Committee (ATM 2004, Article 14)**

**FINANCE COMMITTEE VOTE: 6-0-0**

**DISCUSSION:** The Finance Committee supports the adoption of this motion to hear the reports of all standing committees appointed at prior Town Meetings.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ANNUAL TOWN MEETING MAY 13, 2013**

**ARTICLE 4**

**ACT ON "CONSENT AGENDA"**

**Article 4** To see if the town will vote to dispose of certain articles in this warrant by a single vote, in accordance with a so-called, consent agenda, or to take any other action related thereto.

**Board of Selectmen**

**MOVED:** That the following articles be disposed of by a single vote, in accordance with the Finance Committee motions or Planning Board motions as printed in the report of the Finance Committee: **Articles 6, 8, 9, 35, 38 and 39.**

Article	Description	Motion	FINCOM VOTE	Reason
6	Unpaid Bills of Prior Years	Postpone Indefinitely	7-0-0	There are none.
8	Transfer Unexpended Prior Year Appropriations	Postpone Indefinitely	5-0-0	There are none.
9	Authorize Contracts of more than 3 years	Adopt the article	7-0-0	Non-controversial.
35	Accept General or Session Laws enacted by General Court	Postpone Indefinitely	7-0-0	There are none.
38	Insurance Proceeds	Postpone Indefinitely	7-0-0	There are none.
39	Rescind unused borrowing authorizations	Postpone Indefinitely	7-0-0	There are none.

**FINANCE COMMITTEE VOTE: 5-0-0**

**DISCUSSION:** The Finance Committee recommends that articles 6, 8, 35, 38 and 39 be placed into the consent agenda as there is no action to be taken on any of them. The Finance Committee also recommends that article 9 be in the consent agenda as it is a standard boilerplate article that authorizes the Town's Chief Procurement Officer to award three- to five-year contracts for supplies or services with a prior supporting vote of the Board of Selectmen.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ANNUAL TOWN MEETING MAY 13, 2013**

**ARTICLE 5**

**SET SALARIES OF ELECTED OFFICERS**

**Article 5** To see if the town will vote, in accordance with the provisions of section one hundred and eight of chapter forty-one (G. L. chapter 41, §108) to fix the salary and compensation of all elected officers of the town, or to take any other action related thereto.

**Board of Selectmen**

**MOTION 1**

**MOVED:** That the salary and compensation for the Town Clerk be fixed at \$76,061.00 for the 2014 fiscal year beginning July 1, 2013 through June 30, 2014.

**FINANCE COMMITTEE VOTE: 7-0-0**

**DISCUSSION:** The Finance Committee unanimously supports this motion. At the 2011 Annual Town Meeting, the salary of the Canton Town Clerk was determined to be less than the average of comparison towns. At that time, the Finance Committee recommended that the Town bring the Town Clerks salary up to the average over a period of time instead of increasing it all at once. The increase proposed this year is the third of three planned annual increases for the Clerks salary to reach the average of comparison towns.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**MOTION 2**

**MOVED:** That the salary and compensation for all part-time elected officials of the Town be fixed for the 2014 fiscal year beginning July 1, 2013 through June 30, 2014, as follows:

<b>Board of Assessors</b>	<b>\$2,400.00, for each member</b>
<b>Board of Health</b>	<b>\$600.00, for each member</b>
<b>Board of Selectmen</b>	<b>\$1,400.00, for each member, with an additional \$200.00 to chairperson</b>
<b>Planning Board</b>	<b>\$0.00</b>
<b>School Committee</b>	<b>\$0.00</b>
<b>Library Trustees</b>	<b>\$0.00</b>

**FINANCE COMMITTEE VOTE: 5-2-0**

**MAJORITY DISCUSSION:** The Finance Committee readily acknowledges that all elected and appointed officials work long hours for the Town and the salary provided is low for the services being rendered. However, the Finance Committee has long been concerned with the inequities of paying salaries to some elected officials and not other elected or appointed officials.

For the 2014 Fiscal Year, the salary paid to elected officials amounts to just over \$16,000. The salary payment to an elected official entitles these officials to benefits, particularly health insurance. Elected officials do not accrue service time for pension purposes.

The majority supported this motion because only three elected officials are participating in the insurance program and the current insurance cost to the Town is approximately \$16,000. Furthermore, in prior years, the Town overwhelmingly opposed the Finance Committee's proposal to phase out the salaries and benefits.

**MINORITY DISCUSSION:** The Minority remains concerned that the decision to pay salaries to some town officials and not others is capricious and without logical basis. There also seems to be no rationale for the existing salaries. The salaries traditionally paid to members of the Assessors and the Board of Health were established to compensate them for field work that is now being done by other Town Employees or outside contractors. Further, it exposes the Town to unnecessary risk of significant additional costs for benefits including health care and (until recently) pensions.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

ANNUAL TOWN MEETING MAY 13, 2013

ARTICLE 6

PAY BILLS OF PRIOR FISCAL YEAR

Article 6 To see if the town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum or sums of money to pay any unpaid bills of any prior fiscal year, or to take any other action related thereto.

Board of Selectmen

MOVED: That the subject matter of Article 6 be indefinitely postponed.

FINANCE COMMITTEE VOTE: 7-0-0

DISCUSSION: The Finance Committee recommended to indefinitely postpone Article 6 as there are no bills from any prior fiscal year that need to be paid.

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

ARTICLE 7

ADJUST FISCAL '13 ACCOUNTS

Article 7 To see if the town will vote to increase or decrease or otherwise adjust the appropriations heretofore made for the Fiscal Year 2013 beginning on July 1, 2012 and ending on June 30, 2013 and the revenues sources to meet those appropriations, as voted pursuant to Article 46 of the warrant for the 2012 Annual Town Meeting, and to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute to meet any such increases or adjustments, or to take any other action related thereto.

Board of Selectmen

MOVED: That the appropriations voted for the fiscal year beginning on July 1, 2012 and ending on June 30, 2013 pursuant to Article 46 of the warrant for the 2012 Annual Town Meeting be supplemented as follows:

#	BUDGET TO BE SUPPLEMENTED	ACCOUNT #	AMOUNT	REVISED BALANCE	SOURCE OF FUNDS
1	HISTORICAL COMMISSION	16912-52000	\$2,000	\$2,000	COMMISSION ON DISABILITIES
2	HISTORICAL COMMISSION	16912-52000	\$2,000	\$4,000	CAPITAL PLANNING COMMITTEE

SUPPLEMENT 1 VOTE: 5-0-0

SUPPLEMENT 2 VOTE: 5-0-0

DISCUSSION: The Finance Committee unanimously supports this Article. The Canton Historical Commission has developed a plan for repairing and restoring the historical grave markers in the Canton Corner Cemetery, with the priority being given to stabilizing leaning grave markers that present a safety hazard to residents walking along the paths in the park-like setting. The majority of funding for implementing the project has come from private donations and grants. Unfortunately, the available funds have not been sufficient to resolve all the safety hazards, let alone repair stones damaged in the past. The transfer of surplus funds from the Commission on Disabilities and the Capital Planning Committee will be used to support this on-going gravestone restoration project.

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

**ANNUAL TOWN MEETING MAY 13, 2013**

**ARTICLE 8**

***TRANSFER UNEXPENDED PRIOR YEAR APPROPRIATIONS***

**Article 8** To see if the town will vote to transfer the unexpended balance of certain appropriations made under various articles in the warrants applicable to prior town meetings, to new purposes and uses, or to take any other action related thereto.

**Board of Selectmen**

**MOVED:** That the subject matter of Article 8 be indefinitely postponed.

**FINANCE COMMITTEE VOTE: 5-0-0**

**DISCUSSION:** The Finance Committee recommended to indefinitely postpone this article as there were no transfers needed for prior year appropriations.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 9**

***AUTHORIZE CONTRACTS OF MORE THAN THREE YEARS DURATION***

**Article 9** To see if the town will vote, in accordance with the provisions of section twelve (b) of chapter thirty B, of the General Laws of the Commonwealth, to authorize the finance director (in his capacity as chief procurement officer) to solicit and award contracts for terms of more than three years, provided in each such instance the longer term is determined, prior to the solicitation, to be in the best interest of the town by a vote of the Board of Selectmen, or to take any other action related thereto.

**Board of Selectmen**

**MOVED:** That the Finance Director (in his capacity as Chief Procurement Officer) be authorized to solicit and award contracts for terms of more than three years but not more than five years, provided in each such instance the longer term is determined to be in the best interest of the Town by a vote of the Board of Selectmen.

**FINANCE COMMITTEE VOTE: 7-0-0**

**DISCUSSION:** The Finance Committee unanimously supports this Article authorizing the Chief Procurement Officer to solicit and award contracts for supplies or services for a duration in excess of three years but no longer than five years, with a prior supporting vote of the Board of Selectmen. The Finance Committee Members believe that extending the period of time for certain supplies or services contracts could serve the best interests of the Town from a fiscal, operational, or planning standpoint.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ANNUAL TOWN MEETING MAY 13, 2013**

**ARTICLE 10**

***AUTHORIZE CERTAIN REVOLVING FUNDS***

**Article 10** To see what revolving funds pursuant to c. 44, section 53E ½ of the General Laws of the Commonwealth the town will authorize or reauthorize, for various boards, commissions or departments of the town, for the fiscal year beginning July 1, 2013 and ending June 30, 2014, or to take any other action related thereto.

**Board of Selectmen**

**MOVED: That the following revolving funds are hereby established pursuant to the provisions of MGL chapter 44, section 53 E ½ for the 2013 Fiscal Year beginning July 1, 2013 through June 30, 2014.**

<b>Revolving Fund #</b>	<b>Name of Revolving Fund</b>	<b>Spending Authority</b>	<b>Revenue Sources</b>	<b>Use of Funds</b>	<b>FY 14 Spending Limit</b>
1	Pequitside Farm Rentals	Conservation Commission	Rental of Pequitside Farm, Rental of Little Red House, Rental of Rooms in Main Building, Rental of Rooms in Tavern or any other portion of building or grounds.	Maintaining, improving & renovation of property, payment of salaries for time spent arranging rentals.	\$40,000 annually
2	Veteran's Services Special Revenues	Veterans' Services Director	Contributions, Donations, Gifts, Grants.	Providing services to veterans not funded under established program, including but not limited to newsletter publication, monthly breakfasts, funeral services, other commemorative programs and other purposes in the opinion of the Veterans' Director in the best interests of Canton Veterans.	\$60,000 annually
3	Fire Alarm Relocation	Fire Chief	Fees received by it from, or on behalf of Commonwealth, any public utility, any other business entity, or any individual person.	Payment of bills and charges incurred in connection with relocation of fire alarm signal wires, devices & other appurtenances.	\$20,000 annually
4	COA Transportation Fund	Council on Aging	Donations received for providing transportation services.	Payment of bills and charges in connection with transportation of elderly.	\$25,000 annually
5	Board of Health Special Revenues	Board of Health	Contributions, donations, gifts, grants, reimbursements.	Providing services to Canton citizens not otherwise funded under established program, including but not limited to flu vaccinations, child and teenage health education & development programs and elderly health programs.	\$15,000 annually
6	Animal Control Special Revenues	Animal Control Officer	Adoption and boarding fees.	Payment for veterinary services and payments to Animal Control Officer.	\$40,000 annually
7	Library Building Rentals	Board of Library Trustees	Fees for rental and use of Community or other assembly rooms used for meetings, programs or other events, including payments for use of facilities and conveniences in conjunction with use of spaces, as may be established by the Board of Library Trustees.	Paying bills, connected with the providing of maintenance and supply of facilities and for the support and safe conduct of said programs and events.	\$30,000 annually
8	Student Parking Fees	School Committee	Fees paid by students to park their vehicles at Canton High School.	Payment of bills and charges to maintain the high school parking lots and grounds.	\$75,000 annually
9	Greenlodge Street Parking Fees	Board of Selectmen	Fees paid by residents and non-residents to park their vehicles along Greenlodge Street.	Payment of bills and charges to maintain the program with \$35,000 to be transferred to General Fund.	\$75,000 annually
10	Beautification Fund	Beautification Committee	Fees received from the sale of bricks.	Payment of services required to install bricks and for other beautification projects.	\$10,000 annually
11	Library Revolving Fund	Board of Library Trustees	Fees received for processing passport applications, loss, damage or late return of borrowed materials, replacement of borrower cards, or any	Payment of bills and charges for processing passport applications, purchasing books and other library materials for public loan.	\$40,000 annually

**ANNUAL TOWN MEETING MAY 13, 2013**

<b>Revolving Fund #</b>	<b>Name of Revolving Fund</b>	<b>Spending Authority</b>	<b>Revenue Sources</b>	<b>Use of Funds</b>	<b>FY 14 Spending Limit</b>
			other such fees as may be established by the Board of Library Trustees, for the purpose of and consistent with maintaining a fair and efficient library loan system.		
12	Soil Erosion and Sediment Control Fund	Conservation Commission	Fees received for permits and certificates of compliance under Article XX (20) of the Town General By-Laws.	Payment of bills and charges to process permits and certificates of compliance under Article XX (20) of the Town General By-Laws.	\$30,000 annually
13	Youth Commission Fund	Youth Commission	Donations.	Payment of scholarships and other expenses related to youth activities.	\$10,000 annually

**FINANCE COMMITTEE VOTE: 7-0-0**

**DISCUSSION:** The Finance Committee voted unanimously to continue the thirteen funds that were approved at the prior ATM. While there were no material changes to the sources of revenue or use of funds, the Finance Committee voted to increase the size of the Veterans Revolving fund by \$30,000 (see below for discussion).

**DISCUSSION:**  
**Revolving Fund #1**

**DISCUSSION:** This motion must be voted by Town Meeting annually to allow the Conservation Commission to continue its revolving account. They currently have a revolving account to which all rentals related to the use of the properties located on the premises known as Pequitside Farm are credited.

**Revolving Fund #2**

**DISCUSSION:** This motion was requested by the Veterans' Services Director to establish a revolving fund for special revenues received. The fund will be used to provide services to veterans who are not otherwise funded under any established program. The Finance Committee supports increasing the size of this fund to \$60,000 to permit the Veterans' Services Director to receive additional donations for veterans' affairs.

**Revolving Fund #3**

**DISCUSSION:** This motion must be voted by Town Meeting for the Fire Chief to establish a revolving fund for fees received to compensate the department for relocating fire alarm services.

**Revolving Fund #4**

**DISCUSSION:** This motion must be voted by Town Meeting for the Council on Aging to establish a revolving fund to which revenues derived from the transportation supplied to the elderly citizens must be credited. This fund must be used for the payment of bills and charges in connection with transportation for our elderly citizens. The expected source of funds will be donations rather than fees charged.

**Revolving Fund #5**

**DISCUSSION:** This motion must be voted by Town Meeting for the Board of Health to establish a revolving fund for donations and other reimbursement received. The fund will be used to purchase additional flu vaccinations and offer educational programs on health-related topics not otherwise funded by their present annual budget.

**Revolving Fund #6**

**DISCUSSION:** This motion must be voted by Town Meeting for the Animal Control Officer to establish a revolving fund for donations received. The fund will be used to purchase veterinary services not otherwise funded by their present annual budget.

**Revolving Fund #7**

**DISCUSSION:** This motion must be voted by Town Meeting for the Board of Library Trustees to establish a revolving fund for building rental fees and other payments received. The fund will be used to support the rental programs and other related costs.

**Revolving Fund #8**

**DISCUSSION:** This motion must be voted by Town Meeting for the School Committee to establish a revolving fund for fees paid by students to park their vehicles at Canton High School. The fund will be used for the payments of bills and other charges to maintain the high school parking lots and grounds.

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**Revolving Fund #9**

**DISCUSSION:** This motion must be voted by Town Meeting for the Board of Selectmen to establish a revolving fund for fees paid by residents to park their vehicles on Greenlodge Street. The fund will be used for the payments of bills and other charges to maintain the parking program. At year end, any balance in this fund is transferred to the general fund.

**Revolving Fund #10**

**DISCUSSION:** This motion must be voted by Town Meeting for the Beautification Committee to establish a revolving fund for fees paid by residents to purchase commemorative bricks. The fund will be used for the payments of bills and other charges to install bricks and for other beautification projects.

**Revolving Fund #11**

**DISCUSSION:** This revolving fund will allow the Library to keep the fines they charge for books and other materials that are returned late. This will help the library meet state requirements to receive annual state aid and certifications. This revolving fund will also allow the Library to collect fees and pay expenses related to processing passports.

**Revolving Fund #12**

**DISCUSSION:** This motion must be voted by Town Meeting for the Conservation Commission to establish a revolving fund for fees paid in accordance with the Town's soil erosion by-law. The fund will be used for the payments of bills and other charges to process permits and certificates of compliance under Article XX (20) of the Town's General By-Laws.

**Revolving Fund #13**

**DISCUSSION:** This motion must be voted by Town Meeting for the Youth Commission to establish a revolving fund for donations received. This revolving fund will allow the Youth Commission to use the donations to benefit the Youth of Canton through continued programming.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 11**

***"OMNIBUS" CAPITAL OUTLAY PROGRAM***

**Article 11** To see if the town will vote to raise and appropriate, or to transfer from available funds, or to authorize the Town Treasurer with the approval of the Board of Selectmen, to borrow (and to issue bonds or notes therefore) any sum or sums of money, or by any combination of these methods of financing as may be necessary or desirable, make available funds for the purpose of purchasing, leasing, re-conditioning, improving or replacing any motor vehicles or other items of equipment or machinery or other items of personal property for any town agency, or for the purpose of contracting for any service, or for the design, repair, acquisition, construction, replacement or relocation or improvement to any town building or other structure, public works facility (including highway needs and traffic safety items), any other town owned facility or real property, or for any other purposes for which borrowing may be authorized, to purchase, or to take by eminent domain, any land or easements necessary for any such purposes and, where applicable, to authorize the trade-in of any presently owned motor vehicles, equipment or machinery to reduce the purchase or acquisition cost of any item to be acquired, or to take any other action related thereto.

**Board of Selectmen for Capital Planning Committee**

**MOTION 1**

**MOVED:** (a) The acquisition of all vehicles and other motorized equipment that is authorized to be purchased or otherwise acquired by any motion made under this warrant article shall be under the responsibility of the Finance Director/Chief Procurement Officer. In addition to the procurement, the "trade-in" or other disposition of all vehicles and other motorized equipment being replaced is also authorized and shall be under the responsibility of the Finance Director/Chief Procurement Officer. In all cases where by a motion made under this warrant article, a vehicle or other piece of motorized equipment is to be acquired by a town agency such purchase or acquisition shall be subject to and bound by the detailed specifications regarding such purchase or acquisition on file in the office of the Town Clerk; provided, however, the Finance Director/Chief Procurement Officer, may, in appropriate circumstances, waive or modify the said detailed specifications, subject to a vote of the Finance Committee, taken within 30 (thirty) days following a decision to waive or to modify the foregoing provision requiring full compliance with the specifications on file.

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(b) All building related projects which are approved and or funded by any motion made under this article shall be under the responsibility of the Building Renovations Committee appointed pursuant to Canton By-law, Article X, section 4, except as may be provided by any specific motion made pursuant to this article.

**FINANCE COMMITTEE VOTE: 7-0-0**

**MOTION 1**

**DISCUSSION:** This motion authorizes the Finance Director to supervise the acquisition, trade-ins, or other disposition of vehicles and other motorized equipment. This motion also authorizes the Building Renovations Committee to oversee all building/land projects.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**MOTION 2**

**MOVED:** That Four Hundred Forty Three Thousand Dollars (\$443,000) be appropriated from the Fiscal Year 2014 tax levy and other general revenues of the Town to be spent by the Finance Director/Chief Procurement Officer with the approval of various Municipal Departments designated below and with the approval of the Board of Selectmen for the purpose of purchasing certain items of property set forth below as follows:

<u>RECOMMENDATIONS</u>	<u>FINCOM AMOUNT</u>	<u>FINCOM VOTE</u>
<b><u>Police Department</u></b>		
Police Cruiser Replacement	\$48,000	7-0-0
<b><u>DPW</u></b>		
Fueling Equipment Upgrade	75,000	7-0-0
Replace Cemetery Lawn Mowers	10,000	7-0-0
Purchase Pallet Fork Tool Attachment	6,000	7-0-0
Purchase Asphalt Hot Box Dump Trailer	38,000	7-0-0
Purchase Message Board	18,000	7-0-0
<b><u>Finance</u></b>		
Computer Upgrades	18,000	7-0-0
Server Virtualization	135,000	7-0-0
Purchase Microsoft Office Professional Licenses	11,000	7-0-0
Website Redesign	23,000	7-0-0
<b><u>Recreation</u></b>		
Replace 1994 Ford Pickup Truck #43	35,000	7-0-0
<b><u>Library</u></b>		
Community Room Stacking Chairs	21,000	7-0-0
Workstations	5,000	7-0-0
 	<hr/>	
<b>GRAND TOTAL</b>	<b><u>\$443,000</u></b>	

The amounts listed above for particular acquisitions are not to be construed as individual appropriations. The sums shown are intended to be estimates of individual items but the amount appropriated is one line item in the total sum of Four Hundred Forty Three Thousand Dollars (\$443,000). The Finance Director and Town Administrator, acting jointly, are hereby authorized to distribute such funds in such a manner as may be needed to accomplish the forgoing list of purchases; provided, however, that each item contained in the list is procured and that the excess funds are available because one or more items cost less than estimated and not because an item intended to be procured is not so procured.

## ANNUAL TOWN MEETING MAY 13, 2013

### **MOTION 2**

#### **DISCUSSION:**

#### **Police Department**

##### **Police Cruiser Replacement (\$48,000)**

This is an ongoing vehicle replacement program for the Canton Police Department. The \$48,000 appropriation, in addition to the \$100,000 available from FY13, will be used to purchase Four (4) Ford Interceptor AWD Police Cruisers. The new vehicles will provide for a dependable fleet to help ensure a safe response to all different emergencies.

#### **DPW**

##### **Fueling Equipment Upgrade (\$75,000)**

This project will upgrade the fuel dispensing system to meet code and also upgrade the outdated SCADA software control and fuel use reporting system. The existing fleet fueling and monitoring system does not meet revised Massachusetts DEP code requirements. The fuel dispensers do not have a leak sensor, there is no emergency off switch for the fuel island, and the high level of alarm for tanks must be made visual from outside.

##### **Replace Cemetery Lawn Mowers (\$10,000)**

This purchase will replace the two walk behind mowers in the Canton Corner Cemetery that are over 12-years old, with signs of excessive wear and tear. The structural frames and engine decks on the mowers are worn and cracked. The engine compression on the mowers is also low, indicating worn cylinders or pistons.

##### **Purchase Pallet Fork Tool Attachment (\$6,000)**

The pallet forks will be used at the Public Works Yard to help laborers safely move and handle plows, equipment, and supplies. This will help prevent injuries and minimize labor costs.

##### **Purchase Asphalt Hot Box Dump Trailer (\$38,000)**

This purchase will provide for the new or current year model Stepp Manufacturing SPHD 3.0 Hot Pack Dump Trailer. This Trailer will keep hot mix asphalt at the required temperature and improve the quality of asphalt repairs (i.e. patching potholes, trenches, and street defects), particularly during the cold months. Excess asphalt from prior applications can also be preserved in the Trailer and re-used, which will reduce waste and save costs.

##### **Purchase Message Board (\$18,000)**

This purchase will provide for a new or current year model Wanco Solar Message Board. This Wanco Solar Message Board will help augment and expand the Department and Town's ability to notify residents or get information to the public. The design of the equipment provides great flexibility to display any type of message, large or small letters, graphics and symbols.

#### **Finance**

##### **Computer Upgrades (\$18,000)**

This project, part of an on-going PC replacement program, will cover the upgrade of 23 desktop systems in Engineering, MIS, Town Clerk, Building, DPW, HR, Planning, and Water Departments. This will complement the 30 Microsoft Windows 7 systems that were installed in various offices last year.

##### **Server Virtualization (\$135,000)**

This purchase/conversion is required to consolidate servers and implement a virtual infrastructure, an industry trend over the past five years. The conversion will cut down on the number of physical servers, lower power consumption and save on cooling costs.

##### **Purchase Microsoft Office Professional Licenses (\$11,000)**

This project allows the Finance Department to transition to Microsoft Office Professional 2010 from prior versions. There are multiple FEMA projects that require Office 2007 or later.

##### **Website Redesign (\$23,000)**

The Town's website was created back in 2000 and is outdated. This project will allow the Town to transition from multiple packages and vendors to one consolidated and more advanced application. The migration and redesign will specifically provide for improved performance, added security and a more favorable end user experience. All Departments and Committees will have access to this application, providing for more uniformity, added efficiencies and cost savings.

#### **Recreation**

##### **Replace 1994 Ford Pickup Truck #43 (\$35,000)**

The current 1994 Ford Pickup Truck 2WD #43 is not feasible to repair and requires replacement. The replacement will be a new or current year model Ford F-250 4WD with snow plow, which will provide for more dependable, all-season use.

**ANNUAL TOWN MEETING MAY 13, 2013**

**Library**

**Community Room Stacking Chairs (\$21,000)**

This purchase will replace 100 stacking chairs and two storage dollies in the Community Room. The chairs, which pose a safety risk, are brittle and beyond repair.

**Workstations (\$5,000)** This purchase, consisting of three (3) workstations, two (2) self-check stations and one (1) laptop computer, will provide the ability for some patrons to quickly check out of the library and relieve some of these tasks from the desk staff. The laptop will be used for presentations, occasional in-house loan when the LAN is down, and staff in-house computing.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**MOTION 3**

**MOVED:** That Four Hundred Forty Three Thousand Dollars (\$443,000) be appropriated from the Fiscal Year 2014 tax levy and other general revenues of the town, for the Canton School Committee to expend for the purpose of purchasing certain items of property set forth below for the School Department as follows:

	<b><u>FINCOM</u></b>	<b><u>FINCOM</u></b>
	<b><u>AMOUNT</u></b>	<b><u>VOTE</u></b>
<b><u>Building Repairs/Improvements</u></b>		
Bathroom Partitions - Hansen	\$ 19,372	7-0-0
HVAC - Systemwide	99,000	7-0-0
Hot water pump motor replacement - GMS	17,779	7-0-0
<b><u>Grounds Improvement</u></b>		
School retaining walls replacement – Hansen	16,000	7-0-0
<b><u>Technology</u></b>		
Infrastructure Upgrade – Phase One (of \$140,800)	26,000	7-0-0
NetApp Storage Array	22,500	7-0-0
District Classroom Printers	19,995	7-0-0
High School & GMS Wireless Build – Phase One	50,555	7-0-0
CHS Art Lab Computer Upgrade	14,500	7-0-0
Adobe Illustrator & PhotoShop Upgrade – K-12 Art. Dir.	10,306	7-0-0
Rodman Security Cameras	17,575	7-0-0
<b><u>Program Improvements</u></b>		
Textbooks Language Arts – Galvin	18,226	7-0-0
Textbooks – various – High School	77,216	7-0-0
New Educator Evaluation Mgmt. System – Systemwide	20,473	7-0-0
<b><u>Furniture &amp; Fixtures</u></b>		
Cafeteria tables - Luce	5,503	7-0-0
<b><u>Extraordinary Maintenance</u></b>		
Structural engineering work on bleachers	8,000	7-0-0
 	<hr/>	
<b>GRAND TOTAL</b>	<b><u>\$443,000</u></b>	

The amounts listed above for particular acquisitions are not to be construed as individual appropriations. The sums shown are intended to be estimates of individual items but the amount appropriated is one line item in the total sum of Four Hundred Forty Three Thousand Dollars (\$443,000). The Finance Director and the Business Manager of the School Department, acting jointly, are hereby authorized to distribute such funds in such a manner as may be needed to accomplish the forgoing list of purchases; provided, however, that each item contained in the list is procured and that the excess funds are available because one or more items cost less than estimated and not because an item intended to be procured is not so procured.

## ANNUAL TOWN MEETING MAY 13, 2013

### **MOTION 3**

#### **DISCUSSION:**

#### **Building Repairs/Improvements**

##### **Bathroom Partitions – Hansen (\$19,372)**

This funding will provide for the installation of new solid phenolic floor mounted overhead braced partitions in the Hansen School. The original metal partitions are in poor condition and falling apart. This has become a safety concern.

##### **HVAC – Systemwide (\$99,000)**

This request is to fund proactive maintenance and HVAC upgrades per the Town's ten-year plan. This will update equipment/systems, improve energy efficiency, and expand the life expectancy of existing equipment.

##### **Hot water pump motor replacement – GMS (\$17,779)**

This funding is for the replacement of the hot water pump motors; three (3) at the GMS, two (2) at the Hansen, and two (2) at the JFK. The new premium efficient motors will provide energy savings and rebates; with a pay back of less than five years.

#### **Grounds Improvement**

##### **School retaining walls replacement – Hansen (\$16,000)**

This funding is for the replacement of the retaining wall (approximately 106 feet) at the Hansen School. The existing wall is in poor condition and near collapse.

#### **Technology**

##### **Infrastructure Upgrade – Phase One (of \$140,800) (\$26,000)**

This funding is required to upgrade all IDF backbone switches from 10/100 to 10/100/1000 ethernet with a fiber uplink to local MDFs. The 10/100/1000 speed will increase network performance and connectivity as the schools move forward in coming years with newer technologies. This will also help to better build upon a wireless platform.

##### **NetApp Storage Array (\$22,500)**

The funding will provide for the increase in NetApp Storage array. The addition of clients to the Citrix requires more disk space to build Virtual Servers for XenApp to accommodate.

##### **District Classroom Printers (\$19,995)**

This request will provide for the replacement of the 155 existing local Ink Jet Printers with new Network Laser Printers; 25 for CHS, 25 for GMS, 30 for each elementary school (grades 3 through 5), and 15 for Rodman. The Ink Jet Printers are failing and no longer cost effective to operate.

##### **High School & GMS Wireless Build – Phase One (\$50,555)**

This request will fund a build out for total wireless coverage in the CHS and GMS. Wireless will be the key connectivity component for the "Bring Your Own Device" (BYOD) initiative.

##### **CHS Art Lab Computer Upgrade (\$14,500)**

This request will provide for the upgrade of the nine-year-old art lab computers in the CHS. The newer Adobe application requires more robust computer systems to run the programs. This will improve functionality and productivity.

##### **Adobe Illustrator & PhotoShop Upgrade – K-12 Art. Dir. (\$10,306)**

This request will fund the CHS Art Lab upgrade to the latest version of Adobe Illustrator and PhotoShop. CHS students will gain the most up-to-date experience with the current technology used by art professionals.

##### **Rodman Security Cameras (\$17,575)**

The request will fund the purchase and installation of additional security cameras and DVRs throughout the Rodman and provide for the relocation of several existing cameras. There are currently no exterior cameras in the areas of the Pre-School arrival and pick-up zones. There are no cameras in the playground area where the children have to cross to enter. And the third floor and gym/gym entrances do not have proper coverage; the latter being the area for Cole Harrington and CHARMS arrival and pickup zones.

#### **Program Improvements**

##### **Textbooks Language Arts – Galvin (\$18,226)**

This request is to purchase 200 Prentice Hall Literature 2012 Common Core Student Edition textbooks for GMS Grades 7 and 8, which are critical to the English language arts (ELA) instructional program. The existing textbooks (1994 Editions) are in disarray, do not meet the needs of the students or teachers, are not aligned to the Common Core standards, and are lacking in number. Grades 7 and 8 will each be allotted 100 textbooks.

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**Textbooks – various – High School (\$77,216)**

This request is to purchase textbooks and Samsung Digital Presenters for the CHS. The departments and corresponding number of textbooks/Presenters are as follows: Science (92 books), Mathematics (591 books), English Language Arts (9 Samsung Presenters), and Social Studies (50 books). The current textbooks, purchased more than six (6) years ago, are largely out-of-date and need to be replaced. The Samsung Presenters are must-have pieces of instructional equipment that effectively support instruction in English language arts (ELA) classes. The Presenters allow teachers to demonstrate their own “thinking out loud” processes related to the instruction of English.

**New Educator Evaluation Mgmt. System – Systemwide (\$20,473)**

This request is to purchase an electronic organization, file and management system—the Talent Management System—for all supervisory staff to manage the New Educator Evaluation. The purchase will also include Apple iPads to access the online system which will be distributed as follows: Five (5) for the CHS, Five (5) for the GMS, Five (5) for the Elementary and Rodman. The New Educator Evaluation system requires detailed record keeping and ongoing communication with staff. The Talent Management System is an online program that allows easy observation records and reports to be maintained and easily manipulated.

**Furniture & Fixtures**

**Cafeteria tables – Luce (\$5,503)**

This request is to purchase Four (4) sets of cafeteria tables for the Luce School. This will replace the stackable chairs and round tables.

**Extraordinary Maintenance**

**Structural engineering work on bleachers (\$8,000)**

This request is to fund the structural engineering work on the CHS bleachers. State building code requires Canton Public Schools to do a complete structural analysis every five (5) years on the bleachers per Massachusetts State Building Code, Section 1001.3.2.

**APPROVED\_\_\_\_\_ DISAPPROVED\_\_\_\_\_**

**MOTION 4**

**MOVED:** That One Hundred Ninety One Thousand Dollars (\$191,000) be appropriated to be spent by the Finance Director/Chief Procurement Officer with the approval of the Department of Public Works Superintendent and the Board of Selectmen to purchase a catch basin truck and to meet said appropriation the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow, pursuant to any applicable statute or any other enabling authority as may be, the sum of One Hundred Ninety One Thousand Dollars (\$191,000).

**FINANCE COMMITTEE VOTE: 7-0-0**

**MOTION 4**

**DISCUSSION:**

**DPW**

**Replace 1994 Catch Basin Truck #17**

The current catch basin truck, with over 80,000 miles of use, is not feasible to repair and needs to be replaced. The recommended replacement cycle is 60,000 miles of use or ten years. The cleaning bucket and dump body on the current truck are in good condition and can be recycled onto the new replacement.

The purchase will be a new or current model year 7300 International Truck equipped with Swaploader, bodies and plow. The new truck and swaploader would allow additional uses such as bulk material hauling, sanding, and snow plowing. The service life on the new or current model year 7300 International Truck is expected to be in the range of ten (10) to nineteen (19) years.

**APPROVED\_\_\_\_\_ DISAPPROVED\_\_\_\_\_**

**ANNUAL TOWN MEETING MAY 13, 2013**

**MOTION 5**

**MOVED:** That Forty Five Thousand Dollars (\$45,000) be appropriated to be spent by the Finance Director/Chief Procurement Officer with the approval of the Fire Chief and the Board of Selectmen for the purpose of purchasing a vehicle for the Deputy Chief and to meet this appropriation Forty Five Thousand Dollars (\$45,000) be transferred from Ambulance Receipts Reserved for Appropriation Account.

**FINANCE COMMITTEE VOTE: 7-0-0**

**MOTION 5**

**DISCUSSION:**

**Fire and Ambulance**

**Deputy Chief's Vehicle Replacement**

The current Deputy Fire Chief's 2003 Ford Explorer 4WD vehicle has over 94,950 miles of use and is no longer dependable for its emergency related functions (i.e. emergency response use and incident command unit functions). The 2003 Ford Explorer, with its remaining service life, would be utilized as the Emergency Medical Coordinator's (EMC) transportation for the Town of Canton Fire Department. The EMC will require local travel between Station One and Two as well as to local area hospitals.

This request is for the purchase of a new or current model year Ford Explorer for the Deputy Fire Chief with all the necessary updated equipment. The service life on the new or current model year Ford Explorer is expected to be in the range of five (5) to nine (9) years.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**MOTION 6**

**MOVED:** That Eight Hundred Ten Thousand Dollars (\$810,000) be appropriated to be spent by the Finance Director/Chief Procurement Officer with the approval of the Fire Chief and the Board of Selectmen for the purpose of purchasing a ladder truck and to meet said appropriation the Town Treasurer with the approval of the Board of Selectmen be authorized to borrow pursuant to any applicable statute or any other enabling authority as may be, the sum of Eight Hundred Ten Thousand Dollars (\$810,000). The bonds and notes to be issued pursuant to this vote shall be general obligations of the Town with the intent that the debt service principal and interest is to be repaid in the first instance from Ambulance Receipts Reserved for Appropriation Account.

**FINANCE COMMITTEE VOTE: 7-0-0**

**MOTION 6**

**DISCUSSION:**

The current 1998 Spartan Ladder 2 is not practical to further repair and the Fire Chief recommends that it needs to be replaced. It recently required \$30,000 in repairs to make it safe to operate and is anticipated to require an additional \$250,000 in repairs to extend its service time to 2020. Mechanical problems are also anticipated to continue and add to its extensive "out-of-service" time. Parts for this unique prototype are for the most part, custom, difficult to acquire and expensive.

The request is for the purchase of a new or current model year E-One Ladder 2 truck for Station 2 in the Ponkapoag section of Canton. The truck is vital in that it serves the area of Canton with the highest life safety hazard. The service life on the new or current model year E-One Ladder 2 is expected to be over 20 years.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ANNUAL TOWN MEETING MAY 13, 2013**

**MOTION 7**

**MOVED:** That One Hundred Fifty Thousand Dollars (\$150,000) be appropriated to be spent by the Finance Director/Chief Procurement Officer with the approval of the Department of Public Works Superintendent and the Board of Selectmen for the purpose of purchasing a loader truck and to meet said appropriation One Hundred Fifty Thousand Dollars (\$150,000) be transferred from the water enterprise surplus (retained earnings).

**FINANCE COMMITTEE VOTE: 7-0-0**

**MOTION 7**

**DISCUSSION:**

**Water Enterprise**

**Replace 2003 Backhoe Loader Truck #32**

Truck 32 JCB Backhoe is the excavator used by the Water and Sewer Division for leak repairs and dig ups. The DPW feels that Truck 32 Backhoe no longer provides the digging depth and work area reach that the Town requires. The replacement, a new or current model year CAT 420 F-IT Backhoe Loader with plow and CAT H90 hydraulic Hammer, will meet the DPW and Town's needs and help maximize labor efficiencies. The hydraulic hammer will be used to cut asphalt and break concrete and rock encountered on the job. The Truck 32 JCB would be transferred to fill a need in the Cemetery Division for interments in lighter soils

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**MOTION 8**

**MOVED:** That Twenty One Thousand Dollars (\$21,000) be appropriated to be spent by the Finance Director/Chief Procurement Officer with the approval of the Department of Public Works Superintendent and the Board of Selectmen for the purpose of purchasing an asphalt roller and tilting trailer and to meet said appropriation Twenty One Thousand Dollars (\$21,000) be transferred from the water enterprise surplus (retained earnings).

**FINANCE COMMITTEE VOTE: 7-0-0**

**MOTION 8**

**DISCUSSION:**

**Purchase Asphalt Roller and Tiltng Trailer**

The Water/Sewer Division is now doing its own asphalt patching following road dig ups, but has to share a roller with the Highway Division. As a result, there have been delays in completing work for both divisions. This purchase of a new or current model year One Ton Asphalt Roller and Tiltng Haul Trailer for the Water/Sewer Division will solve this problem and create the needed efficiencies.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**MOTION 9**

**MOTION:** That Six Hundred Thirty One Thousand Two Hundred Fifty Dollars (\$631,250) be appropriated to be spent by the Department of Public Works Superintendent with the approval of the Board of Selectmen to pay for a water meter replacement program and to meet said appropriation the Town Treasurer with the approval of the Board of Selectmen be authorized to borrow pursuant to any applicable statute or any other enabling authority as may be, the sum of Six Hundred Thirty One Thousand Two Hundred Fifty Dollars (\$631,250). It is the intent that the bonds and notes issued pursuant to this authority be general obligations of the Town but are to be repaid in the first instance from water revenues.

**FINANCE COMMITTEE VOTE: 7-0-0**

**ANNUAL TOWN MEETING MAY 13, 2013**

**MOTION 9**

**DISCUSSION:**

**Water Enterprise**

**Water Meter Replacement Program**

This program is a comprehensive three year water meter placement program, which includes 7,500 meters, radio data transmitters, truck mounted receivers, and a communication software package. The purpose of this program is to improve the efficiency of meter reading and billing, to eliminate the need for estimated bills, and to increase customer service. The replacement of meters is required due to their age and serviceability. Water meters lose accuracy as they age and should be replaced every 10 to 15 years. The change out will include vehicle mounted reading technology, saving read time and preventing recording errors. The new meter provides the ability to detect if a leak is occurring in one's plumbing.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**MOTION 10**

**MOTION:** That One Hundred Fifty Three Thousand Dollars (\$153,000) be appropriated to be spent by the Department of Public Works Superintendent with the approval of the Board of Selectmen to pay for a comprehensive water resource management plan and to meet said appropriation the Town Treasurer with the approval of the Board of Selectmen be authorized to borrow pursuant to any applicable statute or any other enabling authority as may be, the sum of One Hundred Fifty Three Thousand Dollars (\$153,000). It is the intent that the bonds and notes issued pursuant to this authority be general obligations of the Town but are to be repaid in the first instance from sewer revenues.

**FINANCE COMMITTEE VOTE: 7-0-0**

**MOTION 10**

**DISCUSSION:**

**Comprehensive Water Resource Management Plan**

Discharge of run off into rivers and streams is regulated under a five-year Federal/State MS4 Discharge permit, which is renewable now. Canton also has continued reporting responsibilities for water and sewer uses under the Massachusetts Water Management Act. The overlap of the management of these current needs and the need for sustainable use of these resources should be handled in an integrated, efficient manner. This project will allow Sewer Division to assess current CWRMP under the new reporting requirements, develop tools and information to begin an Integrated Water Resource Management Plan to meet the foregoing US EPA and MA DEP requirements.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**MOTION 11**

**MOTION:** That Three Hundred Seventy Eight Thousand Seven Hundred Fifty Dollars (\$378,750) be appropriated to be spent by the Department of Public Works Superintendent with the approval of the Board of Selectmen to pay for a water meter replacement program and to meet said appropriation the Town Treasurer with the approval of the Board of Selectmen be authorized to borrow pursuant to any applicable statute or any other enabling authority as may be, the sum of Three Hundred Seventy Eight Thousand Seven Hundred Fifty Dollars (\$378,750). It is the intent that the bonds and notes issued pursuant to this authority be general obligations of the Town but are to be repaid in the first instance from sewer revenues.

**FINANCE COMMITTEE VOTE: 7-0-0**

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**MOTION 11**

**DISCUSSION:**

**Sewer Enterprise**

**Water Meter Replacement Program**

This program is a comprehensive five (5) year water meter placement program, which includes 7,500 meters, radio data transmitters, truck mounted receivers, and communication software package. The purpose of this program is to improve the efficiency of meter reading and billing, to eliminate the need for estimated bills, and to increase customer service. The replacement of meters is required due to their age and serviceability. Water meters lose accuracy as they age and should be replaced every 10 to 15 years. The change out will include vehicle mounted reading technology, saving read time and preventing recording errors. The new meter provides the ability to detect if a leak is occurring in one's plumbing.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**MOTION 12**

**MOTION:** That Two Hundred Forty Five Thousand Dollars (\$245,000) be appropriated to be spent by the Recreation Director with the approval of the Board of Selectmen to pay for the replacement of a compressor and glycol tank and to meet said appropriation the Town Treasurer with the approval of the Board of Selectmen be authorized to borrow pursuant to any applicable statute or any other enabling authority as may be, the sum of Two Hundred Forty Five Thousand Dollars (\$245,000). It is the intent that the bonds and notes issued pursuant to this authority be general obligations of the Town but are to be repaid in the first instance from rink revenues.

**FINANCE COMMITTEE VOTE: 7-0-0**

**MOTION 12**

**DISCUSSION:**

**Rink Enterprise Fund**

The Unit Two Compressor and Glycol Tank at the Metropolis Rink has not been operational for the past eight years. As a result, the rink is relying on a 15-year old compressor (Unit One) with no back up. Should Unit One fail, it will take a minimum of two weeks to rebuild the ice, which would likely damage the rink's reputation and result in the loss of a diverse, repeat customer base.

The replacement for Unit Two, the "64 TR Ice Rink Chiller Package for R – 404A/ A /40%," will allow the rink to operate efficiently and cut energy costs by approximately 25%. Although the Commonwealth of Massachusetts owns the rink, the Town of Canton is responsible for all capital improvements and rink maintenance costs.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**MOTION 13**

**MOVED:** That the sum of One Million Three Hundred Sixty Thousand Dollars (\$1,360,000) be appropriated to be added to the sums heretofore appropriated pursuant to Article 13, motion 9 of the 2012 Annual Town Meeting, to be expended by the Board of Selectmen under the direction of the Building Renovation Committee, for the purposes of designing, permitting, constructing and equipping a Canton Senior Center on property located at 500 Pleasant Street, Canton Massachusetts, and to meet this appropriation that the sum of One Million Three Hundred Sixty Thousand Dollars (\$1,360,000) be transferred from the Free Cash in the Treasury of the Town thereby increasing the appropriation made under Article 13 Motion 9 of the 2012 ATM from Six Hundred Fifty Thousand Dollars (\$650,000) to Two Million Ten Thousand Dollars (\$2,010,000).

**FINANCE COMMITTEE VOTE: 6-0-0**

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**MOTON 13**

**DISCUSSION:**

**Senior Center**

The benefits of a full service Senior Center to the Canton community are clear: to provide spaces for activities and programs in support of a variety of senior citizens interests and needs all in the same facility. It is well known from the 500 Pleasant Street purchase, as voted in last year's ATM, that Canton's Washington Street Senior Center Facility no longer provides these benefits and is inadequate for our seniors. The Town's Council on Aging (COA) has been advised that a Senior Center Facility of 12,500 to 15,000 gross square feet would be appropriate for the size of the town and its demographics.

The 500 Pleasant Street location offers the most potential and is best suited for the new Senior Center; albeit with a few caveats. The existing building has a gross area of 6,108 SF by a calculation from a field survey of the conditions. Although the foot print is not 12,500, it provides the most potential for the continued development of a full service Senior Center over the long-term. Because the Town cannot support the one-time expense associated with a 12,500 facility, the Senior Center will need to evolve over a series of phases.

The BRC in conjunction with Richard Alvord Architects and the COA have determined that a developed "base" design, within the bounds of the existing 6,108 SF Pleasant Street structure, could be modified in a suitable way to combine some spaces to allow for the basic services and needs of the Senior Center to be met. This would include an upgrade of all the building systems in order for the building to meet current acceptable building code standards for energy conservation, accessibility and safety as well as modifications to the plan to provide for the program. The cost estimate for this existing building renovation is \$1,360,000.

The Finance Committee unanimously agrees that Canton senior citizens deserve better and are due for a new facility. We are, however, concerned with the affordability of the project and a moving target budget; which has morphed from \$981,779 to now \$1,759,925. The increased estimate, although unfortunate, is reasonable and commensurate to the costs of a new Senior Center, whether at Pleasant Street or another location.

Renovation of the Pleasant Street location to provide a permanent home for the Senior Center will be a significant step forward for the seniors of Canton. The building can be added to in the future and will be designed to provide an eye to that future. The Finance Committee unanimously supports this project, providing it can be completed for \$1,360,000 or less. Anything higher will not be viewed as fiscally prudent for the Town and its taxpayers.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**MOTON 14**

**MOVED: That a School Building Study Committee be hereby created to assess the current Canton Public Schools building facilities, to determine the extent to which such facilities meet the educational needs of the district at the present time and in future years, and to make specific recommendations as to how future educational space needs of the district might be met. The Committee shall consist of seven members to be appointed by the Town Moderator for one year terms:**

- One member of the Board of Selectmen;**
- One member of the School Committee;**
- School Superintendent or his designee from within the School Department; and**
- Four at large members who are residents of the Town.**

**FINANCE COMMITTEE VOTE: 6-0-0**

**MOTON 14**

**DISCUSSION:** This motion would establish a School Building Study Committee to study the educational space needs at the present time and in future years and to make recommendations as to how the future educational space needs of the district might be met.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

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**ARTICLE 12**

**TEMPORARY MORATORIUM, MEDICAL MARIJUANA TREATMENT CENTERS**

**Article 12** To see if the Town will vote to amend the Zoning By-law as follows to enact a temporary moratorium on medical marijuana treatment centers, or to take any other action related thereto.

By amending Section 11.0, Definitions, by adding the following definition in alphabetical order:

**MEDICAL MARIJUANA TREATMENT CENTER**

A not-for-profit entity as defined by Massachusetts law only, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers, which is properly licensed and registered by the Massachusetts Department of Public Health pursuant to all applicable state laws and regulations.

And by amending Section 7, Special Regulations, by adding the following new subsection 7.7, Temporary Moratorium-Medical Marijuana Treatment Centers:

**7.7 TEMPORARY MORATORIUM - MEDICAL MARIJUANA TREATMENT CENTERS**

**7.7.1 PURPOSE.**

The purpose of this moratorium is to provide restrictions that will allow the Town of Canton ("Town") adequate time to consider whether to allow facilities associated with the medical use of marijuana (including Medical Marijuana Treatment Centers as defined herein), to the extent that such facilities are permitted under state laws and regulations, and, if so, where and under what conditions. Given that a law permitting the cultivation, distribution, possession and use of marijuana for medical purposes in the Commonwealth of Massachusetts was approved by vote at the state election on November 6, 2012 and has become effective on January 1, 2013, and that the Massachusetts Department of Public Health has yet to promulgate the regulations by which facilities that produce or dispense medical marijuana shall be registered and administered, a restriction on the establishment of such facilities and other uses related to the regulation of medical marijuana in the Town shall provide the opportunity: to study and consider the potential impacts of such facilities and other related uses on adjacent uses and on general public health, safety and welfare; to study and consider the related novel and complex legal and planning issues; and to develop zoning and other applicable regulations that appropriately address these considerations consistent with statewide regulations and permitting procedures.

**7.7.2 EXCLUSION OF OTHER MARIJUANA USES.**

Any establishment that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers shall not be permitted if such establishment has not been properly registered and licensed in accordance with applicable state and local laws and regulations, or is not operated as a not-for-profit entity, or otherwise fails to meet the definition of a Medical Marijuana Treatment Center.

**7.7.3 EXCLUSION OF ACCESSORY USES.**

In no case shall the acquisition, cultivation, possession, processing, transfer, transportation, sale, distribution, dispensing, or administration of marijuana, products containing or derived from marijuana, or related products be considered accessory to any use.

**7.7.4 TEMPORARY MORATORIUM.**

The use of land and/or structures for Medical Marijuana Treatment Centers and related uses is prohibited in all zoning districts in the Town so long as this Moratorium is in effect, as set forth in subsection 7.7.5 below and notwithstanding any provision in this Zoning Bylaw to the contrary. Variances from this Section 7.7 are strictly prohibited. During this Moratorium, the Town shall undertake a planning process consistent with the purposes set forth herein.

**7.7.5 EXPIRATION.**

This Moratorium shall be effective until May 1, 2016, which is three (3) years from the deadline for the Massachusetts Department of Public Health to promulgate regulations pursuant to the Medical Use of Marijuana Law voted at the state election on November 6, 2012.

**Board of Selectmen**

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**FINANCE COMMITTEE MOTION:**

**MOVED:** That the Zoning By-law be amended as follows to enact a two-year, temporary moratorium on medical marijuana treatment centers:

By amending Section 11.0, Definitions, by adding the following definition in alphabetical order:

**Medical Marijuana Treatment Center**

A not-for-profit entity as defined by Massachusetts law only, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers, which is properly licensed and registered by the Massachusetts Department of Public Health pursuant to all applicable state laws and regulations.

And by amending Section 7, Special Regulations, by adding the following new subsection 7.7, Temporary Moratorium-Medical Marijuana Treatment Centers:

**7.7 Temporary Moratorium - Medical Marijuana Treatment Centers**

**7.7.1 Purpose**

The purpose of this moratorium is to provide restrictions that will allow the Town of Canton ("Town") adequate time to consider whether to allow facilities associated with the medical use of marijuana (including Medical Marijuana Treatment Centers as defined herein), to the extent that such facilities are permitted under state laws and regulations, and, if so, where and under what conditions. Given that a law permitting the cultivation, distribution, possession and use of marijuana for medical purposes in the Commonwealth of Massachusetts was approved by vote at the state election on November 6, 2012 and has become effective on January 1, 2013, and that the Massachusetts Department of Public Health has yet to promulgate the final regulations by which facilities that produce or dispense medical marijuana shall be registered and administered, a restriction on the establishment of such facilities and other uses related to the regulation of medical marijuana in the Town shall provide the opportunity: to study and consider the potential impacts of such facilities and other related uses on adjacent uses and on general public health, safety and welfare; to study and consider the related novel and complex legal and planning issues; and to develop zoning and other applicable regulations that appropriately address these considerations consistent with statewide regulations and permitting procedures.

**7.7.2 Exclusion of Other Marijuana Uses.**

Any establishment that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers shall not be permitted if such establishment has not been properly registered and licensed in accordance with applicable state and local laws and regulations, or is not operated as a not-for-profit entity, or otherwise fails to meet the definition of a Medical Marijuana Treatment Center.

**7.7.3 Exclusion of Accessory Uses**

In no case shall the acquisition, cultivation, possession, processing, transfer, transportation, sale, distribution, dispensing, or administration of marijuana, products containing or derived from marijuana, or related products be considered accessory to any use.

**7.7.4 Temporary Moratorium**

The use of land and/or structures for Medical Marijuana Treatment Centers and related uses is prohibited in all zoning districts in the Town so long as this Moratorium is in effect, as set forth in subsection 7.7.5 below and notwithstanding any provision in this

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Zoning Bylaw to the contrary. Variances from this Section 7.7 are strictly prohibited. During this Moratorium, the Town shall undertake a planning process consistent with the purposes set forth herein.

**7.7.5 Expiration**

This Moratorium shall be effective until June 30, 2015.

**FINANCE COMMITTEE VOTE: 5-2-0**

**PLANNING BOARD MOTION:**

**MOVED:** That the Zoning By-law be amended as follows to enact a one-year, temporary moratorium on medical marijuana treatment centers:

By amending Section 11.0, Definitions, by adding the following definition in alphabetical order:

**Medical Marijuana Treatment Center**

A not-for-profit entity as defined by Massachusetts law only, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers, which is properly licensed and registered by the Massachusetts Department of Public Health pursuant to all applicable state laws and regulations.

And by amending Section 7, Special Regulations, by adding the following new subsection 7.7, Temporary Moratorium-Medical Marijuana Treatment Centers:

**7.7 Temporary Moratorium - Medical Marijuana Treatment Centers**

**7.7.1 Purpose**

The purpose of this moratorium is to provide restrictions that will allow the Town of Canton ("Town") adequate time to consider whether to allow facilities associated with the medical use of marijuana (including Medical Marijuana Treatment Centers as defined herein), to the extent that such facilities are permitted under state laws and regulations, and, if so, where and under what conditions. Given that a law permitting the cultivation, distribution, possession and use of marijuana for medical purposes in the Commonwealth of Massachusetts was approved by vote at the state election on November 6, 2012 and has become effective on January 1, 2013, and that the Massachusetts Department of Public Health has yet to promulgate the final regulations by which facilities that produce or dispense medical marijuana shall be registered and administered, a restriction on the establishment of such facilities and other uses related to the regulation of medical marijuana in the Town shall provide the opportunity: to study and consider the potential impacts of such facilities and other related uses on adjacent uses and on general public health, safety and welfare; to study and consider the related novel and complex legal and planning issues; and to develop zoning and other applicable regulations that appropriately address these considerations consistent with statewide regulations and permitting procedures.

**7.7.6 Exclusion of Other Marijuana Uses.**

Any establishment that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers shall not be permitted if such establishment has not been properly registered and licensed in accordance with applicable state and local laws and regulations, or is not operated as a not-for-profit entity, or otherwise fails to meet the definition of a Medical Marijuana Treatment Center.

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**7.7.7 Exclusion of Accessory Uses**

**In no case shall the acquisition, cultivation, possession, processing, transfer, transportation, sale, distribution, dispensing, or administration of marijuana, products containing or derived from marijuana, or related products be considered accessory to any use.**

**7.7.8 Temporary Moratorium**

**The use of land and/or structures for Medical Marijuana Treatment Centers and related uses is prohibited in all zoning districts in the Town so long as this Moratorium is in effect, as set forth in subsection 7.7.5 below and notwithstanding any provision in this Zoning Bylaw to the contrary. Variances from this Section 7.7 are strictly prohibited. During this Moratorium, the Town shall undertake a planning process consistent with the purposes set forth herein.**

**7.7.9 Expiration**

**This Moratorium shall be effective until June 30, 2014.**

**PLANNING BOARD VOTE: 4-0-0**

**FINANCE COMMITTEE MAJORITY DISCUSSION:** The Finance Committee voted to support a two-year moratorium on introduction of medical marijuana clinics in Canton because the Commonwealth of Massachusetts has not yet released its final set of rules on how these clinics would be regulated. A temporary two-year moratorium will provide the Town with the time needed to consider the implication of the State Department of Public Health regulations concerning such centers, while affording the opportunity to conduct thorough planning studies. These are uncharted waters and the Town should take the necessary steps to be informed and prepared.

**FINANCE COMMITTEE MINORITY DISCUSSION:** The Finance Committee readily acknowledges that medical marijuana treatment centers may have a place in Canton's future. However, these centers bring new issues and concerns that require a thorough planning process to address potential impacts. It is the understanding of the Finance Committee that the Board of Selectmen were in favor of a one-year moratorium. The Finance Committee initially discussed the possibility of supporting an alternative motion for a one-year moratorium, but the Minority was concerned that the longer moratorium might be struck down by the Attorney General's office, as has been the case for towns that have attempted to ban marijuana clinics outright.

**PLANNING BOARD DISCUSSION:** The Planning Board voted 4-0 to send a favorable recommendation in support of the substitute motion for this article. The Planning Board supports the general concept of a one year moratorium, as it allows the Town to plan from a zoning perspective for the possibility of a medical marijuana dispensary in Canton.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 13**

**AMEND ZONING MAP BY PLACING PARCELS ALONG REVERE STREET AND NEPONSET STREET WITHIN THE VHOD**

**Article 13** To see if the Town will vote to amend the Town's zoning map, as most recently amended, by placing within the Village Housing Overlay District the following parcels of land located along Revere Street and Neponset Street and shown on a plan entitled Proactive Rezoning of Property Along Revere and Neponset Streets, dated January 3, 2013 and filed with and available for public review at the offices of the Planning Board, Town Clerk and Board of Selectmen, the research desk of the Canton Public Library and on the Town website. ; or to take any other action related thereto.

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Map 26, Lots 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 87, 88, 89, 90, 91, 92, 93, 222 and 111; Map 14, Lots 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131 and 132; and Map 15, Lots 80, 81, 82, 83, 84, 85 and 86.

Planning Board

**FINANCE COMMITTEE MOTION:**

**MOVED:** That the Finance Committee recommends that the motion presented by the Planning Board to Town Meeting be adopted.

**FINANCE COMMITTEE VOTE: 7-0-0**

**PLANNING BOARD MOTION:**

**MOVED:** That the subject matter of Article 13 be indefinitely postponed.

**PLANNING BOARD VOTE: 4-0-0**

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee recommends that the motion presented by the Planning Board to Town Meeting be adopted. The Planning Board and the article sponsor both told the Finance Committee that a substitute motion would be made on Town Meeting floor to withdraw this article without prejudice. The Finance Committee understands that this will allow this article to be reintroduced at an unspecified future time.

**PLANNING BOARD DISCUSSION:** The Planning Board voted 4-0 to send a recommendation that this matter be postponed indefinitely.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 14**

***AMEND ZONING BY-LAWS TO REVISE, UPDATE AND CORRECT SPELLING, GRAMMAR AND ANY OTHER ADMINISTRATIVE ERRORS.***

**Article 14** To see if the Town will vote to amend and revise in its entirety the Zoning By-Law to correct spelling and grammar errors and to delete any duplications, which corrections are on file with and available for public review at the offices of the Planning Board, Town Clerk and Board of Selectmen, the research desk of the Canton Public Library and on the Town website, provided said corrections do not substantively change the meaning or application of any by-laws or provisions therein; or to take any other action in relation thereto.

Planning Board

**FINANCE COMMITTEE MOTION:**

**MOVED:** That the Finance Committee recommends that the motion presented by the Planning Board to Town Meeting be adopted.

**FINANCE COMMITTEE VOTE: 7-0-0**

**PLANNING BOARD MOTION:**

**MOVED:** That the Zoning By-law be amended and revised in its entirety to correct spelling and grammar errors and to delete any duplications all as set forth in the Warrant and as on file at the offices of the Planning Board, Town Clerk and Board of Selectmen, the research desk of the Canton

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**Public Library and on the Town website, provided said corrections do not substantively change the meaning or application of any provision of the Zoning By-law.**

**PLANNING BOARD VOTE: 4-0-0**

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee recommends that the motion presented by the Planning Board to Town Meeting be adopted because it has very little financial implication.

**PLANNING BOARD DISCUSSION:** The Planning Board voted 4-0 to send a favorable recommendation in support of this article. The Planning Board supports the corrections to the current Zoning By-Law for "housekeeping" purposes such as spelling, grammar, and duplications.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 15**

**AMEND ZONING BYLAW BY ALTERING THE CANTON CENTER DESIGN REVIEW BOARD (CCDRB), SECTION 10.7.18**

**Article 15** To see if the Town will vote to amend the Zoning By-Law by amending Section 10.7.18 Uses and Activities Subject to Design Review by striking the words "by the Town of Canton" from item four so it shall read:

4. Any construction, alteration, demolition or removal of a structure or a site shall be subject to review by the Design Review Board. This includes all actions except those that are considered to be routine maintenance.

or to take any other action in relation thereto.

*Planning Board for the CCDRB*

**FINANCE COMMITTEE MOTION:**

**MOVED: That the Finance Committee recommends that the motion presented by the Planning Board to Town Meeting be adopted.**

**FINANCE COMMITTEE VOTE: 7-0-0**

**PLANNING BOARD MOTION:**

**MOVED: That Section 10.7.18 of the Zoning By-law be amended by deleting subsection 4. and replacing it with the following:**

**4. Any construction, alteration, demolition or removal of a structure or site, other than any construction, alteration, demolition or removal of a single family residence which does not change the single family use of the structure or site, shall be subject to review by the Design Review Board. Construction, alteration, demolition or removal includes all actions except those that constitute routine maintenance.**

**PLANNING BOARD VOTE: 4-0-0**

**FINANCE COMMITTEE DISCUSSION:** The Canton Center Design Review Board was established in approximately 2002 to ensure that changes made to buildings owned by the town in Canton Center were consistent with the Master Plan. However, limiting this review to buildings owned by the town severely restricted the CCDRB's ability to keep Canton Center's appearance consistent with the Master plan. The proposed amendment would require that for any non-single residential building, any work other than routine maintenance should go before the CCDRB. The Finance Committee fully supports the proposal of the Planning Board.

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**PLANNING BOARD DISCUSSION:** The Planning Board voted 4-0 to send a favorable recommendation in support of the motion for this article, which will permit the Design Review Board to review the construction, alteration, demolition or removal of structures in the Canton Center Economic Opportunity District (CCEOD), other than single family residences and those actions that constitute routine maintenance.

**APPROVED** \_\_\_\_\_ **DISAPPROVED** \_\_\_\_\_

**ARTICLE 16**

**AMEND ZONING BY-LAW TO PERMIT AREAS FOR SENIOR HOUSING OVERLAY DISTRICT (SHOD)**

**Article 16** To see if the town will vote to amend the Zoning By-Law of the Town, as most recently amended, by adding provisions which will define and regulate a new residential classification of housing especially designed to meet the needs and serve the interests of persons the age of sixty-two or more, by inserting into Section 9 , Special Districts, a new "Senior Housing Overlay District" in substantially the form contained in document entitled "Senior Housing Overlay District," copies of which have been placed on file and are available for public review at the office of the Town Clerk and at the office of the Board of Selectmen in Memorial Hall, at the research desk at the Canton Public Library and on the town website,

**SENIOR HOUSING OVERLAY DISTRICT (SHOD)**

**9.9.1 Purpose.** The purpose of the Senior Housing Overlay District (SHOD) is to:

1. Provide for the establishment of a specialized, tax-paying congregate residential development for the elderly that will offer mixed and diverse varieties of enriched service, supportive and secure housing for individuals sixty-two (62) years of age or older who do not want or need placement in a hospital or nursing home.
2. Create regulatory procedures to promote flexibility in land use planning in appropriate locations for the uses defined herein
3. Provide for residential development in a manner that conserves environmental features, woodlands, wet areas, open space, areas of scenic beauty, views and vistas. Such communities shall be designed to achieve compatibility with their surroundings and to encourage orderly and well-planned development.

**9.9.2 Overlay District; Applicability.** The SHOD shall be construed as an overlay district. This district may be applied as an overlay to any parcel of land which has been designated by a town meeting vote. All requirements of the underlying zoning district(s) shall remain in full force and effect, except where the requirements of the SHOD are less restrictive or provide for uses or structures not otherwise available in the underlying district(s). In such cases the requirements of the SHOD may supercede the underlying zoning regulations upon the issuance of a special permit from the Zoning Board of Appeals.

**9.9.3 Locations and Eligibility.** No parcel shall be placed in the SHOD unless it contains ten (10 ) contiguous upland acres of land . The location of a SHOD shall include all land designated by Town Meeting as being within the SHOD, pursuant to G.L. c. 40A, s. 5.

**9.9.4 Definitions.** See Section 11, "Senior Housing Overlay District."

**9.9.5 Use Restrictions and Requirements.** A Senior Housing Community may be authorized by a special permit issued by the Zoning Board of Appeals pursuant to this Section and in compliance with the standards set forth herein.

1. Multifamily residential structures consisting of dwelling units occupied by persons 62 years of age or older and which are designed as townhouses style structures to have dwelling units side by side or as apartment style structures to have dwelling units placed one above another. There may be more than one building on a single lot in a Senior Housing Community; in such an event, there shall be no minimum standards for internal lot line

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setbacks within the Senior Housing Community, unless required by the Zoning Board of Appeals in its issuance of a special permit based on specific findings that there is need for greater physical separation of specific buildings or uses.

2. Structures and uses accessory to the Senior Housing Community including but not limited to: meals and communal dining, transportation, laundry, recreation, entertainment, exercise, healthcare, therapy, beautification, automated teller machines and limited banking, and community activities.

3. All Senior Housing Community dwellings shall be connected to the public sewer or shall comply with the provisions of the State Sanitary Code, 310 CMR 15.00, any other applicable State regulations, and with the rules of the Town of Canton Board of Health.

**9.9.6 Density.** No building or structure shall be designed, arranged or constructed and no building, structure or land shall be used, in whole or in part, which exceeds one dwelling unit per two thousand five hundred (2,500) square feet of "buildable lot area".

**9.9.7 Application.** An application for a special permit for construction within a SHOD shall be submitted to the Zoning Board of Appeals on forms furnished by the Zoning Board of Appeals, accompanied by the fees set forth below, the following information and data, and a development plan as described below:

1. All of the information required for site plan approval pursuant to Zoning Bylaws Section 10.5;
2. The name(s) and address(es) of the Applicant and all legal and beneficial owners of the site and an instrument executed by all persons owning property constituting the site consenting to the development of the subject property, as applied for.
3. A proposed development schedule showing the expected start of construction, the rate of construction and development, including stages, if applicable, and the estimated date of completion.
4. A narrative report prepared by the Applicant's qualified professionals detailing the impact of the development on the Town's capacity to furnish services, including, but not limited to, roads, water and sanitation.
5. Information regarding the number and kind of units and other structures (including signs) proposed, their location, the number of units planned for each use (i.e. independent living , assisted living, and memory care), the type of materials to be used in construction. The architecture of the structures shall be sensitive to the abutting structures and residences.
6. Areas to be set aside for building structures, parking areas, and any easements.
7. A Traffic Study prepared by the Applicant's qualified professional and any other information that the Zoning Board of Appeals may reasonably require in a form acceptable to said Board to assist in determining whether the Applicant's proposed development plan meets the objectives of this Section.

**9.9.8 Lot Coverage Requirement.** At least thirty percent (30%) of the Senior Housing Community shall be open space. The open space shall have a shape suitable to assure its use for landscaping and/or open space purposes. Each Senior Housing Community site shall conform to the following maximum lot coverage requirements:

1. Residential District. Where the underlying district is residential the Zoning Board of Appeals may approve a Senior Housing Community with no more than 30% lot coverage.
2. Industrial; Limited Industrial; Business Districts. Where the underlying district is Industrial, Limited Industrial or Business the Zoning Board of Appeals may approve a Senior Housing Community with no more than 40% lot coverage.

**9.9.9 Dimensional Regulations.** All dimensions shall comply with the lot dimensional regulations of this subsection. In addition, the applicant shall prepare a "Development and Use" plan in accordance with design standards submitted and approved by the Zoning Board of Appeals.

<b>Requirement</b>	<b>Residential District</b>	<b>Business, Industrial, Limited Industrial</b>
Minimum lot area	10 acres	10 acres
Minimum Frontage	150 feet	150 feet
Minimum Lot width	200 feet	175 feet
Minimum Front yard	60 feet	60 feet
Minimum Side yard	40 feet	35 feet
Minimum Rear yard	50 feet	40 feet

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**9.9.10 Minimum Lot Frontages.** SHOD sites shall have a minimum frontage of one hundred and fifty (150) feet and at least one means of ingress/egress provided by a primary public roadway.

**9.9.11 Landscaping.** Appropriate buffer screening shall be designed and installed within setback areas adjoining or facing residential properties, to the extent deemed appropriate by the Zoning Board of Appeals as a part of the site plan approval process. Vegetation in this buffer area shall not be destroyed or removed, except for normal maintenance. Buffer areas shall be included in calculating the Open Space requirement of this by-law. Applicant shall file a landscape plan, prepared by a landscape architect, that demonstrates sufficient plantings to provide adequate screening. The landscaping plan shall strive to be consistent with the requirements of Section 10.5 in terms of the percent of the total interior landscaped area. The Zoning Board of Appeals may reduce the width of the required buffer and modify other landscaping requirements where the applicant demonstrates that suitable screening will be provided by other means.

**9.9.12 Parking and Loading.** There shall be a minimum of (a) 0.75 parking spaces per independent living dwelling unit and (b) 0.5 parking spaces per assisted living dwelling unit and these calculations include necessary staff and visitor parking. The Applicant shall provide information detailing the method of computation of parking spaces. All parking shall be confined to the site except as allowed under Section 4.05 Parking for residents of the SHOD must be reserved exclusively for their use. The Applicant shall demonstrate sufficient off-street loading space to insure that all loading operations take place off the public way.

**9.9.13 Stormwater Management.** The stormwater management system shall be designed in accordance with the Subdivision Regulations and the MassDEP's Stormwater Management Guidelines and Regulations, as amended.

**9.9.14 Utilities.** All electric, gas, telephone, water distribution lines, and other utilities shall be placed underground.

**9.9.15 Building Height.** No building or structure shall be constructed to exceed thirty six (36') feet . Maximum building height shall be measured as set forth in the State Building Code 780 CMR. Structures erected on a building and not used for human occupancy, such as chimneys, heating, ventilating or air conditioning equipment, solar or photovoltaic panels, elevator housings, antennas, skylights, cupolas, spires, or other such roof structures and the like may exceed the maximum height of building provided that no part of the structures is more than fifteen (15) higher than the upper elevation of the building and the total horizontal coverage of such structures on the building does not exceed twenty-five (25) percent. Additional height consistent with the provisions of Section 4.3.1 made be obtained by special permit granted by the Zoning Board of Appeals.

**9.9.16 Lighting.** All lights and other sources of illumination (whether interior or exterior) and all intense light emanating from operations or equipment shall be shielded from direct view at normal eye level from streets and residential districts.

**9.9.17 Signage.** All signs and awnings shall conform to the maximum area, height, number, setback and illumination requirements set forth in Section 6.3.

**9.9.18 Noise Regulation.** From the date the Senior Housing Community receives its final Certificate of Occupancy, no activity or use shall be allowed which causes exterior noise levels to exceed a day-night average sound level of 65 decibels at the lot line; no dwelling unit shall be located where exterior noise levels exceed a day-night average sound level of 65 decibels; and no dwelling unit shall be constructed which allows interior noise levels to exceed a day-night average sound level of 45 decibels. The daynight average sound level (Ld,,) is the 24-hour average sound level, in decibels, resulting from the accumulation of noise from all sources contributing to the external noise environment of the site (with 10 decibels added to sound levels occurring from 10:00 AM to 7:00 PM. The day-night average sound level shall be determined in accordance with The Code of Federal Regulations, Title 24 Housing and Urban Development, Part 51 Environmental Criteria and Standards (24 CFR 51).

**9.9.19 Fees.** Any fees submitted for an SHOD permit shall be reviewed by the Zoning Board of Appeals, pursuant to Section 3.03 of the Canton Zoning By-laws.

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**9.9.20 Accessibility.** The facility shall comply with all state and federal requirements for handicapped access.

**9.9.21 Public Transportation.** Any SHOD special permit granted under this section shall be for a site proximate to public transportation or Applicant shall provide shuttle service to nearby public transportation facilities.

**9.9.22 Decision.** A site plan pursuant to the provisions of Section 10. 5 shall be required. The Zoning Board of Appeals may issue a special permit for a development in the SHOD when it finds that the proposed use is in harmony with the purpose and intent of the bylaw and the proposal shall be subject to general or specific provisions set forth herein. The Zoning Board of Appeals may waive any or all of the dimensional requirements, when, in the judgment of the Zoning Board of Appeals, such action is in the public interest and not inconsistent with the provisions of this Section 9.7 Any such permit issued may also impose reasonable conditions, safeguards and limitations of time and use. The Zoning Board of Appeals as Special Permit Granting Authority reserves the right to amend, modify or revoke any permit granted for noncompliance of aforesaid conditions or to take any other action in relation thereto.

**Petition by for Attorney Richard R. Staiti and 18 others**

**FINANCE COMMITTEE MOTION:**

**MOVED: That the subject matter of Article 16 be indefinitely postponed.**

**FINANCE COMMITTEE VOTE: 7-0-0**

**PLANNING BOARD MOTION:**

**MOVED: That the Town's Zoning By-Law, Section 9, Special Districts, be amended by adding a new Section 9.9, "Senior Housing Overlay District" as set forth below:**

**9.9.1 Purpose.** The purpose of the Senior Housing Overlay District (SHOD) is to:

- 1. Provide for the establishment of a specialized Senior Housing Community that will furnish mixed and diverse varieties of enriched service, supportive and secure housing for individuals sixty-two (62) years of age or older who do not want or need placement in a hospital or nursing home.**
- 2. Create regulatory procedures to promote flexibility in land use planning in appropriate locations for the uses defined herein**
- 3. Provide for residential development in a manner that conserves environmental features, woodlands, wet areas, open space, areas of scenic beauty, views and vistas. Such communities shall be designed to achieve compatibility with their surroundings and to encourage orderly and well-planned development.**

**9.9.2 Overlay District; Applicability.** The SHOD shall be construed as an overlay district. This district may be applied as an overlay to any parcel of land which has been designated by a town meeting vote. All requirements of the underlying zoning district(s) shall remain in full force and effect, except where the requirements of the SHOD are less restrictive or provide for uses or structures not otherwise available in the underlying district(s). In such cases the requirements of the SHOD may supercede the underlying zoning regulations upon the issuance of a special permit from the Zoning Board of Appeals.

**9.9.3 Locations and Eligibility.** No parcel shall be placed in the SHOD unless it contains ten (10 ) contiguous upland acres of land . The location of a SHOD shall include all land designated by Town Meeting as being within the SHOD, pursuant to G.L. c. 40A, s. 5.

**9.9.4 Definitions.** See Section 11, "Senior Housing Overlay District."

**9.9.5 Use Restrictions and Requirements.** A Senior Housing Community may be authorized by a special permit issued by the Zoning Board of Appeals pursuant to this Section and in compliance with the standards set forth herein.

- 1. Multifamily residential structures consisting of dwelling units occupied by persons 62 years of age or**

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older and which are designed as townhouse style structures to have dwelling units side by side or as apartment style structures to have dwelling units placed one above another. There may be more than one building on a single lot in a Senior Housing Community with a minimum of thirty feet for internal lot line setbacks within the Senior Housing Community.

2. Structures and uses accessory to the Senior Housing Community including but not limited to: meals and communal dining, transportation, laundry, recreation, entertainment, exercise, healthcare, therapy, beautification, automated teller machines and limited banking, and community activities.

3. All Senior Housing Community dwellings shall be connected to the public sewer or shall comply with the provisions of the State Sanitary Code, 310 CMR 15.00, any other applicable State regulations, and with the rules of the Town of Canton Board of Health.

9.9.6 Density. No building or structure shall be designed, arranged or constructed and no building, structure or land shall be used, in whole or in part, which exceeds one dwelling unit per -three thousand seven hundred and fifty (3,750) square feet of "buildable lot area".

9.9.7 Application. An application for a special permit for construction within a SHOD shall be submitted to the Zoning Board of Appeals on forms furnished by the Zoning Board of Appeals, accompanied by the fees set forth below, the following information and data, and a development plan as described below:

1. All of the information required for site plan approval pursuant to Zoning Bylaws Section 10.5;
2. The name(s) and address(es) of the Applicant and all legal and beneficial owners of the site and an instrument executed by all persons owning property constituting the site consenting to the development of the subject property, as applied for.
3. A proposed development schedule showing the expected start of construction, the rate of construction and development, including stages, if applicable, and the estimated date of completion.
4. A narrative report prepared by the Applicant's qualified professionals detailing the impact of the development on the Town's capacity to furnish services, including, but not limited to, roads, water and sanitation.
5. Information regarding the number and kind of units and other structures (including signs) proposed, their location, the number of units planned for each use (i.e. independent living , assisted living, and memory care), the type of materials to be used in construction. The architecture of the structures shall be sensitive to the abutting structures and residences.
6. Areas to be set aside for building structures, parking areas, and any easements.
7. A Traffic Study prepared by the Applicant's qualified professional and any other information that the Zoning Board of Appeals may reasonably require in a form acceptable to said Board to assist in determining whether the Applicant's proposed development plan meets the objectives of this Section.

9.9.8 Lot Coverage Requirement.

At least thirty percent (30%) of the Senior Housing Community shall be open space. The open space shall have a shape suitable to assure its use for landscaping and/or open space purposes.

In all districts, the Zoning Board of Appeals may approve a Senior Housing Community with no more than 30% lot coverage.

9.9.9 Dimensional Regulations. All dimensions shall comply with the lot dimensional regulations of this subsection. In addition, the applicant shall prepare a "Development and Use" plan in accordance with design standards submitted and approved by the Zoning Board of Appeals.

Requirement	Residential District	Business, Industrial, Limited Industrial
Minimum lot area	10 acres	10 acres
Minimum Frontage	150 feet	150 feet
Minimum Lot width	200 feet	175 feet
Minimum Front yard	60 feet	60 feet
Minimum Side yard	40 feet	35 feet
Minimum Rear yard	50 feet	40 feet

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**9.9.10 Minimum Lot Frontages.** SHOD sites shall have a minimum frontage of one hundred and fifty (150) feet and at least one means of ingress/egress provided by a primary public roadway.

**9.9.11 Landscaping.** A minimum buffer area of ten (10) feet shall be provided at the perimeter of the SHOD site. -Additional screening shall be designed and installed within setback areas adjoining or facing residential properties, to the extent deemed appropriate by the Zoning Board of Appeals as a part of the site plan approval process. Vegetation in this buffer area shall not be destroyed or removed, except for normal maintenance. Buffer areas shall be included in calculating the Open Space requirement of this by-law. Applicant shall file a landscape plan, prepared by a landscape architect, that demonstrates sufficient plantings to provide adequate screening. The landscaping plan shall strive to be consistent with the requirements of Section 10.5 in terms of the percent of the total interior landscaped area. The Zoning Board of Appeals may reduce the width of the required buffer and modify other landscaping requirements where the applicant demonstrates that suitable screening will be provided by other means.

**9.9.12 Parking and Loading.** There shall be a minimum of (a) 0.75 parking spaces per independent living dwelling unit and (b) 0.5 parking spaces per assisted living dwelling unit and these calculations include necessary staff and visitor parking. The Applicant shall provide information detailing the method of computation of parking spaces. All parking shall be confined to the site except as allowed under Section 4.05 Parking for residents of the SHOD must be reserved exclusively for their use. The Applicant shall demonstrate sufficient off-street loading space to insure that all loading operations take place off the public way.

**9.9.13 Stormwater Management.** The stormwater management system shall be designed in accordance with the Subdivision Regulations and the MassDEP's Stormwater Management Guidelines and Regulations, as amended.

**9.9.14 Utilities.** All electric, gas, telephone, water distribution lines, and other utilities shall be placed underground.

**9.9.15 Building Height.** No building or structure shall be constructed to exceed thirty six (36') feet . Maximum building height shall be measured as set forth in the State Building Code 780 CMR. Structures erected on a building and not used for human occupancy, such as chimneys, heating, ventilating or air conditioning equipment, solar or photovoltaic panels, elevator housings, antennas, skylights, cupolas, spires, or other such roof structures and the like may exceed the maximum height of building provided that no part of the structures is more than fifteen (15) higher than the upper elevation of the building and the total horizontal coverage of such structures on the building does not exceed twenty-five (25) percent. An additional one foot in height - - may be obtained by special permit granted by the Zoning Board of Appeals by which applicant demonstrates an additional foot in excess of the required setback distance, narrower side yard, or rear yard depth whichever of the three is the smallest; provided however, the height in any case shall not exceed forty two (42) feet.

**9.9.16 Lighting.** All lights and other sources of illumination (whether interior or exterior) and all intense light emanating from operations or equipment shall be shielded from direct view at normal eye level from streets and residential districts.

**9.9.17 Signage.** All signs and awnings shall conform to the maximum area, height, number, setback and illumination requirements set forth in Section 6.3.

**9.9.18 Noise Regulation.** From the date the Senior Housing Community receives its final Certificate of Occupancy, no activity or use shall be allowed which causes exterior noise levels to exceed a day-night average sound level of 65 decibels at the lot line; no dwelling unit shall be located where exterior noise levels exceed a day-night average sound level of 65 decibels ; and no dwelling unit shall be constructed which allows interior noise levels to exceed a day-night average sound level of 45 decibels. The daynight average sound level ( $L_{dn}$ ) is the 24-hour average sound level, in decibels, resulting from the accumulation of noise from all sources contributing to the external noise environment of the site (with 10 decibels added to sound levels occurring from 10:00 AM to 7:00 PM. The day-night average sound level shall be determined in accordance with The Code of Federal Regulations, Title 24 Housing and Urban Development, Part 51 Environmental Criteria and Standards (24 CFR 51).

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**9.9.19 Affordable Units.**

The zoning board of appeals in acting upon the request for the special permit for the SHOD development shall make specific findings that there will be a benefit to the town's housing objectives as a result of allowing a cash contribution in lieu of inclusionary units. The finding shall include consideration of appropriateness of the development site location for income eligible households, including proximity to and quality of public transportation, schools, other services as well as input from the planning board and the community preservation committee.

**A. At least twelve percent (12%) of the number of units in the SHOD that will count towards the Federal Decennial Census shall be restricted for rental by persons earning not more than eighty percent of the area median family income as defined by the Commonwealth's Department of Housing and Community Development. Such affordable units shall be integrated into the overall development so as to prevent the physical segregation of such units and otherwise shall be indistinguishable from market rate units except in size and interior finishing and appliances.**

**B. Cash Contribution— In lieu of providing affordable units within a development as described in Section 9.9.19 A, the applicant may choose to make a cash contribution to the Town of Canton Community Preservation Committee or its designee to promote affordable housing as defined herein. Applicant shall comply with the following procedure:**

**1. Pre-Application Meeting—The applicant shall convene a pre-application meeting with the Community Preservation Committee to discuss the project proposal and affordable housing requirements.**

**2. Submittal of Affordable Housing Plan—The applicant shall fill out and submit a Cash Contribution Form as part of the pre-application meeting for site plan approval to the Planning Board. This form requires the following information:**

**a) Name, location and statement of the total project units and the type of units.**

**b) Verification from the DCHD (Department of Community Housing and Development) that the town is in compliance with the 10% requirements of affordable housing standards for the community.**

**c) The following formula shall be applied as the basis for the cash contribution:  
Number of units in the SHOD that will count towards the Federal Decennial Census x .12 x 27% of the estimated assessed building value of each unit as determined by the town assessor = Total Cash Contribution.**

**d) The total amount of the cash contribution to be made by the applicant.**

**3) Cash contributions made in accordance with this section may only be used for purposes relating to the affordable housing component of the Community Preservation Act and only after the contribution has been accepted by the Town of Canton under the provisions of Ch.44 Sec. 53a.**

**C). The Zoning Board of Appeals will rely upon input from the Planning Board and the Community Preservation Committee to ensure compliance with the provisions of this section. In addition , the Zoning Board of Appeals may impose conditions in which the Building Commissioner may limit, restrict, or withhold the issuance of a certificate of occupancy for any market rate unit(s) in a development until:**

**1) all of the affordable units have obtained a certificate of occupancy; or**

**2) any land, buildings , off-site units and/or cash contribution agreed upon to be donated to the Town or its designee have been conveyed.**

**9.9.-20 Fees. - The filing fee for a Special Permit pursuant to this section shall be \$1000.00. The Planning Board may charge the applicant a filing fee for site plan approval in addition to a technical review fee pursuant to MGL . c44 s. 53G to engage professional services to review an application for a special permit within the SHOD .**

**9.9.-21 Accessibility. The facility and parking shall comply with all state and federal requirements for handicapped access.**

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**9.9.-22 Public Transportation. -**

**Applicant shall provide shuttle service for residents to nearby public transportation facilities and other community resources.**

**9.9.23 Decision. A site plan pursuant to the provisions of Section 10. 5 shall be required. The Zoning Board of Appeals may issue a special permit for a development in the SHOD when it finds that the proposed use is in harmony with the purpose and intent of the bylaw and the proposal shall be subject to general or specific provisions set forth herein. The Zoning Board of Appeals may waive any or all of the dimensional requirements, when, in the judgment of the Zoning Board of Appeals, such action is in the public interest and not inconsistent with the provisions of this Section 9.9 Any such permit issued may also impose reasonable conditions, safeguards and limitations of time and use. The Zoning Board of Appeals as Special Permit Granting Authority reserves the right to amend, modify or revoke any permit granted for noncompliance of aforesaid conditions.**

**PLANNING BOARD VOTE: 4-0-0**

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee voted to indefinitely postpone this article strictly from a financial perspective. There were three primary concerns. First, this overlay could impact the town's affordable housing status. The Finance Committee recommends that the town maintain 10% or more of its housing as affordable, as defined under 40B. Presently, the town is at 10%. The language in this article allows for the senior housing district to either provide 12% affordable housing units or make a cash contribution to the town in lieu of such housing. The intent of the cash contribution is for the town to obtain affordable housing itself for qualified residents. The formula for the cash contribution is not favorable to the town, as it does not provide enough revenue for the town to obtain affordable housing in order to maintain the 10% desired threshold. If the town falls below this percentage, there is the possibility of a large-scale 40B project which the Finance Committee views as undesirable to the town because residency would increase but property tax revenue would not increase proportionally. Second, there was concern that if a large number of the town's elderly population sold their single family home and moved into such a housing community, there would be an "echo" effect in the schools. This means that the number of children in the school system increases at a higher rate than typical years. The property taxes for the homes sold would remain the same, but there would be an increase in school aged children. The property tax revenue generated from a senior housing district would not provide adequate additional revenue to offset the increased costs of a larger number of school aged children. Third, given the demographics of the senior housing district, there is the possibility of increased costs to the town due to higher utilization of public services, such as ambulances. Based on these factors, the Finance Committee recommends that this article be postponed indefinitely.

**PLANNING BOARD DISCUSSION:** The Planning Board voted 4-0 to send a favorable recommendation in support of the substitute motion for this article. The Planning Board supports the idea of a specialized Senior Housing Community for individuals sixty-two (62) years of age or older. This concept is consistent with the Master Plan that Canton needs and should develop senior housing. The Planning Board was successful in reducing the density in the by-law from one unit per two thousand five hundred (2,500) square feet of "buildable lot area" to one unit per three thousand seven hundred fifty (3,750) square feet of "buildable lot area". The proposed by-law also seeks to satisfy Canton's affordable housing guidelines by requiring that at least twelve percent (12%) of the units shall be affordable units. In lieu of providing affordable units within a development, an applicant may choose to make a cash contribution to the Town of Canton Community Preservation Committee, and such contributions may only be used for purposes relating to the affordable housing component of the Community Preservation Act. Ultimately, the zoning board of appeals shall make specific findings that there will be a benefit to the town's housing objectives as a result of allowing cash contribution in lieu of inclusionary units.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ANNUAL TOWN MEETING MAY 13, 2013**

**ARTICLE 17**

**AMEND ZONING MAP TO CREATE A SENIOR HOUSING OVERLAY DISTRICT (SHOD)**

**ARTICLE 17** To see if the Town will vote to amend the zoning map , as most recently amended, by placing a parcel of land of not less than ten (10) contiguous acres of land fronting along Turnpike Street owned by AA Will Sand & Gravel Corporation, being described as Assessors Map 80 , Lot 60 and 65, in the Senior Housing Overlay District" ("SHOD" ) amended by vote of this Town Meeting warrant or to take any actions in relation thereto. Said land is shown on a map attached hereto, copies of which have been placed on file and are available for public review at the office of the Planning Board, at the office of the Town Clerk, and at the office of the Board of Selectmen in Memorial Hall, at the research desk at the Canton Public Library, and on the town website.

**Petition by for Attorney Richard R. Staiti and 20 others**

**FINANCE COMMITTEE MOTION:**

**MOVED:** That the subject matter of Article 17 be indefinitely postponed.

**FINANCE COMMITTEE VOTE: 7-0-0**

**PLANNING BOARD MOTION:**

**MOVED:** That the Town's Zoning Map , as most recently amended, be amended by placing a parcel of land of approximately ten (10) contiguous acres fronting along Turnpike Street and identified as Assessors Map 80 , Lots 60 and 65, in the Senior Housing Overlay District" ("SHOD" ).

**PLANNING BOARD VOTE: 4-0-0**

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee voted to indefinitely postpone this article strictly from a financial perspective. There were three primary concerns. First, this overlay could impact the town's affordable housing status. The Finance Committee recommends that the town maintain 10% or more of its housing as affordable, as defined under 40B. Presently, the town is at 10%. The language in this article allows for the senior housing district to either provide 12% affordable housing units or make a cash contribution to the town in lieu of such housing. The intent of the cash contribution is for the town to obtain affordable housing itself for qualified residents. The formula for the cash contribution is not favorable to the town, as it does not provide enough revenue for the town to obtain affordable housing in order to maintain the 10% desired threshold. If the town falls below this percentage, there is the possibility of a large-scale 40B project which the Finance Committee views as undesirable to the town because residency would increase but property tax revenue would not increase proportionally. Second, there was concern that if a large number of the town's elderly population sold their single family home and moved into such a housing community, there would be an "echo" effect in the schools. This means that the number of children in the school system increases at a higher rate than typical years. The property taxes for the homes sold would remain the same, but there would be an increase in school aged children. The property tax revenue generated from a senior housing district would not provide adequate additional revenue to offset the increased costs of a larger number of school aged children. Third, given the demographics of the senior housing district, there is the possibility of increased costs to the town due to higher utilization of public services, such as ambulances. Based on these factors, the Finance Committee recommends that this article be postponed indefinitely.

**PLANNING BOARD DISCUSSION:** The Planning Board voted 4-0 to send a favorable recommendation in support of this article. In particular, this location is specifically identified in the Master Plan as a candidate for residential development.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

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**ARTICLE 18**

**AMEND THE ZONING BY-LAWS SECTION 11 WITH THE FOLLOWING DEFINITIONS RELATING TO THE SENIOR HOUSING OVERLAY DISTRICT (SHOD)**

**Article 18** To see if the Town will vote to amend the Zoning By-Law of the Town, as most recently amended, so as to by inserting into Section 11 the following definitions as they relate to a proposed Senior Housing Overlay District , and to make such changes in substantially the following form:

**"SHOD Overlay District:** The following definitions shall apply in the Senior Housing Overlay District, Section 9.9

**Applicant:** The person or persons, including a corporation or other legal entity, who applies for issuance of a special permit for construction of a Senior Housing Community hereunder. The Applicant must own, or be the beneficial owner of, all the land included in the proposed site, or have authority from the owner(s) to act or hold an option or contract duly executed by the owner(s) and the Applicant giving the latter the right to acquire the land to be included in the site.

**Senior Housing Community:** A self-contained residential community created expressly for residence and use by persons aged 62 years or older, in accordance with M.G.L. c. 151G, Section 4, Subsection 6, that consists of independent living units and assisted living units (including memory care units), or a combination thereof. For such independent living units, ancillary services may be provided to residents such as meals and communal dining, transportation, laundry, recreation, entertainment, exercise, therapy, beautification, automated teller machines and limited banking, and community activities. For such assisted living units, the foregoing services may be provided to residents in addition to the supportive services permitted by M.G.L. c. 19D and the regulations promulgated thereunder. A Senior Housing Community shall be permitted only within the SHOD and only upon the granting of a special permit by the Zoning Board of Appeals.

**Buffer:** An area within a SHOD adjacent to its boundaries, streams, and ponds, which may not be developed except as provided herein.

**Development Schedule:** A schedule showing the order and timing of construction and the sequence of the improvements to be built or furnished in the Senior Housing Community site, separated into stages where applicable.

**Open Space:** Any such area of land containing no building, structure, or impervious surface material. In the event natural materials (i.e. brick, stone, pavers, etc.) are used in the construction of walkways, courtyards, patios, etc. the area of these surfaces can be credited towards the open space requirement.

**Regulations:** The applicable rules and regulations of the Zoning Board of Appeals relative to special permits and site plans. The Zoning Board of Appeals, as the Special Permit Granting Authority, reserves the right to modify and/or waive any and all requirements described in section 9.7

**Upland acres:** Land without a wet area and not subject to flooding.

**Wet Areas:** All land subject to the provisions of M.G.L. c. 131, Sections 40 and 40A."

Copies of these amendments have been placed on file and are available for public review at the office of the Planning Board; at the office of the Town Clerk; at the office of the Board of Selectmen; at the research desk of the Canton Public Library; and on the town website or to take any other action in relation thereto.

**Petition by for Attorney Richard R. Staiti and 19 others**

**FINANCE COMMITTEE MOTION:**

**MOVED:** That the subject matter of Article 18 be indefinitely postponed.

**FINANCE COMMITTEE VOTE: 7-0-0**

**ANNUAL TOWN MEETING MAY 13, 2013**

**PLANNING BOARD MOTION:**

**MOVED:** That the Zoning By-Law of the Town, as most recently amended, be amended to insert into Section 11 definitions of terms, as set forth in the Warrant, relating to the Senior Housing Overlay District (SHOD).

**PLANNING BOARD VOTE: 4-0-0**

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee voted to indefinitely postpone this article strictly from a financial perspective. There were three primary concerns. First, this overlay could impact the town's affordable housing status. The Finance Committee recommends that the town maintain 10% or more of its housing as affordable, as defined under 40B. Presently, the town is at 10%. The language in this article allows for the senior housing district to either provide 12% affordable housing units or make a cash contribution to the town in lieu of such housing. The intent of the cash contribution is for the town to obtain affordable housing itself for qualified residents. The formula for the cash contribution is not favorable to the town, as it does not provide enough revenue for the town to obtain affordable housing in order to maintain the 10% desired threshold. If the town falls below this percentage, there is the possibility of a large-scale 40B project which the Finance Committee views as undesirable to the town because residency would increase but property tax revenue would not increase proportionally. Second, there was concern that if a large number of the town's elderly population sold their single family home and moved into such a housing community, there would be an "echo" effect in the schools. This means that the number of children in the school system increases at a higher rate than typical years. The property taxes for the homes sold would remain the same, but there would be an increase in school aged children. The property tax revenue generated from a senior housing district would not provide adequate additional revenue to offset the increased costs of a larger number of school aged children. Third, given the demographics of the senior housing district, there is the possibility of increased costs to the town due to higher utilization of public services, such as ambulances. Based on these factors, the Finance Committee recommends that this article be postponed indefinitely.

**PLANNING BOARD DISCUSSION:** The Planning Board voted 4-0 to send a favorable recommendation in support of this article.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 19**

**AMEND ZONING BY-LAW BY ADDING "PRIORITY REVITALIZATION AREA C" TO SECTION 9.8 (CANTON CENTER ECONOMIC OPPORTUNITY DISTRICT BY-LAW)**

**ARTICLE 19** To see if the Town will vote to amend the Zoning By-Law by adding a Priority Revitalization Area C to Section 9.8 as follows:

Item 1. Delete Sections 9.8 and 9.8.1 and replace them with new Sections 9.8 and 9.8.1, as follows:

**9.8 Canton Center Economic Opportunity District By-law (CCEOD)**

**9.8.1 Subdistricts.** The CCEOD is divided into three separate and distinct subdistricts of Canton Center as follows:

**Priority Revitalization Area "A":** That area of Canton Center that runs (1) along Washington Street from Neponset Street to Sherman Street, a distance of approximately 2000 linear feet and (2) that area zoned "Industrial" that runs along Pequit Street in the vicinity of Washington Street, to the Northern border of the district.

**Priority Revitalization Area "B":** That area of Canton Center that runs (1) along Washington Street from Sherman Street to Lewis Street, a distance of approximately 1000 linear feet, but excluding (2) that area of land designated as "Industrial" that runs along Pequit Street in the vicinity of Washington Street to the Northern border of the District.

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**Priority Revitalization Area "C":** That area of Canton Center that runs along Revere Street from the boundary of Priority Revitalization Area "A" to the intersection of the railroad bridge/tracks and Revere Street, a distance of approximately 2,900 linear feet.

Priority Revitalization Areas "A" and "B" are shown on a map entitled "Canton Center Economic Opportunity District (Priority Revitalization Area "A" and Priority Revitalization Area "B")" prepared by the Canton Planning Department and dated December 20, 2004.

Priority Revitalization Area "C" is shown on a map entitled "Canton Center Economic Opportunity District (Priority Revitalization Area "C")" dated January 7, 2013, attached to this Article as Exhibit A.

The maps described immediately above are hereby incorporated by reference in this Section 9.8.

Item 2. Add the following new sections immediately after Section 9.8.33:

### **9.8.34 Priority Revitalization Area "C"; Purpose.**

The benefits described in this Section 9.8.34 shall apply only to those parcels located entirely within the boundary of the Priority Revitalization Area "C". Priority Revitalization Area "C" is established for the accomplishment of the following purposes:

1. To promote the economic health and stability of the Town by encouraging development and economic investment in Canton.
2. To provide additional planning flexibility for projects located in and near Canton Center, including enhancing the coordination of the project with the environmental and natural features of the development site.
3. To permit mixed-use development, including but not limited to, Multi-family Dwellings, Senior Housing, Nursing and Convalescent Homes, offices, retail shops.
4. To permit the use of new development standards, which will promote the desired changes in and near Canton Center.
5. To enable the Special Permit Granting Authority (SPGA) to require adherence to "Site Development and Use Plans" in the granting of a special permit.
6. To provide for development in a manner that strives to create a harmony between residential and non-residential neighborhoods, protects existing abutting neighborhoods, and minimizes the development impact on nearby neighborhoods, while striving to conserve and enhance environmental features, woodlands, wet areas, the Canton River, open spaces and areas of scenic views, beauty, and vistas such as, for example, the Viaduct.

### **9.8.35. Priority Revitalization Area "C"; Definitions. For the special purposes of Priority Revitalization Area "C", the following words and phrases shall have the meaning hereinafter indicated.**

**Applicant:** The person or legal entity that applies for issuance of a special permit for construction of a Project to be developed pursuant to the Priority Revitalization Area "C" overlay regulations.

**Buildable Lot Area:** The area of a Lot excluding any land defined as a Resource Area.

**Buildable Lot:** A single contiguous tract of land including at least the minimum amount of Buildable Lot Area required herein and located entirely within a Development Parcel and Priority Revitalization Area "C".

**Common Open Land:** Any area of land containing no building, structure, parking areas, driveways or roadways other than those structures and/or facilities which are used for recreational and/or community use by the occupants of a Development Parcel.

**Community Center:** A building or portion thereof that provides a gathering place available to occupants of a Development Parcel to meet.

**Development Parcel:** One or more Lots within Priority Revitalization Area "C" which are designated as a Development Parcel on a Site Development and Use Plan. The Lots comprising a Development Parcel need not be in the same ownership. Where the Development Parcel consists of more than a single Lot, the Lots, in combination, shall be treated as the Development Parcel, may be contiguous or non-contiguous, and shall be considered one Development Parcel.

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**Development Schedule:** A schedule showing the order and timing of construction and the sequence of the improvements to be built or finished in the Priority Revitalization Area "C" Development Parcel, separated into stages where applicable.

**Lot:** A single contiguous tract of land located entirely within a Development Parcel and Priority Revitalization Area "C".

**Master Plan and Impact Plan and Report:** A plan and report required to be prepared by an Applicant which is intended to provide an overview of the proposed development of a Development Parcel in order to reasonably allow an assessment by the SPGA of the probable municipal and environmental impacts of the overall development of the Development Parcel. In any Project for which an environmental impact report is required under Massachusetts General Laws c. 30, Sections 61-62H, the submission to the SPGA of a copy of such report shall satisfy this requirement as to environmental impacts, including without limitation, as to impact on water quality, pollution of groundwater, damage or threat to wetlands, flood plains, and plants and animals.

**Mixed-Use Development:** A development that contains both residential and non-residential development.

**Nursing or Convalescent Home:** A Nursing or Convalescent Home shall have the meaning as set forth in Section 11 of this Zoning By-law, it being deemed to include, without limitation, a skilled or intermediate care nursing facility or rest or convalescent home, as defined under Massachusetts General Laws c. 111 and an assisted living facility as defined under Massachusetts General Laws c. 19D.

**Project:** A residential, commercial or mixed-use development for which a special permit is sought pursuant to the Priority Revitalization Area "C" overlay regulations and which is identified and described on a Site Development and Use Plan.

**Regulations:** The applicable rules and regulations of the Board of Appeals relative to Special Permits and the rules, regulations, standards and criteria applicable to Projects within the Priority Revitalization Area "C".

**Research & Development:** A company that conducts research and development.

**Resource Area:** All land subject to jurisdiction under 310 CMR 10.02(1)(a) and (b) (which shall in no event include land subject to flooding or riverfront area)

**Revere Street Sub-Area:** The land area shown on Assessors Map 26, Lot 111 in Priority Revitalization Area "C".

**Small-Scale Retail:** Retail stores with a gross floor area of 10,000 square feet or less.

**Senior Housing:** Housing facilities (including, without limitation, independent or congregate facilities) restricted for individuals fifty-five (55) years of age or older as allowed under Massachusetts General Laws c. 151B or any other state or federal law.

**Site Development and Use Plan:** A plan endorsed for approval by the SPGA for the development and use of a Project within a Development Parcel within the Priority Revitalization Area "C" pursuant to the special permit process for such Project.

**Upland Acres:** Land area not in a Resource Area.

All words and phrases used in Sections 9.8. 34 through 9.8.47 and not defined in the provisions of this Zoning By-law related to the Priority Revitalization Area "C" shall have the meanings ascribed to them elsewhere in this Zoning By-law.

### 9.8.36 Priority Revitalization Area "C"; Master Plan and Report.

In addition to the requirements of Section 10.4 of the Zoning By-law for submission of a special permit application, the Applicant will prepare a Master Plan and Impact Plan and Report addressing environmental issues, including without limitation water quality, pollution of groundwater, damage, or threat to wetlands, flood plains, and plants and animals and the municipal impacts associated with the Project. The Applicant will also prepare a Site Plan in conformity with the SPGA rules governing special permits, a Site Development and Use Plan which shall be endorsed for approval by the SPGA, and a Development Schedule.

### 9.8.37 Priority Revitalization Area "C"; Scope of Authority

The provisions related to the Priority Revitalization Area "C" shall not restrict the landowner's rights relative to the underlying zoning district in which said land lies and a landowner shall have the right to obtain approvals for a project based on the requirements of such underlying zoning district without regard to the special provisions applicable to the Priority Revitalization Area "C" overlay. However, if the landowner elects to apply for a special permit as a Project under the provisions hereof applicable to Priority Revitalization Area "C", the development shall conform to the requirements for the issuance of any such special permit applicable thereto under these overlay provisions.

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If the landowner elects to pursue a development plan in conformance with the requirements applicable to Priority Revitalization Area "C" on a portion of a single contiguous tract of land the entire contiguous tract of land shall conform to the objectives, standards, and criteria specified for a Project within the Priority Revitalization Area "C" and the landowner shall be prohibited from filing a development plan in conformance with the requirements of the underlying zoning district on any portion of such a contiguous tract of land.

### **9.8.38 Priority Revitalization Area "C"; Special Permit Granting Authority**

The Board of Appeals is hereby designated as the Special Permit Granting Authority (SPGA) for all purposes with respect to Projects within the Priority Revitalization Area "C". All special permit applications for Projects within Priority Revitalization Area "C" shall conform to the standards and criteria set forth herein with respect to Priority Revitalization Area "C" and the Board of Appeals' Rules and Regulations governing the administration of applications for special permits.

In addition to determining that the criteria for grant of a special permit stated in Section 10.4.2 of this Zoning By-law have been satisfied, the SPGA shall grant a special permit pursuant to the provisions hereof applicable to Projects within the Priority Revitalization Area "C" only if the SPGA finds that the adverse impacts of the Project will be outweighed by the mitigation to be provided by the Applicant, including without limitation any mitigation and/or other benefits to be provided to the Town by the Applicant pursuant to any development agreement between the Applicant and the Town.

As to any Project pursued under the provisions applicable to the Priority Revitalization Area "C" overlay hereunder, no building shall be constructed or externally enlarged, and no use shall be expanded in ground area, or established in an existing building except in conformity with a Site Development and Use Plan that bears the endorsement of approval by the SPGA. Requirements and Procedures for approval shall be in accordance with Sec. 6.6 of this Zoning By-law ("Performance Standards").

In the event of damage or destruction to any buildings or structures originally constructed pursuant to a special permit and Site Development and Use Plan issued hereunder, such buildings and structures may be rebuilt and restored consistent with the original special permit and Site Development and Use Plan without the requirement of obtaining a new special permit or Site Development and Use Plan from the SPGA.

The SPGA may require issuance of a reasonable bond as a guaranty for any open space and recreation improvements required by the approved Site Development and Use Plan.

The SPGA is authorized to issue a special permit hereunder in which it may modify and/or waive any of the Regulations applicable to any Project in Priority Revitalization Area "C" with the exception of those relative to use and dimensions, upon making a finding that such waiver shall better serve the purposes of the Priority Revitalization Area "C".

### **9.8.39 Priority Revitalization Area "C"; Uses Permitted by Special Permit.**

Within Priority Revitalization Area "C", the SPGA may issue a special permit for the following uses:

#### **A. Residential Uses, including, but not necessarily limited to, the following:**

1. Multi-family Dwellings, whether for sale or for lease, including, without limitation, Townhouse style dwellings and ancillary facilities and amenities.
2. Senior Housing and ancillary facilities and amenities.
3. Nursing and Convalescent Homes and ancillary facilities and amenities.
4. Accessory structure (whether at, below or above grade) and surface parking.
5. All other residential uses allowed by right or by special permit in the underlying zoning district.

#### **B. Non-Residential Uses, including, but not necessarily limited to, the following:**

1. Small-scale retail stores.
2. Offices including salesrooms and showrooms, consumer service establishments, business and professional offices, executive and administrative offices, banks and other institutions.
3. A restaurant with the conditions that any bar or cocktail lounge be located within the restaurant and shall be solely for the purpose of servicing luncheon or dinner customers and not to comprise more than twenty-five percent (25%) of the floor area of the restaurant.

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4. Bank or similar financial institution, including drive-through facilities.
5. Research & Development.
6. Accessory structure (whether at, below or above grade) and surface parking.
7. All uses allowed by right or by special permit in the underlying zoning district.

**C. The following uses are specifically excluded within Priority Revitalization Area "C":**

1. Fast food establishments.
2. Drive-through for the sale of food. Any other drive-through, with the exception of banks and financial institutions noted above, shall require a separate special permit from the SPGA in addition to the special permit for the Priority Revitalization Area "C".

**D.** For Projects developed in the Priority Revitalization Area "C" there shall be no non-resident deliveries or shipments between 10 pm and 7:00 a.m. Monday through Friday; and there shall be no non-resident deliveries or shipments between 10 pm and 8:00 a.m. on weekends.

No building or structure developed in the Priority Revitalization Area "C" under the provisions of this overlay (as opposed to the provisions of the underlying zoning district) shall be designed, arranged or constructed and no building, structure or land shall be used, in whole or in part, for any purpose other than for one or more of the uses herein set forth as permissible by special permit.

**9.8.40 Priority Revitalization Area "C"; Standards and Criteria.**

**A. Minimum Development Size**

1. Lot Requirements:

*a. The minimum Lot size is 10,000 sq. ft. of Buildable Lot Area.*

*b. No portion of a public way or public street, as defined by this Zoning By-law may be included in computing the minimum required Buildable Lot Area.*

2. Development Parcel Requirements:

*a. The minimum Development Parcel size is twenty-five (25) acres of Buildable Lot Area, except that in the Revere Street Sub-Area the minimum Development Parcel size is two (2) acres of Buildable Lot Area.*

*b. No portion of a public way or public street, as defined by this Zoning By-law may be included in computing the minimum required Buildable Lot Area.*

**B. Building Coverage:**

Development Parcel Requirements:

*No building shall be constructed so as to cover, together with any other building on the Development Parcel, more than thirty percent (30%) of the Buildable Lot Area.*

**C. Minimum Frontage and Access:**

Development Parcel Requirements:

*a. Each Development Parcel shall have a minimum frontage of two hundred and fifty (250) feet on a street and at least two means of ingress/egress.*

*b. Each means of required ingress/egress shall have a paved width of no less than twenty-four (24) feet.*

**9.8.41 Priority Revitalization Area "C"; Density**

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As to a Project within the Priority Revitalization Area "C", no building or structure shall be designed, arranged or constructed and no building, structure or land shall be used, in whole or in part, which exceeds the densities specified below for residential and non-residential uses. Further, the intent of the allowable densities in this Section 9.8.41 is to provide flexibility for Projects. The specified densities are maximums for each individual type of use as if only that use is being proposed. Where a Project includes a mix of uses, the maximum specified densities cannot be aggregated.

### A. Residential Uses

Maximum permissible densities are as follows:

1. Multi-family Dwellings including, without limitation, Townhouse style dwellings and ancillary facilities and amenities:

One dwelling unit per 2,600 square feet of Buildable Lot Area or portion thereof.

2. Senior Housing and ancillary facilities and amenities:

One dwelling unit per 2,600 square feet of Buildable Lot Area or portion thereof.

3. Nursing and Convalescent Home and ancillary facilities and amenities:

One sleeping room per 1,200 square feet

4. To the extent at least twenty percent (20%) of the total residential units in a Project are Senior Housing units, Nursing Home or Convalescent Home sleeping rooms, the density for the uses in the Project may be increased by up to 16% from that otherwise permitted in this Zoning By-law.

### B. Non-Residential Uses

Maximum permissible density is as follows:

Five thousand (5,000) gross square feet-of non-residential floor area per 10,000 square feet of Buildable Lot Area or portion thereof.

For the purpose of this section, "gross square feet of non-residential floor area" means the total non-residential floor area contained within exterior walls but does not include basement or space used for heating and utilities or other mechanical uses for the building, storage or for automobile parking.

### 9.8.42 Priority Revitalization Area "C"; Setbacks and Yard Regulations for Buildings.

For Projects within Priority Revitalization Area "C"; no building shall be constructed so as to be nearer to any Lot line than as specified below:

#### A. Development Parcel

Each Development Parcel shall have a front yard setback distance of not less than twenty (20) feet and a side yard setback of not less than fifteen (15) feet from the nearest point of any exterior wall of a building, except that if the side yard abuts a residential district or a building used primarily for residential purposes, a side yard setback of not less than twenty (20) feet from the nearest point of any exterior wall of the building is required; and except that if the side yard abuts land owned by the Town, or the Canton River Dam Diversion Channel, or the Plymouth Rubber Company triple drainage culvert, such side yard shall not be required to be more than five (5) feet.

1. Each Development Parcel shall have a rear yard setback of not less than twenty-five (25) feet, except that if the rear yard abuts land owned by the Town, or the Canton River Dam Diversion Channel, or the Plymouth Rubber Company triple drainage culvert, such rear yard shall not be required to be more than five (5) feet.

#### B. Buildable Lot

Each Lot shall have a setback distance of not less than fifteen (15) feet from the nearest point of any exterior wall of the building to any non-permeable surface including but not limited to public ways or private ways, but excluding driveways, walkways, or parking areas. No part of any building shall be located less than fifteen (15) feet from any front, side or rear lot line, except that if a front, side or rear yard abuts land owned by the Town, or the Canton River dam

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diversion channel, or the Plymouth Rubber drainage triple drainage culvert, such front, side or rear yard shall not be required to be more than five (5) feet.

### C. Additional Setback Regulations

- a. The SPGA may reduce the setback distance where appropriate because of specific physical circumstances, such as irregular lot lines or other natural features that create open space or buffers.
- b. No storage or display of goods, products, materials or equipment, vending machines or similar commercial devices shall be allowed within the required front or side yard setback.
- c. No Lot on which a building is located shall be reduced or changed in size or shape so that the building or Lot fails to comply with the Buildable Lot Area, frontage, building coverage, yard setback, or other dimensional provisions, of this Section.
- d.

#### 9.8.43 Priority Revitalization Area "C"; Height Regulations.

No building in a Project within the Priority Revitalization Area "C" shall be constructed to exceed a total of four (4) stories, not including the basement or parking areas under the building.

#### 9.8.44 Common Open Land, Community Center.

##### A. Common Open Land:

Except for a Project within the Revere Street Sub-Area, each Project undertaken pursuant to the Priority Revitalization Area "C" overlay regulations shall have a minimum of twenty-five percent (25%) of its Buildable Lot Area within the Development Parcel designated as Common Open Land for use by the occupants of the Development Parcel.

##### B. Community Center:

Except for a Project within the Revere Street Sub-Area, as part of a Site Development and Use Plan, a Project undertaken pursuant to the Priority Revitalization Area "C" overlay regulations shall have a Community Center for use by the occupants of the Development Parcel.

##### C. Public Access:

Except for a Project within the Revere Street Sub-Area, as part of a Site Development and Use Plan, a Project undertaken pursuant to the Priority Revitalization Area "C" overlay regulations shall provide pedestrian access walkways to and from natural resource areas within the Development Parcel within an area or areas to be designated by the Applicant and shown on the Site Development and Use Plan.

#### 9.8.45 Priority Revitalization Area "C"; Parking and Loading Requirements.

For each Project undertaken pursuant to the Priority Revitalization Area "C" overlay regulations there shall be provided and maintained improved off-street automobile parking in connection with the erection, establishment or increase in units or dimensions of buildings, structures and uses, in the following amounts:

- A. For dwelling units: 1.5 parking spaces per each dwelling unit, except for Senior Housing units which require 1 parking space per unit.
- B. For Nursing and Convalescent Homes: one (1) parking space for every three (3) sleeping rooms.
- C. For restaurants and other on premises eating and drinking establishments: not less than one (1) parking space for each three (3) seats, plus one (1) parking space for every three (3) employees on the largest shift, subject to the discretion of the SPGA to allow less parking spaces. Where benches are used, not less than one (1) parking space for each six (6) feet of bench, subject to the discretion of the SPGA to allow less parking spaces.
- D. For retail stores and offices including salesrooms and showrooms, consumer service establishments, public administration buildings, business and professional offices, executive and administrative offices, banks and other financial institutions: one (1) parking space for each two hundred fifty (250) square feet of gross floor area. For the purpose of this section, "gross floor area" means the total floor area contained within exterior walls, but does not include basement

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space or space used for heating and utilities or other mechanical equipment, storage or for automobile parking.

- E. Uses not listed in this Section 9.8.45 Parking Requirements, Subsections (A), (B), (C) or (D) shall comply with the parking space requirements of the Zoning By-law Section 4.0 Off-Street Parking.
- F. In the case of mixed-use projects, the parking spaces required shall be the sum of the requirements for the various individual uses, computed separately in accordance with this section. Parking spaces for one use shall not be considered as providing the required parking spaces for any other use unless it can be clearly demonstrated to the SPGA that the need for parking occurs at different times.
- G. Off-street automobile parking spaces, to the extent required in this section, may be provided either on the same Lot or premises with the parking generator or on any Lot or premises under common ownership or control a substantial portion of which must be within three hundred (300) feet of the generator.
- H. Off-street parking facilities and connecting drives between such facilities and the street shall be designed to insure the safety and convenience of persons traveling within or through the parking area, and between the parking facility and the street. The provisions of Section 6.6 of this Zoning By-law ("Performance Standards") Design Standards shall be considered the minimum criteria for evaluating such design.
- I. In addition to the requirements for automobile parking spaces there shall also be provided for each building or group of buildings sufficient off-street loading space to insure that all loading operations take place off of the public way. Loading spaces and access drives leading to loading spaces shall be so designed that vehicles to be loaded or unloaded are not required to maneuver in the public way to enter or leave the designated loading area. The provisions of Section 6.6 of this Zoning By-law (Loading Areas) shall be considered the minimum criteria for evaluating such design.

### **9.8.46 Priority Revitalization Area "C"; Signs.**

The provisions of Section 4.1 of this Zoning By-law (Signs and Advertising devices) is hereby adopted for the regulation and restriction of billboards, signs and other advertising devices within Priority Revitalization Area "C".

### **9.8.47 Priority Revitalization Area "C"; Certified Acoustical Barriers.**

Except for demolition, renovation or repair of existing buildings and structures and construction new buildings and structures, no activity or use within a Development Parcel developed pursuant to the Priority Revitalization Area "C" overlay regulations shall be allowed which causes exterior noise levels to exceed a day-night average sound level of 65 decibels (65 L dn) at the Lot line; no dwelling unit shall be located where exterior noise levels exceed a day-night average sound level of 65 decibels (65 L dn); and no dwelling unit shall be constructed which allows interior noise levels to exceed a day-night average sound level of 45 decibels (45 L dn). The day-night average sound level (L dn) is the 24-hour average sound level, in decibels, resulting from the accumulation of noise from all sources contributing to the external noise environment of the site with 10 decibels added to sound levels occurring from 10:00 AM to 7:00 PM. The day-night average sound level (L dn) shall be determined in accordance with The Code of Federal Regulations, Title 24-Housing and Urban Development, Part 51 Environmental Criteria and Standards (24 CFR 51).

**Petition by for Attorney Paul Schneiders and 14 others**

### **FINANCE COMMITTEE MOTION:**

**MOVED: That the Finance Committee recommends that the motion presented by the Planning Board to Town Meeting be adopted.**

**FINANCE COMMITTEE VOTE: 7-0-0**

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**PLANNING BOARD MOTION:**

**MOVED:** That the subject matter of Article 19 be indefinitely postponed.

**PLANNING BOARD VOTE: 4-0-0**

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee recommends that the motion presented by the Planning Board to Town Meeting be adopted.

**PLANNING BOARD DISCUSSION:** The Planning Board voted 4-0 to send a recommendation that this matter be postponed indefinitely.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 20**

***AMEND ZONING MAP BY PLACING PARCELS ALONG REVERE STREET AND NEPONSET STREET IN THE CANTON CENTER ECONOMIC OPPORTUNITY DISTRICT (PRIORITY REVITALIZATION AREA "C")***

**Article 20** To see if the Town will vote to amend the Town's Zoning Map, as most recently amended, by placing parcels of land located along Revere Street and Neponset Street within the Canton Center Economic Opportunity District (Priority Revitalization Area "C") and the Revere Street Sub-Area, as established by vote under Article 19 of this Town Meeting Warrant or take any other action in relation thereto.

Said parcels of land are described in the Board of Assessor's Maps on Map 26 as Lots 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 87, 88, 89, 90, 91, 92, 93, 222, and 111; and on Map 14 as Lots 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131 and 132; and on Map 15 as Lots 80, 81, 82, 83, 84, 85 and 86.

The parcel of land shown on Map 26 as Lot 111 constitutes the Revere Street Sub Area.

**Petition by for Attorney Paul Schneiders and 14 others**

**FINANCE COMMITTEE MOTION:**

**MOVED:** That the Finance Committee recommends that the motion presented by the Planning Board to Town Meeting be adopted.

**FINANCE COMMITTEE VOTE: 7-0-0**

**PLANNING BOARD MOTION:**

**MOVED:** That the subject matter of Article 20 be indefinitely postponed.

**PLANNING BOARD VOTE: 4-0-0**

**FINANCE COMMITTEE DISCUSSION:** The most significant property to be affected by this article (and Article 19) is the Plymouth rubber property. This site is heavily polluted and will be costly to remediate for a mixed use development, which is the present intent of the proponents. Since the Finance Committee believes that the subject matter of Article 20 will be withdrawn at Town Meeting, it fully supports the motion of the Planning Board to postpone this matter indefinitely, while the proponents complete work on their proposed use of the property.

**PLANNING BOARD DISCUSSION:** The Planning Board voted 4-0 to send a recommendation that this matter be postponed indefinitely.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

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ARTICLE 21

**AMEND ZONING MAP BY CHANGING DESIGNATION OF PORTION OF LAND (APPROX. 0.14 ACRES) ON ROYAL LANE FROM SINGLE RESIDENCE AA TO LIMITED INDUSTRIAL**

**Article 21** To see if the Town will vote to amend the town's zoning map, as most recently amended, by changing the designation of a portion of land, approximately 1.4 acres in size, located on Royal Lane from Single Residence AA to Limited Industrial. Said parcel is shown on a plan of land entitled. "Plan of Land, Canton, Massachusetts", dated April 23, 1968 (revised October 17, 1968), Harry R. Feldman, Inc., Surveyors, recorded with the Norfolk Registry of Deeds Plan Book 225, Plan 904, and bounded and described according to said Plan as follows:

EASTERLY and SOUTHEASTERLY: by the center line of Royal Lane approximately three hundred thirteen (313) feet

SOUTHWESTERLY: by a line across the end of Royal Lane twenty (20) feet;

NORTHWESTERLY and WESTERLY: by the side of Royal Lane two hundred eighty-one and 06/100 (281.06) feet; and

NORTHERLY: by Royall Street twenty (20) feet.

or take any other action in relation thereto.

Petition by for Attorney Paul Schneiders and 12 others

**FINANCE COMMITTEE MOTION:**

**MOVED: That the Finance Committee recommends that the motion presented by the Planning Board to Town Meeting be adopted.**

**FINANCE COMMITTEE VOTE: 7-0-0**

**PLANNING BOARD MOTION:**

**MOVED: That the Town's Zoning Map, as most recently amended, be amended by changing the designation of a portion of land, approximately 0.14 acres in size, located on Royal Lane from Single Residence AA to Limited Industrial. Said parcel is shown on a plan of land entitled. "Plan of Land, Canton, Massachusetts", dated April 23, 1968 (revised October 17, 1968), Harry R. Feldman, Inc., Surveyors, recorded with the Norfolk Registry of Deeds Plan Book 225, Plan 904, and bounded and described according to said Plan as follows:**

**EASTERLY and SOUTHEASTERLY: by the center line of Royal Lane approximately three hundred thirteen (313) feet**

**SOUTHWESTERLY: by a line across the end of Royal Lane twenty (20) feet;**

**NORTHWESTERLY and WESTERLY: by the side of Royal Lane two hundred eighty-one and 06/100 (281.06) feet; and**

**NORTHERLY: by Royall Street twenty (20) feet.**

**PLANNING BOARD VOTE: 4-0-0**

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee recommends that the motion presented by the Planning Board to Town Meeting be adopted. Changing this zoning from Single Residence AA to Limited Industrial will likely mean an increase in property taxes collected and is therefore beneficial to the town.

**PLANNING BOARD DISCUSSION:** The Planning Board voted 4-0 to send a favorable recommendation in support of this article. This parcel is owned by Boston Mutual Insurance Company. It is zoned as Residential, however two large parcels – owned by Boston Mutual and Reebok- on each side are zoned Limited Industrial. The

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owner wishes to change the zoning from Residential to Limited Industrial. If the parcel is rezoned, the parcel will be taxed at the commercial rate which is twice the residential rate.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 22**

**AMEND ZONING MAP BY CHANGING DESIGNATION OF PORTION OF LAND (APPROX. 1.1 ACRES) ON ROYAL LANE FROM SINGLE RESIDENCE AA TO LIMITED INDUSTRIAL**

**Article 22** To see if the Town will vote to amend the town's zoning map, as most recently amended, by changing the designation of a portion of land, approximately 1.1 acre in size, located on Royal Lane described on Board of Assessors Map 69, Lot 002 from Single Residence AA to Limited Industrial or take any other action in relation thereto.

**Petition by for Attorney Paul Schneiders and 14 others**

**FINANCE COMMITTEE MOTION:**

**MOVED:** That the Finance Committee recommends that the motion presented by the Planning Board to Town Meeting be adopted.

**FINANCE COMMITTEE VOTE: 7-0-0**

**PLANNING BOARD MOTION:**

**MOVED:** That the Town's Zoning Map, as most recently amended, be amended by changing the designation of a parcel of land, approximately 1.1 acre in size, located on Royal Lane identified as Board of Assessors Map 69, Lot 002 from Single Residence AA to Limited Industrial.

**PLANNING BOARD VOTE: 4-0-0**

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee recommends that the motion presented by the Planning Board to Town Meeting be adopted. Changing this zoning from Single Residence AA to Limited Industrial will likely mean an increase in property taxes collected and is therefore beneficial to the town.

**PLANNING BOARD DISCUSSION:** The Planning Board voted 4-0 to send a favorable recommendation in support of this article. This small parcel is owned by Boston Mutual Insurance Company. It is zoned as Residential, however two large parcels – owned by Boston Mutual and Reebok- on each side are zoned Limited Industrial. The owner wishes to change the zoning from Residential to Limited Industrial. If the parcel is rezoned, the parcel will be taxed at the commercial rate which is twice the residential rate.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

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**ARTICLE 23**

**AMEND ZONING BY-LAW TABLE OF USE REGULATIONS – SECTION I – BY CHANGING “N” TO “BA”**

**Article 23** To see if the Town will vote to amend Section I of the Table of Use Regulations by changing “N” to “BA” for light manufacturing in the Business District; or take any other action in relation thereto.

Petition by for Attorney Paul Schneiders and 14 others

**FINANCE COMMITTEE MOTION:**

**MOVED:** That the subject matter of Article 23 be indefinitely postponed.

**FINANCE COMMITTEE VOTE: 6-1-0**

**FINANCE COMMITTEE DISCUSSION:** The majority of the Finance Committee voted to indefinitely postpone this motion. In the Zoning By-law Table of Use, an N represents a prohibited activity; while BA represents an activity permitted by a special permit granted by the Zoning Board of Appeals. Specifically, the sponsor feels that light manufacturing should be allowed by special permit within a business district. There are several Business Districts within the Town. These include parts of Turnpike Street as well as the Downtown area from Sherman Street (the Library area) to Neponset Street. The sponsor of this article would like the permitted use for a client of his on Turnpike Street. However this change, if voted, could then be automatically applied to the downtown business district allowing manufacturing to occur in the area. The majority of the Finance Committee felt this was not in the best interest of the Town and voted to recommend postponing any action on this motion.

**PLANNING BOARD DISCUSSION:** The Board voted two in favor of this Article and two opposed to this Article which would amend the Zoning By-law. A majority of three votes being required, the Planning Board does not provide a recommendation on this Article.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 24**

**AMEND ZONING BY-LAWS SECTION 11.0 – DEFINITIONS - “TRADE SHOP”**

**Article 24** To see if the Town will vote to amend the definition of “Trade Shop” in Section 11.0 (“Definitions”) of the zoning by-laws by changing “five thousand (5,000) square feet” to “ten thousand (10,000) square feet,” or take any other action in relation thereto.

Petition by for Attorney Paul Schneiders and 14 others

**FINANCE COMMITTEE MOTION:**

**MOVED:** That the Zoning By-law, Section 11.0 (“Definitions”), definition of “Trade Shop” be amended by changing “five thousand (5,000) square feet” to “ten thousand (10,000) square feet.”

**FINANCE COMMITTEE VOTE: 5-1-0**

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee supports this article which will allow a tradesman the right to have a total of 10,000 square feet of floor area for work or storage. Increasing the floor area will not only benefit the individual tradesman and consumer, but could also make properties in the Town’s business districts more useable; resulting in increased sales and tax revenues. In addition, no new use was being added to the business district, just enhancement to the space.

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**PLANNING BOARD DISCUSSION:** The Planning Board voted two in favor of this Article and two opposed to this Article which would amend the Zoning By-law. A majority of three votes being required, the Planning Board does not provide a recommendation on this Article.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 25**

***AMEND ZONING MAP BY CHANGING DESIGNATION OF PORTION OF LAND (APPROXIMATELY 1.7 ACRES) ON ROYAL LANE FROM SINGLE RESIDENCE AA TO LIMITED INDUSTRIAL***

**Article 25** To see if the Town will vote to amend the town's zoning map, as most recently amended, by changing the designation of a portion of land, approximately 1.7 acres in size, located on Royal Lane described on Board of Assessors Map 69, Lot 001 from Single Residence AA to Limited Industrial or take any other action in relation thereto.

**Petition by for Attorney Paul Schneiders and 12 others**

**FINANCE COMMITTEE MOTION:**

**MOVED:** That the Finance Committee recommends that the motion presented by the Planning Board to Town Meeting be adopted.

**FINANCE COMMITTEE VOTE: 7-0-0**

**PLANNING BOARD MOTION:**

**MOVED:** That the Town's Zoning Map, as most recently amended, be amended by changing the designation of a parcel of land, approximately 1.7 acres in size, located on Royal Lane and identified as Board of Assessors Map 69, Lot 001 from Single Residence AA to Limited Industrial.

**PLANNING BOARD VOTE: 4-0-0**

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee recommends that the motion presented by the Planning Board to Town Meeting be adopted. Changing this zoning from Single Residence AA to Limited Industrial will likely mean an increase in property taxes collected and is therefore beneficial to the town.

**PLANNING BOARD DISCUSSION:** The Planning Board voted 4-0 to send a favorable recommendation in support of this article. This parcel is owned by Boston Mutual Insurance Company. It is zoned as Residential, however two large parcels – owned by Boston Mutual and Reebok on each side are zoned Limited Industrial. The owner wishes to change the zoning from Residential to Limited Industrial. If the parcel is rezoned, the parcel will be taxed at the commercial rate which is twice the residential rate.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 26**

***COMMUNITY PRESERVATION COMMITTEE RECOMMENDATION FOR ADMINISTRATIVE AND OPERATING EXPENSES***

**Article 26** To see if the Town will vote, as recommended by the Community Preservation Committee, to appropriate Twenty Thousand Dollars (\$20,000) from the Community Preservation Fund for administrative and operating expenses of the Community Preservation Committee to the extent such appropriations do not exceed five percent of the annual revenues in the Community Preservation Fund; or to take any action related thereto.

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**Board of Selectmen for the Community Preservation Committee**

**MOVED:** That Twenty Thousand Dollars (\$20,000) be appropriated in Fiscal Year 2014 from the Community Preservation Fund for administrative and operating expenses of the Community Preservation Committee, except that if such appropriation would exceed five percent of the annual revenues in the Community Preservation Fund, then such appropriation shall equal five percent of the annual revenues in the Community Preservation Fund.

**FINANCE COMMITTEE VOTE: 6-0-0**

**DISCUSSION:** The Finance Committee supports the Community Preservation Committee's request to appropriate \$20,000 from the Community Preservation Fund for administrative and operating expenses of the Community Preservation Committee. Under the Community Preservation Act, the town may appropriate up to five percent of the funds collected through the Community Preservation surcharge for administration and operating expenses. The monies can be used by the Community Preservation Committee for administrative help, appraisals, consultants, and other expenses. The sum of \$20,000 is based on the estimated receipts.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 27**

***COMMUNITY PRESERVATION EXEMPTION FOR COMMERCIAL/INDUSTRIAL PROPERTY EXCLUDING \$100,000.***

**Article 27** To see if the Town will vote to amend the adopted provisions of Massachusetts General Laws Chapter 44B, Section 3(e) by adopting exemption (4), exempting \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in section 2A of Chapter 59 of the Massachusetts General Laws, provided that the adoption of such exemption also be submitted to the voters of the Town as a ballot question at the next regular Town or state election and accepted by a majority of the voters as required by the Community Preservation Act; or to take any action related thereto.

**Board of Selectmen for the Community Preservation Committee**

**MOVED:** That M.G.L. Chapter 44B, as accepted by the Town, be amended by adopting Section 3(e) exemption (4), exempting \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in M.G.L. c. 59, § 2A after the adoption of such exemption by the voters of the Town at the next regular Town or state election, and further that a question be placed on the ballot for the next regular Town or state election for acceptance by the voters as required by the Community Preservation Act.

**FINANCE COMMITTEE VOTE: 6-0-0**

**DISCUSSION:** This article would be the first step toward providing an exemption from the Community Preservation Act surcharge for the first \$100,000 in commercial and industrial property value. There is already an exemption for the first \$100,000 in value for residential property. The commercial and industrial exemption was not available when the Community Preservation Act was petitioned to be placed on the ballot last year and therefore could not be acted upon until this Town Meeting. If approved by Town Meeting, the exemption must also be approved by a ballot vote. The exemption would mean a decrease of about \$13,000 annually in Community Preservation funds. The Finance Committee agrees with the Community Preservation Committee that this exemption is an important step in partnering with our business community.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

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**ARTICLE 28**

**ACCEPT FUNDS HELD IN ESCROW REGARDING KNOB HILL**

**Article 28** To see if the Town will vote to accept and appropriate funds held in escrow as surety for the construction of ways and installation of municipal services at Knob Hill; to transfer such funds to the Town of Canton Planning Board for the Planning Board to implement and oversee such construction of ways and installation of municipal services at Knob Hill and the completion of any related work, grading and other improvements thereat; or to take any other action related thereto.

**Board of Selectmen for the Planning Board**

**FINANCE COMMITTEE MOTION:**

**MOVED:** That the Finance Committee recommends that the motion presented by the Planning Board to Town Meeting be adopted.

**FINANCE COMMITTEE VOTE: 7-0-0**

**PLANNING BOARD MOTION:**

**MOVED:** To accept and appropriate certain funds totaling approximately One Hundred Eleven Thousand Dollars (\$111,000) that are held in escrow as surety for the construction of ways and installation of municipal services at the Knob Hill subdivision and to transfer such funds to the Town of Canton Planning Board to implement and oversee such construction of ways and installation of municipal services and the completion of any related work, grading and other improvements.

**PLANNING BOARD VOTE: 4-0-0**

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee voted unanimously to recommend to the Town that they accept the transfer of these funds for appropriation to complete the streets and roadways of Knob Hill. With a positive vote on this the Town will use about \$111,000 held in escrow and appropriate this money to enhance the streets and sidewalks of Knob Hill to meet Americans with Disabilities Act and other Town codes before accepting those roads as Town streets. Betterments will be used to cover any additional costs to meet, in a reasonable way, this goal.

**PLANNING BOARD DISCUSSION:** The Planning Board supports the adoption of Article 28.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 29**

**AMEND GENERAL BY-LAWS ARTICLE III, SECTION 3.1 – TIMING OF FILING OF ZONING AND NON-ZONING ARTICLES**

**Article 29** To see if the Town will vote to amend the General By-laws, Article III, Section 3.1 as follows, or to take any other action related thereto:

By deleting the first paragraph of Section 3.1 A. and replacing it with the following:

- A. Warrant Articles to Adopt or Amend Zoning By-Laws

All subject matter seeking to adopt or amend zoning by-laws which is submitted for consideration as articles for insertion in the warrant for the annual town meeting (the "zoning articles") shall be filed in the office of the Board of Selectmen prior to twelve o'clock (12:00) noon on or about the one hundred and twentieth (120th) day preceding the date on which the opening session of said meeting is to be held. On or about the said one hundred and twentieth (120th) day preceding the date on which the opening session of said meeting is to be held, the warrant shall be closed as to zoning articles, and as soon as practicable thereafter a listing of all proposed warrant

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zoning articles which were received on or about the said one hundred and twentieth (120th) day preceding said scheduled date shall be prepared and signed by the Board of Selectmen. The said listing shall, forthwith, be submitted to the town counsel for review and formatting.

And by deleting the first paragraph of Section 3.1 B. and replacing it with the following:

**B. All Other Warrant Articles**

All subject matter seeking other than to adopt or amend zoning by-laws which is submitted for consideration as articles for insertion in the warrant for the annual town meeting (the "non-zoning articles") shall be filed in the office of the Board of Selectmen prior to twelve o'clock (12:00) noon on or about the one hundred and twentieth (120th) day preceding the date on which the opening session of said meeting is to be held. On or about the said one hundred and twentieth (120th) day preceding the date on which the opening session of said meeting is to be held, the warrant shall be closed as to non-zoning articles, and as soon as practicable thereafter a listing of all proposed warrant non-zoning articles which were received on or about the said one hundred and twentieth day preceding said scheduled date shall be prepared and signed by the Board of Selectmen. The said listing shall, forthwith, be submitted to the town counsel for review and formatting.

**Board of Selectmen**

**MOVED: That the General By-Laws of the Town, Article III, Section 3.1 be amended by deleting the first paragraph of Section 3.1 A. and replacing it with the following:**

**Warrant Articles to Adopt or Amend Zoning By-Laws**

**All subject matter seeking to adopt or amend zoning by-laws which is submitted for consideration as articles for insertion in the warrant for the annual town meeting (the "zoning articles") shall be filed in the office of the Board of Selectmen prior to twelve o'clock (12:00) noon on or about the one hundred and twentieth (120th) day preceding the date on which the opening session of said meeting is to be held. On or about the said one hundred and twentieth (120th) day preceding the date on which the opening session of said meeting is to be held, the warrant shall be closed as to zoning articles, and as soon as practicable thereafter a listing of all proposed warrant zoning articles which were received on or about the said one hundred and twentieth (120th) day preceding said scheduled date shall be prepared and signed by the Board of Selectmen. The said listing shall, forthwith, be submitted to the Town Counsel for review and formatting.**

And by deleting the first paragraph of Section 3.1 B. and replacing it with the following:

**B. All Other Warrant Articles**

**All subject matter seeking other than to adopt or amend zoning by-laws which is submitted for consideration as articles for insertion in the warrant for the annual town meeting (the "non-zoning articles") shall be filed in the office of the Board of Selectmen prior to twelve o'clock (12:00) noon on or about the one hundred and twentieth (120th) day preceding the date on which the opening session of said meeting is to be held. On or about the said one hundred and twentieth (120th) day preceding the date on which the opening session of said meeting is to be held, the warrant shall be closed as to non-zoning articles, and as soon as practicable thereafter a listing of all proposed warrant non-zoning articles which were received on or about the said one hundred and twentieth day preceding said scheduled date shall be prepared and signed by the Board of Selectmen. The said listing shall, forthwith, be submitted to the Town Counsel for review and formatting.**

**FINANCE COMMITTEE VOTE: 7-0-0**

**DISCUSSION:** The Finance Committee unanimously supports Article 29. Requiring both zoning and non-zoning articles to be filed by the 120<sup>th</sup> day preceding ATM would take the confusion out of the deadline dates. Currently, zoning articles need to be filed by the 120<sup>th</sup> day preceding ATM and non-zoning articles filed by the 90<sup>th</sup> day preceding ATM. This article could also give the Finance Committee 30 additional days to perform due diligence for the Town, which includes meeting with article sponsors, researching the articles/issues, and making recommendations. The additional time would greatly assist the Finance Committee during a very busy period.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

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**ARTICLE 30**

***ESTABLISH A BLUE HILLS REGIONAL TECHNICAL SCHOOL STABILIZATION FUND***

**Article 30** Blue Hills Regional Technical School District is requesting to see if the Town will vote to authorize the Blue Hills Regional Technical School District to establish a Stabilization Fund According to Chapter 71, Sections 16G1/2 of the Massachusetts General Laws, or to take any other action related thereto.

**Board of Selectmen**

**MOVED: That the Blue Hills Regional Technical School District is hereby authorized to establish a Stabilization Fund According to Chapter 71, Sections 16G1/2 of the Massachusetts General Laws.**

**FINANCE COMMITTEE VOTE: 7-0-0**

**DISCUSSION:** The proposed article would allow the Administration and School Committee of Blue Hills Regional Technical School (BHRTS) to establish an account which they could use to 'save' funds out of their annual budget for future capital projects. This fund can only be used for capital projects and not operating expenses. Currently, BHRTS has no good way of saving for large scale projects and they are forced to return any budget surplus in excess of 5% of their budget. This account would be funded as a line item in their budget that must be approved by six of nine member towns.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 31**

***AMEND GENERAL BY-LAWS, Article XIV (Police Regulations: Sections 39/39A) Regulation of Dogs***

**Article 31** To see if the Town will vote to amend Article XIV of the General By-laws as follows, or to take any other action related thereto:

By deleting Section 39, Section 1(1), first paragraph and replacing it with the following:

(1) License Fee-All fees for dog licenses and kennel licenses, fines and penalties shall be set by the Town Clerk, however, no fee shall increase without a majority vote of the voters present at a Town Meeting.

And by deleting Section 39, Section 3, Section 4 and Section 5, replacing them with the following and renumbering the following sections appropriately:

Section 3: Definitions

For the purposes of this Section 3 and Section 4, the following terms shall be defined as follows:

"Animal control officer", an appointed officer authorized to enforce General Laws chapter 140, sections 136A to 174E, inclusive.

"Attack", aggressive physical contact initiated by an animal.

"Dangerous dog", a dog that either: (i) without justification, attacks a person or domestic animal causing physical injury or death; or (ii) behaves in a manner that a reasonable person would believe poses an unjustified imminent threat of physical injury or death to a person or to a domestic or owned animal.

"Hearing authority", the Board of Selectmen.

"Licensing authority", the Town Clerk.

"Nuisance dog", a dog that: (i) by excessive barking or other disturbance, is a source of annoyance to a sick person residing in the vicinity; or (ii) by excessive barking, causing damage or other interference, a reasonable person

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would find such behavior disruptive to one's quiet and peaceful enjoyment; or (iii) has threatened or attacked livestock, a domestic animal or a person, but such threat or attack was not a grossly disproportionate reaction under all the circumstances.

### Section 4

(a) Any person may file a complaint in writing to the hearing authority that a dog owned or kept in the Town is a nuisance dog or a dangerous dog; provided, however, that no dog shall be deemed dangerous: (i) solely based upon growling or barking or solely growling and barking; (ii) based upon the breed of the dog; or (iii) if the dog was reacting to another animal or to a person and the dog's reaction was not grossly disproportionate to any of the following circumstances:

(1) the dog was protecting or defending itself, its offspring, another domestic animal or a person from attack or assault;

(2) the person who was attacked or threatened by the dog was committing a crime upon the person or property of the owner or keeper of the dog;

(3) the person attacked or threatened by the dog was engaged in teasing, tormenting, battering, assaulting, injuring or otherwise provoking the dog; or

(4) at the time of the attack or threat, the person or animal that was attacked or threatened by the dog had breached an enclosure or structure in which the dog was kept apart from the public and such person or animal was not authorized by the owner of the premises to be within such enclosure including, but not limited to, a gated, fenced-in area if the gate was closed, whether locked or unlocked; provided, however, that if a person is under the age of 7, it shall be a rebuttable presumption that such person was not committing a crime, provoking the dog or trespassing.

The hearing authority shall investigate or cause the investigation of the complaint, including an examination under oath of the complainant at a public hearing in the municipality to determine whether the dog is a nuisance dog or a dangerous dog. Based on credible evidence and testimony presented at the public hearing, the hearing authority shall: (i) if the dog is complained of as a nuisance dog, either dismiss the complaint or deem the dog a nuisance dog; or (ii) if the dog is complained of as a dangerous dog: (A) dismiss the complaint; (B) deem the dog a nuisance dog; or (C) deem the dog a dangerous dog.

(b) If the hearing authority deems a dog a nuisance dog, the hearing authority may further order that the owner or keeper of the dog take remedial action to ameliorate the cause of the nuisance behavior.

(c) If the hearing authority deems a dog a dangerous dog, the hearing authority shall order 1 or more of the following:

(i) that the dog be humanely restrained; provided, however, that no order shall provide that a dog deemed dangerous be chained, tethered or otherwise tied to an inanimate object including, but not limited to, a tree, post or building;

(ii) that the dog be confined to the premises of the keeper of the dog; provided, however, that "confined" shall mean securely confined indoors or confined outdoors in a securely enclosed and locked pen or dog run area upon the premises of the owner or keeper; provided further, that such pen or dog run shall have a secure roof and, if such enclosure has no floor secured to the sides thereof, the sides shall be embedded into the ground for not less than 2 feet; and provided further, that within the confines of such pen or dog run, a dog house or proper shelter from the elements shall be provided to protect the dog;

(iii) that when removed from the premises of the owner or the premises of the person keeping the dog, the dog shall be securely and humanely muzzled and restrained with a chain or other tethering device having a minimum tensile strength of 300 pounds and not exceeding 3 feet in length;

(iv) that the owner or keeper of the dog provide proof of insurance in an amount not less than \$100,000 insuring the owner or keeper against any claim, loss, damage or injury to persons, domestic animals or property resulting from the acts, whether intentional or unintentional, of the dog or proof that reasonable efforts were made to obtain such insurance if a policy has not been issued; provided, however, that if a policy of insurance has been issued, the owner or keeper shall produce such policy upon request of the hearing authority or a justice of the district court; and provided further, that if a policy has not been issued the owner or keeper shall produce proof of efforts to obtain such insurance;

(v) that the owner or keeper of the dog provide to the licensing authority or animal control officer or other entity identified in the order, information by which a dog may be identified, throughout its lifetime including, but not limited to, photographs, videos, veterinary examination, tattooing or microchip implantations or a combination of any such methods of identification;

(vi) that unless an owner or keeper of the dog provides evidence that a veterinarian is of the opinion the dog is unfit for alterations because of a medical condition, the owner or keeper of the dog shall cause the dog to be altered so that the dog shall not be reproductively intact; or

(vii) that the dog be humanely euthanized.

No order shall be issued directing that a dog deemed dangerous shall be removed from the Town. The Town shall not regulate dogs in a manner that is specific to breed.

(d) Within 10 days after an order issued under subsections (a) to (c), inclusive, the owner or keeper of a dog may bring a petition in the district court within the judicial district in which the order relative to the dog was issued or where the dog is owned or kept, addressed to the justice of the court, praying that the order be reviewed by the

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court or a magistrate of the court. After notice to all parties, the magistrate shall, under section 62C of chapter 221 of the General Laws, review the order of the hearing authority, hear the witnesses and affirm the order unless it shall appear that it was made without proper cause or in bad faith, in which case the order shall be reversed. A party shall have the right to request a de novo hearing on the complaint before a justice of the court.

(e)(1) Pending an appeal by an owner or keeper under subsection (d), the hearing authority may file a petition in the district court to request an order of impoundment at a facility the Town uses to shelter animals for a dog complained of as being a dangerous dog. The Town shall not incur liability for failure to request impoundment of a dog under this subsection.

(2) A justice of a district court, upon probable cause to believe that a dog is a dangerous dog or that a dog is being kept in violation of this section or in violation of an order issued under this section by a hearing authority or a court, may issue an order: (i) of restraint; (ii) of confinement of the dog as considered necessary for the safety of other animals and the public; provided, however, that if an order of confinement is issued, the person to whom the order is issued shall confine the dog in accordance with clause (ii) of subsection (c); or (iii) of impoundment in a humane place of detention that the Town uses to shelter animals; or (iv) any other action as the court deems necessary to protect other animals and the public from the dog.

(f) A justice of the district court shall hear, de novo, an appeal filed under subsection (d). Based upon credible evidence and testimony presented at trial, the court shall, whether the dog was initially complained of as a nuisance dog or as a dangerous dog: (i) dismiss the complaint; (ii) deem the dog a nuisance dog; or (iii) deem the dog a dangerous dog. The decision of the court shall be final and conclusive upon the parties.

(g) If a court affirms an order of euthanasia, the owner or keeper of the dog shall reimburse the Town for all reasonable costs incurred for the housing and care of such dog during its impoundment and throughout the appeals process, if any. Unpaid costs shall be recovered by the Town on behalf of the hearing authority by any of the following methods: (i) a lien on any property owned by the owner or keeper of the dog; (ii) an additional, earmarked charge to appear on the vehicle excise of the owner or keeper of the dog; or (iii) a direct bill sent to the owner or keeper of the dog.

All funds recovered by the Town under this subsection shall be transferred to the organization or entity charged with the responsibility of handling dog complaints and impoundment. If the organization or entity falls under the management or direction of the Town, costs recovered shall be distributed at the discretion of the Town.

If the court overturns an order of euthanasia, the Town shall pay all reasonable costs incurred for the housing and care of the dog during any period of impoundment.

(h) If an owner or keeper of a dog is found in violation of an order issued under this section, the dog shall be subject to seizure and impoundment by a law enforcement or animal control officer. If the keeper of the dog is in violation, all reasonable effort shall be made by the seizing authority to notify the owner of the dog of such seizure. Upon receipt of such notice, the owner may file a petition with the hearing authority, within 7 days, for the return of the dog to the owner. The owner or keeper shall be ordered to immediately surrender to the licensing authority the license and tags in the person's possession, if any, and the owner or keeper shall be prohibited from licensing a dog within the commonwealth for 5 years. A hearing authority that determines that a dog is dangerous or a nuisance or that a dog owner or keeper has violated an order issued under this section shall report such violations to the issuing licensing authority within 30 days.

(i) Orders issued by a hearing authority shall be valid throughout the commonwealth unless overturned under subsection (d) or (f).

And by deleting Section 39A, Regulation of Pit Bulls, in its entirety.

**Board of Selectmen**

**MOVED: That Article XIV of the General By-laws be amended as set forth in the Warrant and by deleting Section 39A, Regulation of Pit Bulls, in its entirety.**

**FINANCE COMMITTEE VOTE: 7-0-0**

**DISCUSSION:** The state legislature last year enacted extensive changes to the state laws governing dogs and other domesticated animals. As a result, the town's current by-laws need to be updated and amended to conform to the new state law because they may be unenforceable. Among other changes, the new state law prohibits a municipality from enacting a by-law that regulates dogs in a manner that is specific to breed. The Finance Committee agrees that the by-laws should be brought into compliance with the new state law.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

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**ARTICLE 32**

***VOTE TO APPLY TO MSBA FOR REIMBURSEMENT OF FUNDING FOR HANSEN ELEMENTARY SCHOOL WINDOW REPLACEMENT/REPAIRS.***

**Article 32** To see what sums of money the Town will raise and appropriate, transfer from available funds, borrow pursuant to any applicable statute appropriate or obtain pursuant to a grant funding agreement with the Massachusetts School Building Authority to pay the costs of a window replacement repair project at the Lieutenant Peter M. Hansen Elementary School, 25 Pecunit Street, Canton, MA including the payment of all costs incidental or related thereto, or take any action related thereto.

**Board of Selectmen for the School Committee**

**MOVED:** That Six Hundred Eighty One Thousand Two Hundred Ninety Five Dollars (\$681,295) be appropriated to be expended by the School Committee under the direction of the Buildings Renovation Committee for the purpose of supplementing the appropriation voted pursuant to Article 27 of the 2012 Annual Town Meeting for a window and door replacement repair project at the Lt. Peter M. Hansen Elementary School, 25 Pecunit Street, Canton, MA which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, for which project the Town may be eligible for a grant from the Massachusetts School Building Authority ("MSBA") thereby increasing the appropriation from Three Hundred Forty Two Thousand Dollars (\$342,000) to One Million Twenty Three Thousand Two Hundred Ninety Five Dollars (\$1,023,295); and to meet said appropriation, the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow, pursuant to any applicable statute or any other enabling authority as may be, Six Hundred Eighty One Thousand Two Hundred Ninety Five Dollars (\$681,295) and to accept any MSBA grant therefor; and provided however, the Town acknowledges that MSBA grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; and provided, further, that any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) a certain percentage (%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA. No amounts shall be borrowed or expended hereunder unless the Town shall have entered into a Project Funding Agreement for the Project with the MSBA that provides for a grant to the Town. The amount authorized to be borrowed pursuant to this vote shall be reduced to the extent of the amount of any MSBA grant set forth in the Project Funding Agreement between the Town and the MSBA relating to this project.

**FINANCE COMMITTEE VOTE: 5-1-0**

**DISCUSSION:** Last year, the Annual Town Meeting voted to appropriate \$342,000 to replace the windows at the Hansen School, which are the original windows from when the school was constructed. The School Department is now seeking an additional \$681,295 due to increased unforeseen costs. The School Committee applied for a grant from the Massachusetts School Building Authority (MSBA) that would reimburse 45% of the cost appropriated last year. As part of the requirements for MSBA funding, testing of the caulking around the windows revealed that some caulking has PCB's and asbestos. This necessitates additional costs for proper hazardous material removal, increasing the projected cost. In addition, it was determined that caulking around some doors is also contaminated, and the doors will therefore be replaced as well. Other cost increases include an office project manager as required by MSBA and contingencies. The School Department has applied and been approved for MSBA 45% reimbursement for the additional costs. The Finance Committee believes that completing this project while there is MSBA funding available will save the town considerable money, and make the building more energy efficient and comfortable and save on maintenance costs.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 33**

***VOTE TO APPLY TO MSBA FOR REIMBURSEMENT OF FUNDING FOR GALVIN MIDDLE SCHOOL WINDOW REPLACEMENT/REPAIRS.***

**Article 33** To see what sums of money the Town will raise and appropriate, transfer from available funds, borrow pursuant to any applicable statute appropriate or obtain pursuant to a grant funding agreement with the Massachusetts School Building Authority to pay the costs of a window replacement repair project at the William H.

**ANNUAL TOWN MEETING MAY 13, 2013**

Galvin Middle School, 55 Pecunit Street, Canton, MA including the payment of all costs incidental or related thereto, or take any action related thereto.

**Board of Selectmen for the School Committee**

**MOVED:** That Nine Hundred Nineteen Thousand Three Hundred Twenty Two Dollars (\$919,322) be appropriated to be expended by the School Committee under the direction of the Buildings Renovation Committee for the purpose of supplementing the appropriation voted pursuant to Article 28 of the 2012 Annual Town Meeting for a window and door replacement repair project at the William H. Galvin Middle School, 55 Pecunit Street, Canton, MA which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, for which project the Town may be eligible for a grant from the Massachusetts School Building Authority ("MSBA") thereby increasing the appropriation from Four Hundred Eleven Thousand Nine Hundred Fifty Dollars (\$411,950) to One Million Three Hundred Thirty One Thousand Two Hundred Seventy Two Dollars (\$1,331,272); and to meet said appropriation, the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow, pursuant to any applicable statute or any other enabling authority as may be, Nine Hundred Nineteen Thousand Three Hundred Twenty Two Dollars (\$919,322) and to accept any MSBA grant therefor; and provided however, the Town acknowledges that MSBA grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; and provided, further, that any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) a certain percentage(%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA. No amounts shall be borrowed or expended hereunder unless the Town shall have entered into a Project Funding Agreement for the Project with the MSBA that provides for a grant to the Town. The amount authorized to be borrowed pursuant to this vote shall be reduced to the extent of the amount of any MSBA grant set forth in the Project Funding Agreement between the Town and the MSBA relating to this project.

**FINANCE COMMITTEE VOTE: 5-1-0**

**DISCUSSION:** The Finance Committee supports Article 33 for reasons similar to Article 32. Last year, the Town Meeting appropriated \$411,950 for window replacement at the Galvin Middle School, which are over 40 years old. The School Department is now seeking an additional \$919,322 due to increased unforeseen costs. The School Committee applied for a grant from the Massachusetts School Building Authority (MSBA) that would reimburse 45% of the cost appropriated last year. As part of the requirements for MSBA funding, testing of the caulking around the windows revealed that some caulking has PCB's and asbestos. While the School Department has determined that the caulking does not pose a hazard so long as it is not disturbed, the discovery of the contamination has led to increased costs for the window project, as described in the discussion for Article 32. The School Department has applied and been approved for MSBA 45% reimbursement for the additional costs. The Finance Committee believes that completing this project while there is MSBA funding available will save the town considerable money, and make the building more energy efficient and comfortable and save on maintenance costs.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 34**

**AMEND ADDITIONAL 43D PRIORITY DEVELOPMENT SITES**

**Article 34** To see if the Town will vote to accept the provisions of c.43D, Sections 1 through 16, of the General Laws and to designate the following parcel of land as a "Priority Development Site" in the Town of Canton for expedited municipal permitting within the meaning of G.L. Chapter 43D, and to approve the filing of an application with the Commonwealth of Massachusetts Interagency Permitting Board for designation of such parcel as a Priority Development Sites, including but not limited to:

465 Turnpike Street (former Commercial Sheet Metal site) known as Canton Assessor's Map 77, Lot 14.

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and that the Board of Selectmen be hereby authorized to implement the following within 120 days of the acceptance of Chapter 43D with respect to the above mentioned Priority Development Sites:

- (a) appoint a single point of contact to serve as the primary municipal liaison for all issues relating to Chapter 43D in connection with said Priority Development Sites;
- (b) amend rules and regulations, with the assistance of various permitting boards, on permit issuance to conform with Chapter 43D with respect to the foregoing Priority Development Sites;
- (c) along with the Town's permitting boards, collect and ensure the availability of all governing statutes, local bylaws, regulations, procedures and protocols pertaining to each permit;
- (d) establish a procedure whereby the Board of Selectmen shall determine all permits, reviews and pre-development review required for a Priority Development Site project, all required scoping sessions, public comment periods and public hearings and all additional specific applications and supplemental information required for review, including when applicable, the identification of potential conflicts of jurisdiction or substantive standards with abutting municipalities and a procedure for notifying the applicant; and
- (e) establish a procedure, following notification of the required submissions for review as set forth in clause (d) above, for determining if all the materials required for the review of the Priority Development project have been completed.

**Board of Selectmen for Economic Development Committee**

**MOVED: That the provisions of Chapter 43D, Sections 1 through 16, of the General Laws be accepted and that the following parcel of land identified as 465 Turnpike Street, Assessors Map 77, Lot 14, be designated as a "Priority Development Site" in the Town of Canton for expedited municipal permitting within the meaning of G.L. Chapter 43D, and that the filing of an application with the Commonwealth of Massachusetts Interagency Permitting Board for designation of such parcel as a Priority Development Sites be approved and that the Board of Selectmen be authorized to implement the following within 120 days of the acceptance of Chapter 43D with respect to the above mentioned Priority Development Sites:**

- (a) appoint a single point of contact to serve as the primary municipal liaison for all issues relating to Chapter 43D in connection with said Priority Development Sites;**
- (b) amend rules and regulations, with the assistance of various permitting boards, on permit issuance to conform with Chapter 43D with respect to the foregoing Priority Development Sites;**
- (c) along with the Town's permitting boards, collect and ensure the availability of all governing statutes, local bylaws, regulations, procedures and protocols pertaining to each permit;**
- (d) establish a procedure whereby the Board of Selectmen shall determine all permits, reviews and pre-development review required for a Priority Development Site project, all required scoping sessions, public comment periods and public hearings and all additional specific applications and supplemental information required for review, including when applicable, the identification of potential conflicts of jurisdiction or substantive standards with abutting municipalities and a procedure for notifying the applicant; and**
- (e) establish a procedure, following notification of the required submissions for review as set forth in clause (d) above, for determining if all the materials required for the review of the Priority Development project have been completed.**

**FINANCE COMMITTEE VOTE: 6-0-1**

**DISCUSSION:** The Finance Committee supports Article 34. The Town adopted Chapter 43D Expedited Permitting at the 2007 ATM. Since that time many parcels have been designated as Priority Development Sites. By all accounts, the recent Chapter 43D designations have furthered the Town's goals of attracting new commercial and business developments and increasing revenue for the town. The property, located at 465 Turnpike Street, being proposed for designation is available, is zoned light industrial use, and was unanimously supported for designation by the Economic Development Committee.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ANNUAL TOWN MEETING MAY 13, 2013**

**ARTICLE 35**

**ACCEPT GENERAL OR SESSION LAWS ENACTED BY THE GENERAL COURT**

**Article 35** To see if the town will vote to accept any general or session laws enacted by the General Court for the benefit of cities or towns or of benefit to the Town of Canton, or to take any other action related thereto.  
Board of Selectmen

**MOVED:** That the subject matter of Article 35 be indefinitely postponed.

**FINANCE COMMITTEE VOTE: 7-0-0**

**DISCUSSION:** As has been the practice at previous Town Meetings, this article was placed on the warrant in anticipation of any legislation to be passed by the General Court (Legislature on Beacon Hill) that could be of benefit to the Town of Canton. This allows the Town, at Town Meeting, to accept or reject any legislation that is passed prior to Town Meeting. Since no such legislation exists this year, the Finance Committee voted that the subject matter of this article be postponed indefinitely.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 36**

**APPROVAL OF FUNDING FOR THE FY 14 ASSESSING REVALUATION PROJECT**

**Article 36** To see if the Town will vote to raise and appropriate, borrow pursuant to any applicable statute or transfer from available funds the sum of One Hundred Twenty Thousand Dollard (\$120,000) for professional services to perform FY14 Assessing Revaluation for Re-Certification as required every 3 years to meet State requirements, or to take any other action related thereto.  
Board of Selectmen for the Board of Assessors

**MOVED:** That the sum of One Hundred Twenty Thousand Dollars (\$120,000) be transferred from Free Cash in the Treasury of the Town to the Assessing Department for professional services to perform an Assessing Revaluation for Re-Certification with the intent that these funds shall be available in Fiscal 2013.

**FINANCE COMMITTEE VOTE: 6-1-0**

**DISCUSSION:** This work is required triennially in order for the Town to establish its property tax rates for FY14. The Finance Committee would like to emphasize that this is an FY13 expense, which is necessary to determine FY14 property tax rates in a timely manner. The Finance Committee will recommend at future Town Meetings to budget one-third of this cost to the Assessor's Overlay.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

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**ARTICLE 37**

**APPROVAL OF FUNDING FOR THE ANNUAL 4<sup>TH</sup> OF JULY COMMUNITY CELEBRATION**

**Article 37** To see if the Town will vote to raise and appropriate, borrow pursuant to any applicable statute or transfer from available funds the sum of Thirty-Five Thousand Dollars (\$35,000) to be expended by the Canton Recreation Director for the purpose of funding the annual July 4<sup>th</sup> community celebration in 2013, or to take any other action related thereto.

Board of Selectmen for the Canton Recreation Commission

**MOVED:** That the sum of Thirty Five Thousand Dollars (\$35,000) be transferred from Free Cash in the Treasury of the Town to be expended by the Canton Recreation Director for the July 4<sup>th</sup>, 2013 community celebration.

**FINANCE COMMITTEE VOTE: 6-0-1**

**DISCUSSION:** The Finance Committee supports use of Town monies to pay for the expense of 4<sup>th</sup> of July celebration; however one member was not comfortable with the principle of taking these funds from Free Cash. As the amount of money in question represents a relatively small proportion of the Town's budget, the Majority supports use of money from Free Cash for this purpose.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 38**

**INSURANCE PROCEEDS**

**Article 38** To see whether the Town will vote to appropriate all sums over \$20,000 recovered under the terms of any insurance policy and any other insurance proceeds paid to the Town in connection with any losses suffered by the Town, or to take any other action related thereto.

Board of Selectmen

**MOVED:** That the subject matter of Article 38 be indefinitely postponed.

**FINANCE COMMITTEE VOTE: 7-0-0**

**DISCUSSION:** The Finance Committee unanimously voted to indefinitely postpone Article 38. At this time, there were no insurance proceeds collected by the Town in excess of \$20,000.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 39**

**VOTE TO RESCIND UNUSED BORROWING AUTHORIZATIONS**

**Article 39** To see if the town will vote to rescind unused borrowing authorizations previously voted by the town, or to take any other action related thereto.

Board of Selectmen

**MOVED:** That the subject matter of Article 39 be indefinitely postponed.

**FINANCE COMMITTEE VOTE: 7-0-0**

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**DISCUSSION:** The Finance Committee voted unanimously to recommend indefinitely postponing any action on Article 39. At the time of the vote, there were no previously authorized borrowing amounts, with significant excess borrowing capacity, still requiring additional borrowing.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 40**

***INCREASE STABILIZATION FUND***

**Article 40** To see what sums of money the Town will vote to raise and appropriate or transfer from any available funds or borrow pursuant to any applicable statute, in order to increase any Stabilization Fund of the Town established pursuant to MGL Chapter 40, section 5B, or to take any other action related thereto.

**Board of Selectmen for the Finance Director**

**MOVED: That the sum of Four Hundred Thousand Dollars (\$400,000) be transferred from Free Cash in the Treasury of the Town to the Stabilization Fund for the Fiscal Year ended June 30, 2013.**

**FINANCE COMMITTEE VOTE: 6-0-0**

**DISCUSSION:** The Finance Committee unanimously supports this article to increase the Stabilization fund by \$400,000. It is the strong belief of the Finance Committee that sound fiscal policy warrants that sufficient funds be contained within the Stabilization Fund to deal with unforeseen emergencies. A healthy balance in reserve funds is also essential for maintaining Canton's excellent Standard & Poor's AAA long-term bond rating. Bond Rating Agencies typically require that Towns receiving an AAA rating have 15% of their operating budget held in reserves and currently Canton reserve levels are at 10%. However, the rating agencies have stated that a critical factor in continuing to award Canton with an AAA rating despite the low reserve levels is the fact that Canton has voted to transfer funds into the stabilization fund each year despite difficult economic times.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 41**

***APPROPRIATE FUNDS TO MEET EXPENSES FOR NEXT FISCAL YEAR (FY14)***

**Article 41** To see what sums of money the town will vote to raise and appropriate, transfer from any available funds or borrow pursuant to any applicable statute to meet the expenses of the next fiscal year for the various Town Boards, Committees, Departments and Agencies, or to take any other action related thereto.

**Board of Selectmen**

**MOTION 1**

**MOVED: That the report of the Community Preservation Committee be adopted, and the following fund transfers be hereby made in FY14 as recommended by the Community Preservation Committee:**

**Forty Eight Thousand Dollars (\$48,000) be transferred from FY14 receipts of the Community Preservation Fund into the CPA Open Space Reserve Subaccount in the treasury of the town;**

**Forty Eight Thousand Dollars (\$48,000) be transferred from FY14 receipts of the Community Preservation Fund into the CPA Historic Preservation Reserve Subaccount in the treasury of the town;**

**Forty Eight Thousand Dollars (\$48,000) be transferred from FY14 receipts of the Community Preservation Fund into the CPA Community Housing Reserve Subaccount in the treasury of the town; and**

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Three Hundred Sixteen Thousand Dollars (\$316,000) be transferred from FY14 receipts of the Community Preservation Fund into the CPA Undesignated Reserve Subaccount.

**FINANCE COMMITTEE VOTE: 6-0-0**

**MOTION 1**

**DISCUSSION:** This motion would transfer Community Preservation receipts collected in FY14 to funds designated under state statute thereby allowing the Town to have these funds available for appropriation at a fall Town Meeting in 2013 or at the Annual Town Meeting in 2014.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**MOTION 2**

**MOVED:** That the various sums of money contained in the printed report of the Finance Committee be raised and appropriated for the various purposes as are enumerated in the said report, and that certain funds be transferred to meet such appropriation as set forth below, provided however, that for the purposes of MGL chapter forty-four, section thirty-one (c. 44, §31) the individual and separately numbered items within each account are not to be considered as separate votes but rather as detail provided only for general information purposes, it being the intention of this vote to have a, so-called, bottom line budget enabling department heads, with the approval of the Finance Director, to shift funds from one subsidiary account to another within the total amount available to the department, office or agency.

<b>Votes to Transfer Available Funds</b>		
<b>WITH A VOTE THAT \$2,178,581 BE TRANSFERRED AS FOLLOWS:</b>		
TRANSFER FROM	AMOUNT	PURPOSE
WATER ENTERPRISE FUND	\$756,170	FIXED COSTS
AMBULANCE SERVICE	650,000	FIRE DEPARTMENT
SEWER ENTERPRISE FUND	394,399	FIXED COSTS
SCHOOL FOOD SERVICE	102,224	HEALTH INSURANCE
AMBULANCE SERVICE	86,980	DEBT SERVICE
RINK ENTERPRISE FUND	82,015	FIXED COSTS
BOND PREMIUM FUND	39,116	DEBT SERVICE
GREENLODGE STREET PARKING FEES	35,000	EXECUTIVE OFFICE
SALE OF REAL ESTATE	12,677	DEBT SERVICE
SALE OF LOTS/GRAVES	10,000	CEMETERY MAINTENANCE
CEMETERY PERPETUAL CARE (EXPENDABLE)	5,000	CEMETERY MAINTENANCE
WETLANDS PROTECTION	5,000	CONSERVATION COMMISSION
<b>TOTAL</b>	<b>\$2,178,581</b>	

**FINANCE COMMITTEE VOTE: 7-0-0**

**MOTION 2**

**DISCUSSION:** Please see the Finance Committee Report to the Town of Canton for ATM 2013 at the front of this warrant for a discussion of the FY 2014 operating budget.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**



**OPERATING BUDGET  
BY VOTING CATEGORY**

	FY 12 ACTUAL	ORIGINAL BUDGET FY 13	FY 2014 BASE BUDGET	FY 2014 DEPT. REQUEST	FY 2014 EXECUTIVE REQUEST	FY 2014 FIN. COMM. REQUEST	INC (DEC) FROM FY 13 FIN. COMM. - ORIG \$\$\$	%
School Dept (300)	30,556,285	31,920,505	31,920,505	33,420,505	33,320,505	33,320,505	1,400,000	4.4
<b>TOTAL 03-SCHOOL</b>	<b>30,556,285</b>	<b>31,920,505</b>	<b>31,920,505</b>	<b>33,420,505</b>	<b>33,320,505</b>	<b>33,320,505</b>	<b>1,400,000</b>	<b>4.4</b>
Assessors (141)	248,011	238,392	217,151	225,801	225,801	225,801	(12,591)	(5.3)
Building & Zoning (241;176)	304,146	318,303	332,350	332,350	332,350	332,350	14,047	4.4
Committees & Comm (131;149;182;184;547;691;692)	17,454	26,049	26,049	26,049	26,049	26,049	0	0.0
Conservation Comm (171)	68,839	71,139	73,154	85,996	85,996	85,996	14,857	20.9
Council on Aging (541)	204,686	210,436	217,870	217,870	217,870	217,870	7,434	3.5
Executive Area (129;151;154;179;192-195;199;244;632;910)	1,280,331	1,549,783	1,315,640	1,333,162	1,333,162	1,333,162	(216,621)	(14.0)
Finance Dept (133;135;145;155)	851,763	848,427	878,602	900,072	900,072	900,072	51,645	6.1
Fire Department (220;221;231;232;291)	4,444,388	4,526,632	4,692,931	4,764,343	4,764,343	4,764,343	237,711	5.3
Health Department (510)	312,294	320,293	331,760	331,760	331,760	331,760	11,467	3.6
Planning Board (175)	50,856	55,934	53,075	53,075	53,075	53,075	(2,859)	(5.1)
Police (210;292)	3,934,388	4,025,229	4,141,959	4,331,128	4,331,128	4,331,128	305,899	7.6
Public Library (610)	1,001,156	1,011,030	1,050,451	1,111,874	1,111,874	1,111,874	100,844	10.0
Public Works (400;410;420;421;425;426;427;491;492;493)	1,958,743	1,967,716	2,031,339	2,064,147	2,064,147	2,064,147	96,431	4.9
Recreation & Playgr (542;630)	411,872	426,459	420,299	467,277	467,277	467,277	40,818	9.6
Town Clerk & Elected (161;163)	198,151	202,443	208,330	210,537	210,537	210,537	8,094	4.0
Unpaid Bills (198)	856	0	0	0	0	0	0	0.0
Veterans Services (543)	216,373	204,175	206,782	218,930	218,930	218,930	14,755	7.2
<b>TOTAL 01-MUNICIPAL</b>	<b>15,504,308</b>	<b>16,002,440</b>	<b>16,197,742</b>	<b>16,674,371</b>	<b>16,674,371</b>	<b>16,674,371</b>	<b>671,931</b>	<b>4.2</b>
Blue Hills Regional (840)	1,337,865	1,173,074	1,173,074	1,059,042	1,059,042	1,059,042	(114,032)	(9.7)
Debt Service (710;751;752)	5,987,919	6,119,892	6,119,892	5,947,464	5,947,464	5,947,464	(172,428)	(2.8)
Employer Share-Health/Life (914;915)	10,203,531	10,517,018	10,517,018	10,558,160	10,558,160	10,558,160	41,142	0.4
Norfolk Agricul HS (841)	0	10,000	10,000	10,000	10,000	10,000	0	0.0
OPEB Transfers (990)	0	50,000	50,000	200,000	200,000	400,000	350,000	700.0
Reserve Fund (132)	0	500,000	500,000	500,000	500,000	500,000	0	0.0
Retirement Benefits (911)	2,942,040	3,145,759	3,145,759	3,212,846	3,212,846	3,212,846	67,087	2.1
Snow & Ice (423)	253,725	264,735	264,735	364,735	364,735	364,735	100,000	37.8
Street Lighting (422)	120,760	200,000	200,000	150,000	150,000	150,000	(50,000)	(25.0)

**OPERATING BUDGET  
BY VOTING CATEGORY**

	FY 12 ACTUAL	ORIGINAL BUDGET FY 13	FY 2014 BASE BUDGET	FY 2014 DEPT. REQUEST	FY 2014 EXECUTIVE REQUEST	FY 2014 FIN. COMM. REQUEST	INC (DEC) FROM FY 13 FIN. COMM. - ORIG \$\$\$	INC (DEC) FROM FY 13 FIN. COMM. - ORIG %%
Town Insurance (946)	760,491	827,950	827,950	877,950	877,950	877,950	50,000	6.0
Trash Collection (433)	1,423,668	1,448,992	1,448,992	1,448,992	1,448,992	1,448,992	0	0.0
Unemployment Comp (913)	100,000	100,000	100,000	150,000	150,000	150,000	50,000	50.0
<b>TOTAL 02-FIXED COSTS</b>	<b>23,130,000</b>	<b>24,357,420</b>	<b>24,357,420</b>	<b>24,479,189</b>	<b>24,479,189</b>	<b>24,679,189</b>	<b>321,769</b>	<b>1.3</b>
<b>GRAND TOTALS :</b>	<b>69,190,592</b>	<b>72,280,365</b>	<b>72,475,667</b>	<b>74,574,065</b>	<b>74,474,065</b>	<b>74,674,065</b>	<b>2,393,700</b>	<b>3.3</b>

**ENTERPRISE FUNDS**

	FY 12 ACTUAL	ORIGINAL BUDGET FY 13	FY 2014 BASE BUDGET	FY 2014 DEPT. REQUEST	FY 2014 EXECUTIVE REQUEST	FY 2014 FIN. COMM. REQUEST	INC (DEC) FROM FY 13 FIN. COMM. - ORIG \$\$\$	INC (DEC) FROM FY 13 FIN. COMM. - ORIG %%
630 RINK ENTERPRISE	448,479	410,967	418,568	380,907	380,907	380,907	(30,060)	(7.3)
440 SEWER ENTERPRISE	5,267,646	5,488,176	5,521,315	5,618,111	5,618,111	5,618,111	129,935	2.4
450 WATER ENTERPRISE	6,376,450	6,446,385	6,488,125	6,178,655	6,178,655	6,178,655	(267,730)	(4.2)

**TOWN OF CANTON  
BUDGET REPORT FOR FY 2014  
Dept. / Finance Committee Request**

	FY 12 ACTUAL	ORIGINAL BUDGET FY 13	FY 2014 BASE BUDGET	FY 2014 DEPT. REQUEST	FY 2014 EXECUTIVE REQUEST	FY 2014 FIN. COMM. REQUEST	INC (DEC) FROM FY 13 FIN. COMM. - ORIG \$\$\$ \$	% %
<b>300 SCHOOL DEPARTMENT</b>								
TOTAL: Salaries	23,914,322	25,216,835	25,216,835	26,676,125	26,576,125	26,576,125	1,359,290	5.4
TOTAL: Expenses	6,641,963	6,703,670	6,703,670	6,744,380	6,744,380	6,744,380	40,710	0.6
TOTALS:	30,556,285	31,920,505	31,920,505	33,320,505	33,320,505	33,320,505	1,400,000	4.4
<b>TOTAL 03-SCHOOL</b>	<u>30,556,285</u>	<u>31,920,505</u>	<u>31,920,505</u>	<u>33,320,505</u>	<u>33,320,505</u>	<u>33,320,505</u>	<u>1,400,000</u>	<u>4.4</u>
<b>141 ASSESSORS</b>								
TOTAL: Salaries	212,579	208,962	187,721	191,721	191,721	191,721	(17,241)	(8.3)
TOTAL: Expenses	35,432	29,430	29,430	34,080	34,080	34,080	4,650	15.8
TOTALS:	248,011	238,392	217,151	225,801	225,801	225,801	(12,591)	(5.3)
<b>176 ZONING BOARD</b>								
TOTAL: Salaries	23,581	22,705	22,986	22,986	22,986	22,986	281	1.2
TOTAL: Expenses	5,186	11,909	11,909	11,909	11,909	11,909	0	0.0
TOTALS:	28,767	34,614	34,895	34,895	34,895	34,895	281	0.8
<b>241 BUILDING DEPARTMENT</b>								
TOTAL: Salaries	260,331	263,446	277,212	277,212	277,212	277,212	13,766	5.2
TOTAL: Expenses	15,048	20,243	20,243	20,243	20,243	20,243	0	0.0
TOTALS:	275,379	283,689	297,455	297,455	297,455	297,455	13,766	4.9
<b>TOTAL 03-Building &amp; Zoning</b>	<u>304,146</u>	<u>318,303</u>	<u>332,350</u>	<u>332,350</u>	<u>332,350</u>	<u>332,350</u>	<u>14,047</u>	<u>4.4</u>
<b>131 FINANCE COMMITTEE</b>								
TOTAL: Salaries	4,470	4,865	4,865	4,865	4,865	4,865	0	0.0
TOTAL: Expenses	6,273	6,635	6,635	6,635	6,635	6,635	0	0.0
TOTALS:	10,742	11,500	11,500	11,500	11,500	11,500	0	0.0
<b>149 WATER/SEWER RATE POLICY</b>								
TOTAL: Salaries	0	300	300	300	300	300	0	0.0
TOTAL: Expenses	0	700	700	700	700	700	0	0.0
TOTALS:	0	1,000	1,000	1,000	1,000	1,000	0	0.0
<b>182 CAPITAL OUTLAY &amp; PLANNING</b>								
TOTAL: Salaries	0	1,700	1,700	1,700	1,700	1,700	0	0.0
TOTAL: Expenses	85	856	856	856	856	856	0	0.0
TOTALS:	85	2,556	2,556	2,556	2,556	2,556	0	0.0
<b>184 BUILDINGS RENOVATIONS COM</b>								
TOTAL: Salaries	609	3,001	3,001	3,001	3,001	3,001	0	0.0
TOTAL: Expenses	0	380	380	380	380	380	0	0.0
TOTALS:	609	3,381	3,381	3,381	3,381	3,381	0	0.0
<b>547 DISABILITY COMMISSION</b>								
TOTAL: Salaries	338	795	795	795	795	795	0	0.0

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	FY 12 ACTUAL	ORIGINAL BUDGET FY 13	FY 2014 BASE BUDGET	FY 2014 DEPT. REQUEST	FY 2014 EXECUTIVE REQUEST	FY 2014 FIN. COMM. REQUEST	INC (DEC) FROM FY 13 FIN. COMM. - ORIG \$\$\$\$	%
TOTAL: Expenses	0	1,770	1,770	1,770	1,770	1,770	0	0.0
TOTALS:	338	2,565	2,565	2,565	2,565	2,565	0	0.0
<b>691 HISTORICAL COMMISSION</b>								
TOTAL: Salaries	440	480	480	480	480	480	0	0.0
TOTAL: Expenses	3,870	3,189	3,189	3,189	3,189	3,189	0	0.0
TOTALS:	4,310	3,669	3,669	3,669	3,669	3,669	0	0.0
<b>692 BEAUTIFICATION COMMITTEE</b>								
TOTAL: Salaries	0	498	498	498	498	498	0	0.0
TOTAL: Expenses	1,368	880	880	880	880	880	0	0.0
TOTALS:	1,368	1,378	1,378	1,378	1,378	1,378	0	0.0
TOTAL 10-Committees & Commissions	17,454	26,049	26,049	26,049	26,049	26,049	0	0.0
<b>171 CONSERVATION COMMISSION</b>								
TOTAL: Salaries	19,882	22,050	24,065	36,907	36,907	83,121	61,071	277.0
TOTAL: Expenses	48,956	49,089	49,089	49,089	49,089	2,875	(46,214)	(94.1)
TOTALS:	68,839	71,139	73,154	85,996	85,996	85,996	14,857	20.9
<b>541 COUNCIL ON AGING</b>								
TOTAL: Salaries	180,980	183,041	190,475	190,475	190,475	190,475	7,434	4.1
TOTAL: Expenses	23,706	27,395	27,395	27,395	27,395	27,395	0	0.0
TOTALS:	204,686	210,436	217,870	217,870	217,870	217,870	7,434	3.5
<b>129 EXECUTIVE OFFICE</b>								
TOTAL: Salaries	317,578	319,640	332,296	332,296	332,296	332,296	12,656	4.0
TOTAL: Expenses	89,031	108,276	108,276	108,276	108,276	108,276	0	0.0
TOTALS:	406,610	427,916	440,572	440,572	440,572	440,572	12,656	3.0
<b>151 TOWN COUNSEL</b>								
TOTAL: Expenses	299,459	239,585	239,585	239,585	239,585	239,585	0	0.0
TOTALS:	299,459	239,585	239,585	239,585	239,585	239,585	0	0.0
<b>154 HUMAN RESOURCES DEPT</b>								
TOTAL: Salaries	68,279	73,000	76,241	76,241	76,241	76,241	3,241	4.4
TOTAL: Expenses	2,889	1,853	1,853	2,375	2,375	2,375	522	28.2
TOTALS:	71,168	74,853	78,094	78,616	78,616	78,616	3,763	5.0
<b>179 PLANNING DEPARTMENT</b>								
TOTAL: Expenses	508	4,320	4,320	5,320	5,320	5,320	1,000	23.1
TOTALS:	508	4,320	4,320	5,320	5,320	5,320	1,000	23.1
<b>192 PUBLIC BLDGS/PROP MAINT</b>								
TOTAL: Salaries	233,784	235,450	242,505	250,505	250,505	250,505	15,055	6.4
TOTAL: Expenses	64,522	73,888	73,888	73,888	73,888	73,888	0	0.0

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<b>TOTALS:</b>	<b>298,306</b>	<b>309,338</b>	<b>316,393</b>	<b>324,393</b>	<b>324,393</b>	<b>324,393</b>	<b>4.9</b>
<b>193 POLICE STATION MAINT.</b>							
TOTAL: Expenses	17,690	10,467	10,467	15,467	15,467	15,467	47.8
<b>TOTALS:</b>	<b>17,690</b>	<b>10,467</b>	<b>10,467</b>	<b>15,467</b>	<b>15,467</b>	<b>15,467</b>	<b>47.8</b>
<b>194 PUBLIC SAFETY FACILITY</b>							
TOTAL: Expenses	5,200	7,187	7,187	7,187	7,187	7,187	0.0
<b>TOTALS:</b>	<b>5,200</b>	<b>7,187</b>	<b>7,187</b>	<b>7,187</b>	<b>7,187</b>	<b>7,187</b>	<b>0.0</b>
<b>195 TOWN REPORTS</b>							
TOTAL: Expenses	3,778	7,500	7,500	7,500	7,500	7,500	0.0
<b>TOTALS:</b>	<b>3,778</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>0.0</b>
<b>199 ARMANDO RECREATION FACILITY</b>							
TOTAL: Expenses	7,359	8,853	8,853	8,853	8,853	8,853	0.0
<b>TOTALS:</b>	<b>7,359</b>	<b>8,853</b>	<b>8,853</b>	<b>8,853</b>	<b>8,853</b>	<b>8,853</b>	<b>0.0</b>
<b>244 SEALER OF WEIGHTS &amp; MEAS</b>							
TOTAL: Expenses	6,750	7,500	7,500	7,500	7,500	7,500	0.0
<b>TOTALS:</b>	<b>6,750</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>0.0</b>
<b>632 PEQUITSIDE FARM</b>							
TOTAL: Expenses	25,770	22,022	22,022	25,022	25,022	25,022	13.6
<b>TOTALS:</b>	<b>25,770</b>	<b>22,022</b>	<b>22,022</b>	<b>25,022</b>	<b>25,022</b>	<b>25,022</b>	<b>13.6</b>
<b>910 EMPLOYEE CONTRACT BENEFIT</b>							
TOTAL: Salaries	118,586	403,842	146,747	146,747	146,747	146,747	(63.7)
TOTAL: Expenses	19,146	26,400	26,400	26,400	26,400	26,400	0.0
<b>TOTALS:</b>	<b>137,733</b>	<b>430,242</b>	<b>173,147</b>	<b>173,147</b>	<b>173,147</b>	<b>173,147</b>	<b>(59.8)</b>
<b>TOTAL 01-Executive Branch</b>	<b>1,280,331</b>	<b>1,549,783</b>	<b>1,315,640</b>	<b>1,333,162</b>	<b>1,333,162</b>	<b>1,333,162</b>	<b>(14.0)</b>
<b>133 DIRECTOR OF FINANCE</b>							
TOTAL: Salaries	151,465	150,488	162,446	162,446	162,446	162,446	7.9
TOTAL: Expenses	7,066	5,973	5,973	5,000	5,000	5,000	(16.3)
<b>TOTALS:</b>	<b>158,532</b>	<b>156,461</b>	<b>168,419</b>	<b>167,446</b>	<b>167,446</b>	<b>167,446</b>	<b>7.0</b>
<b>135 ACCOUNTANT</b>							
TOTAL: Salaries	147,218	158,522	181,743	181,743	181,743	181,743	14.6
TOTAL: Expenses	21,514	10,554	10,554	10,554	10,554	10,554	0.0
<b>TOTALS:</b>	<b>168,732</b>	<b>169,076</b>	<b>192,297</b>	<b>192,297</b>	<b>192,297</b>	<b>192,297</b>	<b>13.7</b>
<b>145 TREASURER/TAX COLLECTOR</b>							
TOTAL: Salaries	143,520	142,806	130,361	130,361	130,361	130,361	(8.7)
TOTAL: Expenses	72,660	51,871	51,871	63,700	63,700	63,700	22.8
<b>TOTALS:</b>	<b>216,180</b>	<b>194,677</b>	<b>182,232</b>	<b>194,061</b>	<b>194,061</b>	<b>194,061</b>	<b>(0.3)</b>

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<b>155 INFORMATION SYSTEMS</b>							
TOTAL: Salaries	158,987	169,027	176,468	176,468	176,468	176,468	4.4
TOTAL: Expenses	149,334	159,186	159,186	169,800	169,800	169,800	6.7
TOTALS:	308,320	328,213	335,654	346,268	346,268	346,268	5.5
<b>TOTAL 02-Finance Dept</b>	<u>851,763</u>	<u>848,427</u>	<u>878,602</u>	<u>900,072</u>	<u>900,072</u>	<u>900,072</u>	<u>6.1</u>
<b>220 FIRE DEPARTMENT</b>							
TOTAL: Salaries	3,723,745	3,836,099	4,002,398	4,054,370	4,054,370	4,054,370	5.7
TOTAL: Expenses	322,026	315,014	315,014	329,370	329,370	329,370	4.6
TOTALS:	4,045,770	4,151,113	4,317,412	4,383,740	4,383,740	4,383,740	5.6
<b>221 FIRE ALARMS, BOXES, ETC</b>							
TOTAL: Salaries	17,332	14,950	14,950	14,950	14,950	14,950	0.0
TOTAL: Expenses	3,388	7,125	7,125	8,025	8,025	8,025	12.6
TOTALS:	20,720	22,075	22,075	22,975	22,975	22,975	4.1
<b>231 AMBULANCE SERVICE</b>							
TOTAL: Salaries	250,431	224,858	224,858	224,858	224,858	224,858	0.0
TOTAL: Expenses	116,670	117,323	117,323	120,920	120,920	120,920	3.1
TOTALS:	367,101	342,181	342,181	345,778	345,778	345,778	1.1
<b>232 UNMANNED AMBULANCE</b>							
TOTAL: Expenses	1,000	1,428	1,428	1,000	1,000	1,000	(30.0)
TOTALS:	1,000	1,428	1,428	1,000	1,000	1,000	(30.0)
<b>291 EMERGENCY MANAGEMENT</b>							
TOTAL: Salaries	2,500	2,500	2,500	2,500	2,500	2,500	0.0
TOTAL: Expenses	7,297	7,335	7,335	8,350	8,350	8,350	13.8
TOTALS:	9,797	9,835	9,835	10,850	10,850	10,850	10.3
<b>TOTAL 06-Fire Dept</b>	<u>4,444,388</u>	<u>4,526,632</u>	<u>4,692,931</u>	<u>4,764,343</u>	<u>4,764,343</u>	<u>4,764,343</u>	<u>5.3</u>
<b>510 HEALTH DEPARTMENT</b>							
TOTAL: Salaries	271,942	269,813	281,280	281,280	281,280	281,280	4.2
TOTAL: Expenses	40,352	50,480	50,480	50,480	50,480	50,480	0.0
TOTALS:	312,294	320,293	331,760	331,760	331,760	331,760	3.6
<b>175 PLANNING BOARD</b>							
TOTAL: Salaries	47,160	48,601	45,742	45,742	45,742	45,742	(5.9)
TOTAL: Expenses	3,696	7,333	7,333	7,333	7,333	7,333	0.0
TOTALS:	50,856	55,934	53,075	53,075	53,075	53,075	(5.1)
<b>210 POLICE DEPARTMENT</b>							
TOTAL: Salaries	3,560,979	3,593,485	3,706,561	3,895,730	3,895,730	3,895,730	8.4
TOTAL: Expenses	263,299	313,068	313,068	313,068	313,068	313,068	0.0

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<b>TOTALS:</b>	3,824,278	3,906,553	4,019,629	4,208,798	4,208,798	4,208,798	302,245	7.7
<b>292 ANIMAL CONTROL OFFICER</b>								
TOTAL: Salaries	94,907	109,276	112,930	112,930	112,930	112,930	3,654	3.3
TOTAL: Expenses	15,203	9,400	9,400	9,400	9,400	9,400	0	0.0
<b>TOTALS:</b>	110,110	118,676	122,330	122,330	122,330	122,330	3,654	3.1
<b>TOTAL 09-Police &amp; Animal Ctrl</b>	<u>3,934,388</u>	<u>4,025,229</u>	<u>4,141,959</u>	<u>4,331,128</u>	<u>4,331,128</u>	<u>4,331,128</u>	<u>305,899</u>	<u>7.6</u>
<b>610 LIBRARY</b>								
TOTAL: Salaries	770,306	776,462	815,883	863,448	863,448	863,448	86,986	11.2
TOTAL: Expenses	230,849	234,568	234,568	248,426	248,426	248,426	13,858	5.9
<b>TOTALS:</b>	1,001,156	1,011,030	1,050,451	1,111,874	1,111,874	1,111,874	100,844	10.0
<b>400 PUBLIC WORKS ADMINISTRATI</b>								
TOTAL: Salaries	259,979	270,148	271,380	272,663	272,663	272,663	2,515	0.9
TOTAL: Expenses	8,039	12,412	12,412	12,412	12,412	12,412	0	0.0
<b>TOTALS:</b>	268,018	282,560	283,792	285,075	285,075	285,075	2,515	0.9
<b>410 ENGINEERING DEPARTMENT</b>								
TOTAL: Salaries	164,782	165,291	172,580	172,580	172,580	172,580	7,289	4.4
TOTAL: Expenses	10,089	10,592	10,592	18,917	18,917	18,917	8,325	78.6
<b>TOTALS:</b>	174,872	175,883	183,172	191,497	191,497	191,497	15,614	8.9
<b>420 HIGHWAY MAINTENANCE</b>								
TOTAL: Salaries	636,263	646,579	697,276	705,476	705,476	705,476	58,897	9.1
TOTAL: Expenses	106,712	113,062	113,062	113,062	113,062	113,062	0	0.0
<b>TOTALS:</b>	742,975	759,641	810,338	818,538	818,538	818,538	58,897	7.8
<b>425 STREET SIGNS &amp; TRAFFIC</b>								
TOTAL: Salaries	3,090	0	0	0	0	0	0	0.0
TOTAL: Expenses	24,285	44,200	44,200	49,200	49,200	49,200	5,000	11.3
<b>TOTALS:</b>	27,375	44,200	44,200	49,200	49,200	49,200	5,000	11.3
<b>426 GAS &amp; OIL FUND</b>								
TOTAL: Expenses	94,481	96,190	96,190	96,190	96,190	96,190	0	0.0
<b>TOTALS:</b>	94,481	96,190	96,190	96,190	96,190	96,190	0	0.0
<b>427 HIGHWAY EQUIPMENT MAINT</b>								
TOTAL: Salaries	187,432	188,343	190,304	190,304	190,304	190,304	1,961	1.0
TOTAL: Expenses	76,420	50,915	50,915	60,915	60,915	60,915	10,000	19.6
<b>TOTALS:</b>	263,852	239,258	241,219	251,219	251,219	251,219	11,961	5.0
<b>491 CEMETERY MAINT</b>								
TOTAL: Salaries	148,276	144,138	145,145	145,145	145,145	145,145	1,007	0.7
TOTAL: Expenses	32,224	18,512	18,512	18,512	18,512	18,512	0	0.0

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<b>492 TREE DEPARTMENT</b>								
TOTAL:	180,500	162,650	163,657	163,657	163,657	163,657	1,007	0.6
Salaries	118,737	199,401	200,838	200,838	200,838	200,838	1,437	0.7
Expenses	4,775	7,933	7,933	7,933	7,933	7,933	0	0.0
TOTALS:	123,512	207,334	208,771	208,771	208,771	208,771	1,437	0.7
<b>493 TREE WARDEN &amp; SHADE TREES</b>								
TOTAL:	80,468	0	0	0	0	0	0	0.0
Expenses	2,691	0	0	0	0	0	0	0.0
TOTALS:	83,158	0	0	0	0	0	0	0.0
<b>TOTAL 07-Public Works</b>	1,958,743	1,967,716	2,031,339	2,064,147	2,064,147	2,064,147	96,431	4.9
<b>542 YOUTH SERVICES</b>								
TOTAL:	997	3,667	3,667	3,667	3,667	3,667	0	0.0
Expenses	997	3,667	3,667	3,667	3,667	3,667	0	0.0
<b>630 RECREATION &amp; PLAYGROUND</b>								
TOTAL:	301,389	336,220	330,060	376,888	376,888	376,888	40,668	12.1
Salaries	109,487	86,572	86,572	86,722	86,722	86,722	150	0.2
Expenses	410,876	422,792	416,632	463,610	463,610	463,610	40,818	9.7
TOTALS:	411,872	426,459	420,299	467,277	467,277	467,277	40,818	9.6
<b>TOTAL 08-Recreation &amp; Playgr</b>								
TOTAL:	157,804	160,232	166,119	168,326	168,326	168,326	8,094	5.1
Salaries	6,214	8,043	8,043	8,043	8,043	8,043	0	0.0
Expenses	164,018	168,275	174,162	176,369	176,369	176,369	8,094	4.8
TOTALS:	167,912	174,162	174,162	176,369	176,369	176,369	8,094	4.8
<b>161 TOWN CLERK</b>								
TOTAL:	16,791	20,141	20,141	20,041	20,041	20,041	(100)	(0.5)
Salaries	17,343	14,027	14,027	14,127	14,127	14,127	100	0.7
Expenses	34,133	34,168	34,168	34,168	34,168	34,168	0	0.0
TOTALS:	198,151	202,443	208,330	210,537	210,537	210,537	8,094	4.0
<b>TOTAL 11-Town Clerk &amp; Elected</b>								
TOTAL:	856	0	0	0	0	0	0	0.0
Expenses	856	0	0	0	0	0	0	0.0
<b>198 UNPAID BILLS</b>								
TOTAL:	55,061	54,653	57,260	57,260	57,260	57,260	2,607	4.8
Salaries	161,312	149,522	149,522	161,670	161,670	161,670	12,148	8.1
Expenses	216,373	204,175	206,782	218,930	218,930	218,930	14,755	7.2
TOTALS:	216,373	204,175	206,782	218,930	218,930	218,930	14,755	7.2

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**BUDGET REPORT FOR FY 2014**  
**Dept. / Finance Committee Request**

	FY 12 ACTUAL	ORIGINAL BUDGET FY 13	FY 2014 BASE BUDGET	FY 2014 DEPT. REQUEST	FY 2014 EXECUTIVE REQUEST	FY 2014 FIN. COMM. REQUEST	INC (DEC) FROM FY 13 FIN. COMM. - ORIG \$\$\$ %
<b>840 BLUE HILLS REGIONAL</b>							
TOTAL:	15,504,308	16,002,440	16,197,742	16,674,371	16,674,371	16,674,371	4.2
Expenses	1,337,865	1,173,074	1,173,074	1,059,042	1,059,042	1,059,042	(9.7)
TOTALS:	1,337,865	1,173,074	1,173,074	1,059,042	1,059,042	1,059,042	(9.7)
<b>710 PRINCIPAL PAYMENTS</b>							
TOTAL:	4,332,020	4,482,270	4,482,270	4,433,245	4,433,245	4,433,245	(1.1)
Expenses	4,332,020	4,482,270	4,482,270	4,433,245	4,433,245	4,433,245	(1.1)
TOTALS:	4,332,020	4,482,270	4,482,270	4,433,245	4,433,245	4,433,245	(1.1)
<b>751 LONG-TERM INTEREST PAYMENTS</b>							
TOTAL:	1,635,787	1,510,622	1,510,622	1,461,219	1,461,219	1,461,219	(3.3)
Expenses	1,635,787	1,510,622	1,510,622	1,461,219	1,461,219	1,461,219	(3.3)
TOTALS:	1,635,787	1,510,622	1,510,622	1,461,219	1,461,219	1,461,219	(3.3)
<b>752 SHORT-TERM INTEREST PAYMENTS</b>							
TOTAL:	20,111	127,000	127,000	53,000	53,000	53,000	(58.3)
Expenses	20,111	127,000	127,000	53,000	53,000	53,000	(58.3)
TOTALS:	20,111	127,000	127,000	53,000	53,000	53,000	(58.3)
<b>TOTAL 12-Debt Service</b>							
TOTAL:	5,987,919	6,119,892	6,119,892	5,947,464	5,947,464	5,947,464	(2.8)
<b>914 EMPLOYER SHARE-HEALTH INS</b>							
TOTAL:	10,141,798	10,452,018	10,452,018	10,493,660	10,493,660	10,493,660	0.4
Salaries	4,500	5,000	5,000	4,500	4,500	4,500	(10.0)
Expenses	10,146,298	10,457,018	10,457,018	10,498,160	10,498,160	10,498,160	0.4
TOTALS:	10,146,298	10,457,018	10,457,018	10,498,160	10,498,160	10,498,160	0.4
<b>915 EMPLOYER SHARE-LIFE INS</b>							
TOTAL:	57,233	60,000	60,000	60,000	60,000	60,000	0.0
Salaries	57,233	60,000	60,000	60,000	60,000	60,000	0.0
TOTALS:	57,233	60,000	60,000	60,000	60,000	60,000	0.0
<b>TOTAL 13-Employer Share-Health/Life</b>							
TOTAL:	10,203,531	10,517,018	10,517,018	10,558,160	10,558,160	10,558,160	0.4
<b>841 NORFOLK COUNTY AGRICULTR HS</b>							
TOTAL:	0	10,000	10,000	10,000	10,000	10,000	0.0
Expenses	0	10,000	10,000	10,000	10,000	10,000	0.0
TOTALS:	0	10,000	10,000	10,000	10,000	10,000	0.0
<b>132 RESERVE FUND</b>							
TOTAL:	0	500,000	500,000	500,000	500,000	500,000	0.0
Expenses	0	500,000	500,000	500,000	500,000	500,000	0.0
TOTALS:	0	500,000	500,000	500,000	500,000	500,000	0.0
<b>911 RETIREMENT BENEFITS</b>							
TOTAL:	2,942,040	3,145,759	3,145,759	3,212,846	3,212,846	3,212,846	2.1
Salaries	2,942,040	3,145,759	3,145,759	3,212,846	3,212,846	3,212,846	2.1
TOTALS:	2,942,040	3,145,759	3,145,759	3,212,846	3,212,846	3,212,846	2.1
<b>423 SNOW &amp; ICE REMOVAL</b>							
TOTAL:	77,548	81,500	81,500	131,500	131,500	131,500	61.3
Salaries	176,178	183,235	183,235	233,235	233,235	233,235	27.3
Expenses	253,725	264,735	264,735	364,735	364,735	364,735	37.8
TOTALS:	253,725	264,735	264,735	364,735	364,735	364,735	37.8

**TOWN OF CANTON  
BUDGET REPORT FOR FY 2014  
Dept. / Finance Committee Request**

	FY 12 ACTUAL	ORIGINAL BUDGET FY 13	FY 2014 BASE BUDGET	FY 2014 DEPT. REQUEST	FY 2014 EXECUTIVE REQUEST	FY 2014 FIN. COMM. REQUEST	INC (DEC) FROM FY 13 FIN. COMM. - ORIG \$ \$\$\$ %
<b>422 STREET LIGHTING</b>							
TOTAL: Expenses	120,760	200,000	200,000	150,000	150,000	150,000	(50,000) (25.0)
TOTALS:	120,760	200,000	200,000	150,000	150,000	150,000	(50,000) (25.0)
<b>946 TOWN INSURANCE</b>							
TOTAL: Expenses	760,491	827,950	827,950	877,950	877,950	877,950	50,000 6.0
TOTALS:	760,491	827,950	827,950	877,950	877,950	877,950	50,000 6.0
<b>990 OPEB TRANSFERS</b>							
TOTAL: Expenses	0	50,000	50,000	200,000	200,000	400,000	350,000 700.0
TOTALS:	0	50,000	50,000	200,000	200,000	400,000	350,000 700.0
<b>433 TRASH COLLECTION</b>							
TOTAL: Expenses	1,423,668	1,448,992	1,448,992	1,448,992	1,448,992	1,448,992	0 0.0
TOTALS:	1,423,668	1,448,992	1,448,992	1,448,992	1,448,992	1,448,992	0 0.0
<b>913 UNEMPLOYMENT COMPENSATION</b>							
TOTAL: Salaries	100,000	100,000	100,000	150,000	150,000	150,000	50,000 50.0
TOTALS:	100,000	100,000	100,000	150,000	150,000	150,000	50,000 50.0
<b>TOTAL 02-FIXED COSTS</b>	23,130,000	24,357,420	24,357,420	24,479,189	24,479,189	24,679,189	321,769 1.3
<b>GRAND TOTALS :</b>	69,190,592	72,280,365	72,475,667	74,574,065	74,474,065	74,674,065	2,393,700 3.3

**ANNUAL TOWN MEETING MAY 13, 2013**

	FY 12 ACTUAL	REVISED BUDGET FY 13	FY 2014 BASE BUDGET	FY 2014 DEPT. REQUEST	FY 2014 EXECUTIVE REQUEST	FY 2014 FIN. COMM. REQUEST	INC (DEC) FROM FY 13 FIN. COM - REVISED \$ \$\$\$ %
<b>ENTERPRISE FUNDS</b>							
TOTAL: Salaries	205,166	160,914	166,743	134,382	134,382	134,382	(26,532) (16.5)
TOTAL: Expenses	243,313	250,053	251,825	246,525	246,525	246,525	(3,528) (1.4)
<b>630 RINK ENTERPRISE</b>	448,479	410,967	418,568	380,907	380,907	380,907	(30,060) (7.3)
TOTAL: Salaries	415,252	447,531	474,552	474,552	474,552	474,552	27,021 6.0
TOTAL: Expenses	4,006,925	4,064,646	4,070,764	4,209,301	4,209,301	4,209,301	144,655 3.6
<b>440 SEWER ENTERPRISE</b>	4,422,178	4,512,177	4,545,316	4,683,853	4,683,853	4,683,853	171,676 3.8
TOTAL: Salaries	832,600	756,087	786,456	786,456	786,456	786,456	30,369 4.0
TOTAL: Expenses	5,543,850	5,690,298	5,701,669	5,392,199	5,392,199	5,392,199	(298,099) (5.2)
<b>450 WATER ENTERPRISE</b>	6,376,450	6,446,385	6,488,125	6,178,655	6,178,655	6,178,655	(267,730) (4.2)

**ANNUAL TOWN MEETING MAY 13, 2013**

<b>FIVE YEAR MUNICIPAL CAPITAL PLAN FOR FISCAL YEARS 2014-2018</b>				
<b>DEPT</b>	<b>DESCRIPTION</b>	<b>CASH</b>	<b>DEBT</b>	<b>PROP 2 1/2 DEBT</b>
Police	Vehicle Replacements	640,000		
Police	Technology Upgrades	70,000		
Police	Equipment Replacements	57,000		
Fire	Vehicle Replacements	119,000		
Fire	Truck Replacements	150,000	150,000	
Fire	Equipment Replacements	48,000	210,000	
DPW	Vehicle Replacements	409,000		
DPW	Technology Upgrades	70,000		
DPW	Equipment Replacements	151,000	175,000	
DPW	Property Repairs & Improvements	95,000	280,000	
DPW	Truck Replacements		536,000	
DPW	Stormwater Management		275,000	
DPW	Shepard's Pond Dam Repairs			2,100,000
Finance	Computer Hardware/Software	326,000		
Finance	Financial Document Management System	87,000		
Finance	Virtualization Upgrades	135,000		
Finance	Video Conferencing	34,000		
Finance	Web Design	23,000		
Building	Vehicle Replacement	33,000		
Recreation	Vehicle Replacements	80,000		
Recreation	Equipment Replacements	10,000		
Recreation	Property Repairs & Improvements	95,000		
Council on Aging	Vehicle Replacement	55,000		
Library	Technology Upgrades	15,000		
Library	Furnishings & Equipment	31,000		
Library	Emergency Power Interface/Back-up Generator	110,000		
Library	Property Repairs & Improvements	50,000		
	<b>Total Municipal</b>	<b>2,893,000</b>	<b>1,626,000</b>	<b>2,100,000</b>
	<b>Available Capital</b>	<b>2,893,000</b>	<b>2,137,000</b>	<b>0</b>
	<b>Requests over (under) available</b>	<b>0</b>	<b>(511,000)</b>	<b>2,100,000</b>

**ANNUAL TOWN MEETING MAY 13, 2013**

FIVE YEAR SCHOOL DEPARTMENT CAPITAL PLAN FOR FISCAL YEARS 2014-2018		
EXPENDITURE CATEGORY	CASH	LEVY DEBT
SYSTEM - HVAC REPLACEMENTS (Multi year Master Plan)	396	
SYSTEM - TECHNOLOGY	976	
SYSTEM - BUILDING IMPROVEMENTS	330	
SYSTEM - EXTRAORDINARY MAINTENANCE	8	
SYSTEM - SCHOOL BUS REPLACEMENTS	72	
SYSTEM - VEHICLE REPLACEMENTS	72	
SYSTEM - GROUNDS IMPROVEMENTS	167	
HIGH SCHOOL - GROUNDS IMPROVEMENTS (Tennis Courts)		160
SYSTEM - PROGRAM IMPROVEMENT	116	
SYSTEM - FURNITURE/FIXTURE REPLACEMENT	6	
SYSTEM - BUILDING IMPROVEMENTS		159
HANSEN/GMS WINDOW REPLACEMENTS		
HANSEN ROOF REPLACEMENT/(per Roof Condition Survey)		135
<b>GRAND TOTAL PROPOSED EXPENDITURES</b>	<b>2,143</b>	<b>454</b>
<b>AVAILABLE CAPITAL CAPACITY</b>	<b>2,893</b>	<b>1,609</b>
<b>AVAILABLE CAPITAL CAPACITY OVER/(SHORT)</b>	<b>750</b>	<b>1,155</b>

FIVE YEAR SELF-SUPPORTING CAPITAL PLAN FOR FISCAL YEARS 2014-2018			
DEPT	DESCRIPTION	CASH	DEBT
Ambulance	Ladder Truck		810,000
Ambulance	Vehicle Replacement	45,000	
Ambulance	Ambulance Replacements	457,000	
	<b>Total Ambulance Fund</b>	<b>502,000</b>	<b>810,000</b>
Water	Water System Master Plan Improvements		7,751,000
Water	Vehicle Replacements	200,000	
Water	Equipment Replacements	171,000	165,000
Water	Asset Management System		125,000
Water	Meter Replacements		1,010,000
	<b>Total Water Enterprise</b>	<b>371,000</b>	<b>9,051,000</b>
Sewer	Inflow & Infiltration Projects		3,905,000
Sewer	Water Resource Management Plan		153,000
Sewer	Asset Management System		125,000
	<b>Total Sewer Enterprise</b>	<b>0</b>	<b>4,183,000</b>
Rink	Rehab Bleachers	20,000	
Rink	Dehumidifier Replacement	35,000	
Rink	Upgrade Back-up Zamboni		85,000
Rink	Roof Repairs		275,000
Rink	Unit 2 Compressor Replacement		245,000
	<b>Total Rink Enterprise</b>	<b>55,000</b>	<b>605,000</b>

**PRSR STD  
U.S. POSTAGE PAID  
PERMIT NO. 20  
CANTON, MA**

**FINANCE COMMITTEE  
TOWN HALL  
801 WASHINGTON STREET  
CANTON, MA 02021**

**CAR-RT SORT  
RESIDENT  
CANTON, MA 02021**