

Master Plan Implementation Committee Meeting

May 6th, 2021, 7-8:30 pm

Present: Emilio Mauro, Maureen Moran (non-voting), Sean Robinson, Alan Rapoport, Mike Loughran, Laura Smead (staff)

Not Present: Lisa Lopez, Bob MacDonald, Kathy McCormack, Kristian Merenda, Mike Nourse

MINUTES

Item	Time	Discussion
1. Welcome/Late Arrivals	7:00-7:10	
2. Acceptance of Minutes	7:10-7:15	Acceptance of Minutes from March 11 th , 2021 and April 8 th , 2021 - No quorum, unable to accept minutes
3. Discussion of Top Master Plan Priorities – Strategic Framework	7:15-7:30	Town Planner updates committee on top Master Plan priorities identified by the Committee, incorporating them into a strategic framework <ul style="list-style-type: none"> - Laura Smead shows Word documents, inspired by Schools Strategic Framework and Plan - Indicators of Excellent (Measures of Success) <ul style="list-style-type: none"> o Implementing the Action Plan o Feedback from Residents and Businesses o Municipal and School responsibilities (staffed/qualified/capacity to take on the tasks) - Strategic Framework <ul style="list-style-type: none"> o Takes all of the action items that are short-term (first 5 years) and lists the guiding principle and rationale for each category, responsible parties and timeframes for each action item o Began to identify resources and indicators of success - For the priorities for just the next year, categories, location, description, status, and funding (Riverside, CA example) - Emilio Mauro liked the strategic framework, good collection of data, indicators of success, easily accessible, transparency - Lisa’s feedback (email): she liked the strategic framework table as well, to have target dates when MPIC liaisons will touch base with the leads - Emilio points out that deadlines will be tied to indicators of success/ priorities - Strategic framework could be shared in a framework - These could be color coded by status eventually - Laura mentioned she added a few more action items related to schools, based off of School Committee feedback - Emilio says strategic plan framework seems to work well for both schools and municipal purposes - Emilio says this makes it easy to communicate and organize, and promote/priorities departmental initiatives

		<ul style="list-style-type: none"> - Laura says getting feedback on how COVID may have impacted priorities and timelines is important - Emilio reiterates that it is a living document, and we also don't want to lose sight of the long-term goals
4. Update on public meeting outcomes	7:30-7:45	<p>Town Planner and Lisa Lopez present on outcome(s) from public meeting on Affordable Housing Trust</p> <ul style="list-style-type: none"> - April 23rd, 2021 – public information session - Lisa Lopez and Laura Smead did a Canton Cable TV interview as well - Was not well attended, but recorded and put on website - Second public meeting will be replaced by Pre-ATM meeting - There is a long Frequently Asked Questions document that has been put on the Town Meeting website for reference - The MPIC also briefly discussed the municipal energy aggregation article - Laura Smead discussed current multi-family inclusionary zoning status, ways the trust could be funded - Discussed how affordable housing could be incrementally added - Discussed the need to audit what may be able to count towards the affordable housing inventory that isn't currently counted (if possible); how to preserve existing affordable units
5. Discussion and vote on upcoming Town meeting articles	7:45-8:00	<p>MPIC discussion and vote on upcoming town meeting articles 30 and 32</p> <ul style="list-style-type: none"> - Unable to do so, no quorum
6. Proposed next steps	8:00-8:20	<p>MPIC discusses next steps for coordination/ priority action plan items</p> <ul style="list-style-type: none"> - First pass on filling out framework (Laura) - MPIC then adds to it, based on their knowledge - MPIC are assigned liaison roles for action items, to start reaching out and having meetings with various leads and reporting back to MPIC on consensus and status of various action items - Laura double checks that mid- to long-term goals are reflected in short-term goals
7. Proposed next meeting date(s)	8:20-8:30	<p>Discussion of next meeting date(s), time(s)</p> <ul style="list-style-type: none"> - June 3rd, 2021 at 7pm